



*School of Access in the Department of
Indigenous Education and Community Connections*

IST 205

**Introduction to Indigenous Social Work
September 2020 DE**

1. Instructor Information

(a)	Instructor:	Robert Mahikwa, MSW, BSW
(b)	Email:	robert.mahikwa03@online.camosun.ca
(c)	Office Hours:	available by appointment
(d)	Class Location:	D2L
(e)	Course Website:	www.camosun.ca <then click on D2L; top right-hand side of the page>

2. Territory Acknowledgement

We acknowledge the Lekwungen, Songhees, Esquimalt, and WSÁNEĆ Peoples for allowing Camosun College and Eyē? Sqā'lewen (Centre for Indigenous Education and Community Connections) to reside upon their sacred, traditional, and unceded territories; and whose historical relationships to and with these lands continue to this day.

3. Course Description

An updated course description can be found at www.camosun.ca

4. Intended Learning Outcomes

Upon successful completion of this course a student will be able to:

- ⇒ Identify and develop a critical understanding of the ethics, values, activities and history of the profession of social work, particularly Indigenous social work, and better understand its impacts on Indigenous communities.
- ⇒ Define and discuss Indigenous social work practices that are anti-oppressive and support social justice.
- ⇒ Examine the various levels and settings of social work practice, including individual, family and community systems and informal helping with particular emphasis on practice in Indigenous communities.
- ⇒ Demonstrate critical self-reflection, which will help students to examine not only their identities, but also their interest, motivation, and capacity for (Indigenous) social work practice.

5. Required Materials

Course Textbook: Baskin, Cyndy. (2016). Strong Helpers' Teachings (2nd Edition)

All other required materials will be provided on D2L.

6. Confidentiality Policy

All personal stories and information shared in the course in posts or virtual sessions are strictly confidential (*Duty to Report* is exempt) All unauthorized recordings or screenshots is prohibited. Please discuss with your Instructor if you have questions or concerns.

7. Course Schedule and Assignments (Grid View)

WEEK	DATE	TOPICS	READINGS	FACE-2-FACE	ASSIGNMENTS
Week #1	Sept 08-13	Introductions and Opening the Circle	Reading list will be provided on D2L	Virtual Circle #1 Zoom (link to be sent) <i>Fri Sept 11 20</i> <i>11:00am-12:30pm</i>	Self-Location Introduction Online Post (required)
Week #2	Sept 14-20	Indigenous Wholistic Worldviews	same as above	--	Self-Select Membership for Group Project <i>Sun Sept 20 by 11:59PM</i>
Week #3	Sept 21-27	Wholistic Critical Self-Reflectivity	same as above	--	Group Treaty (5%) <i>by Sat Sept 26 by 11:59PM</i>
Week #4	Sept 28-Oct 04	Indigenous Perspectives on Social Work Practice	same as above	Virtual Circle #2 Zoom (link to be sent) <i>Fri Oct 02</i> <i>11:00am-12:30pm</i>	Indigenous SW Ref Essay (25%) <i>due Sat Oct 10 by 11:59PM</i>
Week #5	Oct 05-11	Working Wholistically & Self-Care	same as above	--	--
Week #6	Oct 12-18	Indigenous Social Work Ethics	same as above	--	--
Week #7	Oct 19-25	Working with Indigenous Communities	same as above	--	Group #1 Project (25%) <i>due Mon Oct 19 by 11:59PM</i>
Week #8	Oct 26-Nov 01	Working with Indigenous Child Welfare <i>*content warning*</i>	same as above	Virtual Circle #3 Zoom (link to be sent) <i>Mon Oct 26</i> <i>11:00am-12:30pm</i>	Group #2 Project (25%) <i>due Mon Oct 26 by 11:59PM</i>
Week #9	Nov 02-08	Working with Mental Health and Addictions <i>*content warning*</i>	same as above	--	Group #3 Project (25%) <i>due Mon Nov 02 by 11:59PM</i>
Week #10	Nov 09-15	Working with Two-Spirit Peoples	same as above	--	Group #4 Project (25%) <i>due by Mon Nov 09 by 11:59PM</i>

Week #11	Nov 16-22	Social Work Education	same as above	--	--
Week #12	Nov 23-29	A Path Forward	same as above	Virtual Circle #4 Zoom (link to be sent) <i>Wed Nov 25 20 11:00am-12:30pm</i>	Self-Assessed & Peer-Assessed Participation (10%) due Sat Nov 28 by 11:59PM *no extensions*
Week #13	Nov 30- Dec 02	Closing the Circle	--	--	Applied Practice: Crit. Analysis – Film (35%) due Fri Dec 04 by 11:59PM *no extensions*

CONTENT WARNING: some topics in this course may be difficult to review, and may evoke a range of negative mental, emotional, spiritual, and/or physical responses. If this occurs, students are expected to check-in with ‘Circle of Helpers’ such as Elders (or other cultural knowledge carriers), professional Counselors (which is also available at Camosun College), Academic Advisors, Friends, and Family.

Immediate, Urgent, or Emergency Support: If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

9. Basis of Student Assessment and Weighting

Assignment	Name	Grade	Due Date
Ongoing	Virtual Classroom Sessions <i>(Zoom link will be posted on D2L News Feed)</i>	see Assignment #4 for details	Week #1 Fri Sept 11 20 11am-12:30pm Week #4 Fri Oct 02 20 11am-12:30pm Week #8 Mon Oct 26 20 11am-12:30pm Week #12 Thurs Nov 25 20 11am-12:30pm
Ongoing	Weekly Reflection Posts (weeks 1-11)	see Assignment #4 for details	by Sunday 11:59PM for that week (discussion forums will close after 5-days)
Assignment #1	Self-Select Membership and Group Treaty	5%	Week #2 – Sun Sept 20 by 11:59PM <u>(sign-up in the Group tab on D2L)</u> Week #3 – Sat Sept 26 by 11:59PM (Group Treaty)
Assignment #2	Indigenous Social Work Reflection Essay	25%	Week #4 – Sat Oct 03 by 11:59PM
Assignment #3	Collaborative Group Project	25% shared mark	Group 1 Week #7 Mon Oct 19 by 11:59PM Group 2 Week #8 Mon Oct 26 by 11:59PM Group 3 Week #9 Mon Nov 2 by 11:59PM Group 4 Week #10 Mon Nov 9 by 11:59PM

Assignment #4	Treaty Fulfillment and Participation	10%	Week #12 – Sat Nov 28 by 11:59PM **no extensions**
Assignment #5	Applied Practice: Critical Analysis – Film	35%	Week #13 – Fri Dec 04 by 11:59PM **no extensions**

Virtual Classroom Sessions (see assignment #5 for marking details)

Schedule: see above course schedule for details

Virtual Classroom Sessions opportunities to meet with you Instructor and colleagues/classmates in a live, video conference which include check-ins, discussions, lectures, and ceremony. If a student is unable to attend an online session, the recording(s) of these sessions will be posted in the *Course Media* tab on D2L and will remain there the duration of the course.

Please note: that certain portions of each Virtual Session will not be recorded, such as during cultural ceremonies, or when attending students are offering personal check-in/-outs.

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Weekly Reflection Posts - unmarked - see Assignment #5 for details

Due Date: by Sunday 11:59pm for that week -- see late penalties below

The purpose of the weekly posts is to help foster peer-to-peer collaborative learning opportunities meant to help student further their comprehension of the course materials and concepts, as well as help prepare students upcoming assignments.

Students must first upload their own reflection post for that week before they can read or respond to others peoples’ posts for that week. Instructor will monitor various posts throughout the term.

To help keep students on-track with the weekly readings and assignment requirements, **each reflection forum will close 6-days after their respective due dates**. Students who have not yet submitted a post after this point will be unable to do so for that week. However, those who have posted prior to the due date will be able to review these discussions for the remainder of the course.

Technical Issues: technical issues should be resolved by contacting Camosun’s IT department by emailing itsservicedesk@camosun.ca or call 250-370-3064. For D2L Technical Issues, please contact desupport@camosun.ca or call 250-370-3488.

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Assignment #1 – Self-Select Groups and Submit a Group Treaty (5%)

Due Date (Sign-up Members for Group): on or before Sunday September 20 by 11:59pm (week #2)

Due Date (Group Treaty): on or before Sunday September 27 by 11:59pm (week #3)

Student will sign-up for a group topic using D2L (see ‘Group’ tab for details)

Groups will then discuss and agree upon a *Group Treaty* (sometimes referred to as a ‘group contract’) outlining the roles, responsibilities, and expectations of each group member with regards to the development and implementation of the *Collaborative Group Project assignment*. Beyond this requirement, groups are welcome to include any other stipulations all members agree on including in the Group Treaty. The minimum page limit is 1-full page (double-spaced).

Please note that the terms of the Group Treaty are intended for the group itself. Groups are advised that they are accountable to these terms, and to each other.

Assignment Dropbox: assignments will be submitted to the appropriate assignment dropbox located in the ‘Assignment’ tab on D2L as a Word document (.docx) or PDF only. Please note that external links to assignments such as google documents will not be accepted for marking.

Late Penalties: -5% deduction from the overall assignment grade for each day that the assignment is late, up to a maximum of 10-days, after which point assignments will not be accepted for marking.

Technical Issues: to avoid late penalties, students should test their technologies in advance. It is also recommended that student complete this first assignment relatively early in anticipation of potential technical issues. If there is a technical issue, students should email their assignment to the Instructor to avoid late penalties; however, the student must resolve their technical issues and then upload their assignment to the dropbox to receive a mark. Contact the Camosun’s IT department by emailing itsservicedesk@camosun.ca or call 250-370-3064. For D2L Technical Issues, please contact desupport@camosun.ca or call 250-370-3488.

Accommodations: all requests must be made to the Instructor at least 48-hours prior to the assignment due date. Requests must outline the reason for the accommodation and offer a success plan. Please note that if an assignment is not submitted by the extended due date (if approved), the assignment will be subject to the usual late penalties based on the original due date for this assignment, unless otherwise approved by your Instructor, typically in advance.

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Assignment #2 – Indigenous Social Work Reflection Paper (25%)

Due Date: on or before Saturday October 03 by 11:59pm (week #4)

Student will submit a 4-6 (max 8) fully typed paged self-reflective critical analysis APA-formatted paper (plus a separate title page and reference page) responding to each of the following sections, and based on the course materials (readings, websites, videos), online lectures, and virtual classroom sessions thus far.

Section #1: Wholistic Worldview (5%):

Wholistic worldview is a fundamental unpinning of most (if not all) Indigenous social work (or Indigenous ‘Helper’) approaches. Define what is meant by *Indigenous wholistic worldviews*.

Section #2: Indigenous Approaches to Critical Self-Reflectivity (6%):

Define *Indigenous Approaches to Critical Self-Reflectivity* and provide an example of a time in your life when you utilized this approach. If you have never utilized this approach in your life before now, then please describe a time when you wish you had, and explain your rationale.

Section #3: Indigenous Social Work (or ‘Helping’) (6%):

Based on the course materials and discussions thus far, define ‘Indigenous Social Work’, and provide a critical analysis of some of the challenges (and/or benefits) of incorporating Indigenous Social Work approaches within a predominately westernized/Eurocentric-rooted social work profession or ‘social work system’.

Clarity, Structure, and Organization and Adherence to Assignment Requirements (4%):

To help with organization, students are highly encouraged to use *sub-heading* (no more than one sentence each) above each section of their paper (for example *Section #1: Wholistic Worldview; Section #2: Wholistic Critical Self-Reflectivity; and Section #3: Indigenous Social Work/Helping*).

Moreover, although the use of external sources is welcomed, **papers must also include at least 4 internal sources** from the course materials (readings, videos, websites) thus far.

APA-Formatting, Sources, and Citations (4%):

Pertains to paper format, in-text citations, and reference page. If students are citing multiple chapters from the textbook, please include each chapter separately in the reference list because each individual chapter counts at its own individual internal source from the course readings.

Assignment Dropbox: assignments will be submitted to the appropriate assignment dropbox located in the ‘Assignment’ tab on D2L as a Word document (.docx) or PDF only. Please note that external links to assignments such as google documents will not be accepted for marking.

Late Penalties: -5% deduction from the overall assignment grade for each day that the assignment is late, up to a maximum of 10-days, after which point assignments will not be accepted for marking.

Technical Issues: to avoid late penalties, students should test their technologies in advance. It is also recommended that student complete this first assignment relatively early in anticipation of potential technical issues. If there is a technical issue, students should email their assignment to the Instructor to avoid late penalties; however, the student must resolve their technical issues and then upload their assignment to the dropbox to receive a mark. Contact the Camosun’s IT department by emailing itsservicedesk@camosun.ca or call 250-370-3064. For D2L Technical Issues, please contact desupport@camosun.ca or call 250-370-3488.

Accommodations: all requests must be made to the Instructor at least 48-hours prior to the assignment due date. Requests must outline the reason for the accommodation and offer a success plan. Please note that if an assignment is not submitted by the extended due date (if approved), the assignment will be subject to the usual late penalties based on the original due date for this assignment, unless otherwise approved by your Instructor, typically in advance.



Assignment #3 – Collaborate Group Project (Creative Presentation or Research Paper) (30%)

Group #1 Due Date: on or before Monday October 19 by 11:59pm (week #7)

Group #2 Due Date: on or before Monday October 26 by 11:59pm (week #8)

Group #3 Due Date: on or before Monday November 02 by 11:59pm (week #9)

Group #4 Due Date: on or before Monday November 09 by 11:59pm (week #10)

Students will take the lead in offering a creative group presenting or a group research paper teaching the other students in the class about the main topic(s) for their particularly week. The purpose of this assignment is to foster peer-to-peer collaborative learning.

Instructions (2 options): Groups will to prepare a 6-8 paged (max 10-paged) Research Paper **OR** a 10-15minute (max 20-minute) creative presentation a outlining each of the following sections based on the course materials and topic for the group’s selected week, all within the context of Indigenous Social Work theory and practice:

Section #1: Topic Overview (8%):

Groups must provide an overview of the course materials (readings, videos, website) for their week, as well as include additional research related to their topic. This may include;

Define any key terms

Present statistics
Offer personal stories (if comfortable to do so)
Tensions or debates between Indigenous and non-Indigenous social work perspectives on your topic area
...and so on

Section #2: Ethical Dilemma (5%):

Groups will be provided with an ethical dilemma associated with their topic. Groups will then provide a critical analysis and rationale for how to resolve the scenario by incorporating Indigenous protocol and ethics as discussed in the course thus far.

Section #3: Supports and Resources (4%):

Groups will provide at least two Indigenous specific social service resources or organizations available to Indigenous peoples, as it related the topic for their week.

Clarity, Structure, and Organization and Adherence to Assignment Requirements (4%):

To help with organization, students are highly encouraged to use *sub-heading* (no more than one sentence each) above each section of their paper (for example *Section #1: Topic Overview Section #2 Ethical Dilemma; Section #3 Supports and Resources*). Moreover, although the use of external sources is always welcomed and encourage, papers or presentations **must include at least 5 internal sources** from the course materials (readings, videos, websites, etc) thus far, **as well as at least 2 external sources** related to their topic area.

APA-Formatting, Reference Sources, and In-Text Citations (4%):

Pertains to paper format, in-text citations, and reference page. If groups are citing multiple chapters from the textbook, please include each chapter separately in the reference list because each individual chapter counts at its own individual internal source from the course materials.

Assignment Dropbox: assignments will be submitted to the appropriate assignment dropbox located in the ‘*Assignment*’ tab on D2L as a Word document (.docx) or PDF only. Please note that external links to assignments such as google documents will not be accepted for marking.

Late Penalties: -5% deduction from the overall assignment grade for each day that the assignment is late, up to a maximum of 10-days, after which point assignments will not be accepted for marking.

Technical Issues: to avoid late penalties, students should test their technologies in advance. It is also recommended that student complete this first assignment relatively early in anticipation of potential technical issues. If there is a technical issue, students should email their assignment to the Instructor to avoid late penalties; however, the student must resolve their technical issues and then upload their assignment to the dropbox to receive a mark. Contact the Camosun’s IT department by emailing itsservicedesk@camosun.ca or call 250-370-3064. For D2L Technical Issues, please contact desupport@camosun.ca or call 250-370-3488.

Accommodations: all requests must be made to the Instructor at least 48-hours prior to the assignment due date. Requests must outline the reason for the accommodation and offer a success plan. Please note that if an assignment is not submitted by the extended due date (if approved), the assignment will be subject to the usual late penalties based on the original due date for this assignment, unless otherwise approved by your Instructor, typically in advance.



Assignment #4 – Treaty Fulfilment and Participation (10%)

Due Date: on or before Sat November 28 by 11:59pm

Students will grade themselves out of 50 based on the following criteria. The purpose of this assignment is for students to practice *critical self-reflectivity*, as discussed in the course.

Personal Leadership (up to 5 marks for each criteria below)

1. Attended all virtual classroom sessions on Collaborate in full (or watched all of Virtual Session recordings on Course Media in full).
2. Actively contributed to all weekly online reflection prompts in full, and did so in a thoughtful and meaningful way in my own posts and with my peers.
3. Completed all required course materials (weekly readings, websites, videos, etc) either on-time or early.
4. Completed all assignments and submitted them on-time or early.
5. Activity contributed to a positive learning environment by protecting the wholistic (physical, mental, emotional, spiritual) wellbeing of myself and others all times.

Group Work and Group Treaty Commitment (up to 5 marks for each criteria below)

6. Treated all group members with dignity and respect at all times.
7. 100% fulfilled all terms, agreements and commitments set out in our Group Treaty at all times.
8. Completed all sections of the group presentation to which I was assigned or agreed to complete and did so to the absolute best of my abilities.
9. Contributed to a positive and productive group work environment.
10. Took responsibility for one's own work, actions, thoughts, feelings and opinions at all times, and respected the actions, thoughts, feelings, and opinions of all group members at all times.

Peer Review – Students will also provide a confidential grade out of 25 for each member of their *collaborative group project*, based on the same criteria as above #6-10.

Students are also welcome to include any additional comments or rationale for all of the above marks. All of the above will be taken into consideration when determining each your final participation mark, as well as the final participation mark of your peers.

Assignment Dropbox: assignments will be submitted to the appropriate assignment dropbox located in the 'Assignment' tab on D2L as a Word document (.docx) or PDF only. Please note that external links to assignments such as google documents will not be accepted for marking.

Technical Issues: to avoid late penalties, students should test their technologies in advance. It is also recommended that student complete this first assignment relatively early in anticipation of potential technical issues. If there is a technical issue, students should email their assignment to the Instructor to avoid late penalties; however, the student must resolve their technical issues and then upload their assignment to the dropbox to receive a mark. Contact the Camosun's IT department by emailing

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Assignment #5 – Practical Application: Critical Analysis Paper (40%)

Due Date: on or before Friday December 04 by 11:59pm ****no extensions****

As the final major assignment for this course, grading expectations are higher than previous assignments. Students should treat this paper like an open-book final exam for the entire course.

Select a film, tv-series, documentary, novel, etc for this assignment.

Here are some examples, although students are welcome to select something not listed below;

Indigenous	Non-Indigenous
<i>Once Were Warriors</i> <i>Drunktown's Finest</i> <i>Whale Rider</i> <i>Edge of the Knife</i> <i>The Grizzlies</i> <i>Smoke Signals</i> <i>Indian Horse</i> <i>Dance me Outside</i> <i>First Contact (tv show)</i>	<i>Punch Drunk Love</i> <i>Shawshank Redemption</i> <i>OA (tv show)</i> <i>Six Feet Under (tv show)</i> <i>Joker</i> <i>Brokeback Mountain</i> <i>Magnolia</i> <i>Storm Boy</i> <i>This is Us (tv show)</i>

Grading Criteria:

- ⇒ **Quadrant #1: Context (5%):** discuss at which point in your character's story you will be intervening as their *Social Worker/Helper*, and outline some of the main issues or challenges negatively impacting the character's wholistic (mental, emotional, physical, spiritual) wellbeing.
- ⇒ **Quadrant #2: Working Wholistically (8%):** outline an Indigenous Social Work/Helper approach to supporting your character's wholistic mental, emotional, physical and spiritual wellness and/or healing. Be sure to utilize as much of the course materials as you can to demonstrate your comprehension of the course topics and concepts, and your ability to apply this information practically and critically.
- ⇒ **Quadrant #3: Indigenous Ethics (6%):** identify *at least two* Indigenous Social Work ethics you think should be involved in helping your character, and explain your rationale.
- ⇒ **Quadrant #4: Application (7%):** given everything we covered in the course this term, discuss in detail how will you incorporate what you've learned from IST 205 into your professional practice, or your academics, and/or in your life in general going forward.
- ⇒ **Clarity, Structure, Organization, and Adherence to Assignment Requirements (4%):** to help with organization, students are highly encouraged to use *sub-heading* (no more than one sentence each) above each section of their paper (for example *Context, Working Wholistically, Indigenous Ethics, Application, etc*).

If working alone: your paper must be 5-7 pages (or a maximum of 9 pages), plus a separate title page and reference page, and must include at least 6 internal sources

from the course materials (readings, videos, websites, etc). Papers must also incorporate plenty of first-person “*I-statements*” throughout the paper.

If working as a pair (2 people max): your paper must be 6-8 pages (or a maximum of 10 pages), plus a separate title page and reference page, and must include at least 7 internal sources from the course materials (readings, videos, websites, etc). Papers must also incorporate plenty of first-person “*I-statements*” (or “*we-statements*”) throughout the paper. **Please include both student names on the title page and have either one or both students submit the final paper to D2L.**

⇒ **APA formatting (5%),** APA paper format, in-text citations, and reference list. Note: if you are using multiple chapters from the textbook, please cite each individual chapter separately. Each chapter counts as its own internal source.

Unfortunately, there can be no deadline extensions for this assignment due to the short turnaround time in which final grades must be submitted to the college. Regular late penalties will apply; however, no assignments will be accepted 48-hours after the above due date. If this is concern, please notify your Instructor immediately.

Assignment Dropbox: assignments will be submitted to the appropriate assignment dropbox located in the ‘*Assignment*’ tab on D2L as a Word document (.docx) or PDF only. Please note that external links to assignments such as google documents will not be accepted for marking.

Technical Issues: to avoid late penalties, students should test their technologies in advance. It is also recommended that student complete this first assignment relatively early in anticipation of potential technical issues. If there is a technical issue, students should email their assignment to the Instructor to avoid late penalties; however, the student must resolve their technical issues and then upload their assignment to the dropbox to receive a mark. Contact the Camosun’s IT department by emailing itsservicedesk@camosun.ca or call 250-370-3064. For D2L Technical Issues, please contact desupport@camosun.ca or call 250-370-3488.

10. Plagiarism Statement

Plagiarism will result in a F grade in the assignment, and may result in an immediate F in the course. It is the student’s responsibility to be aware of Camosun’s policies on plagiarism located at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.1.pdf>

11. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2

50-59	D	Minimum level of achievement for which credit is granted; a course with a "D" grade cannot be used as a prerequisite.	1
0-49	F	Minimum level has not been achieved.	0

Temporary Grades: are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at camosun.ca for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that, due to design may require a further enrollment in the same course. No more than two IP grades will be assigned for the same course. <i>(For these courses a final grade will be assigned to either the 3rd course attempt or at the point of course completion.)</i>
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

12. Recommended Materials or Services to Assist Students' Success

ACADEMIC ADVISING

Academic Advisors are the Camosun program and post-secondary experts. To contact an advisor, please contact AcademicAdvising@camosun.bc.ca (domestic students); International_Advisor@camosun.ca (international students); or Indigenous@camosun.ca (Indigenous students). Please see Camosun.ca for details.

STUDENT CONDUCT POLICY

There are a variety of services available to assist students throughout their learning. This information is available in the College calendar, Student Services or camosun.ca.

ESL WRITING CENTRE AND SUPPORTS

Free writing support for ESL students. Support for all college-level students. One-on-one consultations. Focus on strengthen writing skills. Clarification of assignment criteria/expectations. 30-45 minutes appointments. Two bookings available per week. Online booking: <http://camosun.ca/services/writing-centre/appointments.html>

D2L TECHINCAL SUPPORT

If you are having any technical difficulties with D2L, please contact our D2L Technical Support team by emailing desupport@camosun.ca or call 250-370-3488.

INFORMATION TECHNOLOGY (IT) SUPPORT

For all other technical issues please contact our IT department by emailing itsservicedesk@camosun.ca or call 250-370-3064. For more information, go to www.camosun.ca/services/its/contact.html

13. College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

14. College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.