



CAMOSUN COLLEGE
School of Trades and Technology
Computer Science Department

ICS 299 – Capstone Phase 2
Summer 2019

COURSE OUTLINE

The calendar description is available on the web @ camosun.ca/learn/calendar/current/web/ICS.html

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

1. Instructor Information

(a) Instructor	Saryta Schaerer	
(b) Office hours	As needed	
(c) Location	Technology Building 239	
(d) Phone	250 370 4451	Alternative: _____
(e) E-mail	schaerer@camosun.bc.ca	
(f) Website	D2L	

2. Intended Learning Outcomes

Upon successful completion of this course students will be able to:

- Collaborate with a team to develop and manage a software implementation plan;
- Use effective planning and time management skills to implement a software application;
- Apply relevant practices, standards and security measures to software implementation;
- Evaluate and use the appropriate tools for software implementation; and
- Prepare and deliver a professional quality presentation to the community.

3. Required Materials

- (a) Texts:
Required: none
Reference: Any PM or the ICS 125/215 text and notes
- (b) Other:
None

4. Course Content and Schedule

It is expected that students will meet with their client for at least one hour a week. You may be working closely with your client so do not be surprised if you are working up to 15 hours Meeting with your course instructor or another instructor is as scheduled or as needed.

wk	Week Of		Symposium/Other
1	May 6	Introduction and Overview Weekly Status Report 1 Recommendations: GANTT update chart or create an Implementation Checklist Design Walk Through	Website and registration live Draft Poster Schedule for the day
2	May 13	Weekly Status Report 2 Recommendations: UAT: review document SRD/SDD review/update	Distribution list for poster Poster to College Relations Program Final Proof Medial release set up Venue site layout review
3	May 20	Weekly Status Report 3 Recommendations: UAT: start document/plan how the tests will take place	Completed poster sent to print Stationary Needs to Instructor Draft Program (reviewed by the College) Site Layout Finalized
4	May 27	Weekly Status Report 4 Recommendations: UAT: Run Tests	Distribute poster/send to coop Program final proof Site layout finalized Medial release sent out.
5	June 3	Weekly Status Report 5 Recommendations: UAT: Testing completed	Equipment finalized Practice Presentations for Symposium
6	June 10	Weekly Status Report 6 Recommendations: UAT: make changes as needed	Practice Presentations for Symposium Pick up program Print name tags
7	June 17	Weekly Status Report 7 Recommendations: User Testing Document complete	EVENT: June 17 th GRAD Ceremony: June 20th
8	June 24	Updated Software Requirement Document Updated Design Document Final Report (2019_FinalReport) Final CD Final Project Workbook (Final_Template) Team Evaluations Committee Evaluations	Everything must be in by June 26th

5. Basis of Student Assessment (Weighting)

(a) Assignments

Weekly Status Report	7%	Practice Capstone Presentation	5%
User Acceptance Testing Document	10%	Team Display	5%
Final Report	10%	Demo at Symposium	5%
Documentation Report (with CD) *	10%	Symposium Evaluation	5%
Team Evaluation	10%	Participation	5%
Client Evaluation *	20%		
Supervisor Evaluation	8%		

***must submit to obtain a final grade.**

(b) Quizzes: n/a

(c) Exams: n/a

(d) Other (e.g. Project, Attendance, Group Work)

Late Assignments:

If you are unable to meet a due date, you must send me an e-mail indicating the reasons for the delay and a proposed due date for that assignment. You must provide me adequate time to consider your request, in other words, not on the day that the assignment is due.

Project:

As this is a team project, your participation in all aspects is required. This includes weekly meetings for the Symposium, as well as, attendance and participation during the Event.

6. Grading System

Standard Grading System (GPA)

Competency Based Grading System

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Student Services or the College web site at <http://www.camosun.bc.ca>

STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section. <http://www.camosun.bc.ca/policies/policies.html>

A. **GRADING SYSTEMS** <http://www.camosun.bc.ca/policies/policies.php>

The following two grading systems are used at Camosun College:

1. **Standard Grading System (GPA)**

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. **Competency Based Grading System (Non GPA)**

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. **Temporary Grades**

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.