

# CLASS SYLLABUS



COURSE TITLE: PNUR 185 Transition to Preceptorship  
CLASS SECTION: X01  
TERM: S2021  
COURSE CREDITS: 2  
DELIVERY METHOD(S):

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.  
Learn more about Camosun's [Territorial Acknowledgement](#).

The COVID-19 pandemic has presented many challenges, and Camosun College is committed to helping you safely complete your education. Following guidelines from the Provincial Health Officer, WorkSafe BC, and the B.C. Government to ensure the health and wellbeing of students and employees, Camosun College is providing you with every possible protection to keep you safe. Our measures include COVID Training for students and employees, health checks, infection control protocols including sanitization of spaces, PPE and ensuring physical distancing. For details on these precautions please follow this link: <http://camosun.ca/covid19/faq/covid-fags-students.html>. However, if you're at all uncomfortable being on campus, please share your concerns with your Instructor. If needed, alternatives will be discussed.

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*Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.*

## INSTRUCTOR DETAILS

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NAME: Janet Klok  
EMAIL: [KlokJ@camosun.bc.ca](mailto:KlokJ@camosun.bc.ca)  
OFFICE: CHW317  
HOURS: by appointment

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

## CALENDAR DESCRIPTION

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Transition to Preceptorship will prepare the learner for the final practice experience. Simulation experiences and self directed learning will provide the learner with increased competence and confidence in their final practice experience.

PREREQUISITE(S): PNUR 184  
CO-REQUISITE(S):

## COURSE LEARNING OUTCOMES / OBJECTIVES

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Upon successful completion of this course a student will be able to:

- a) Develop a learning plan to be shared with mentors/preceptor in final practice experience.
- b) Competently apply knowledge and skills relevant to the final practice experience.
- c) Initiate, support, and develop respectful, supportive collaborative relationships in the practice environment
- d) Be familiar with the established policies and procedures of agency where culminating practice education experience(s) will occur.
- e) Describe the leadership role within role and responsibility of Practical Nurses.

## REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

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**Canadian Fundamentals of Nursing**, 6<sup>th</sup> Edition (2019) by Potter, Perry, Stockert & Hall. Elsevier Canada

**Medical-Surgical Nursing in Canada**, 4<sup>th</sup> Canadian Edition (2019) by Lewis, Bucher, Heitkemper, Harding, Barry, Lok, Tyerman & Goldsworthy. Elsevier Canada

**Pharmacology for Nurses: A Pathophysiological Approach**, 3<sup>rd</sup> Canadian Edition (2020) by Adams, Urban et al. Pearson Canada

**Davis's Canadian Drug Guide for Nurses**, 17<sup>th</sup> Edition (202). Vallerand & Sanoski. F. A. Davis

**Interpersonal Relationships: Professional Communication Skills for Nurses**, 8<sup>th</sup> Edition (2019) by Arnold, E. & Boggs, K. Elsevier: Saunders.

**Introduction to Maternity & Pediatric Nursing in Canada** (2020) by Leifer. Elsevier: Saunders

**Introductory Mental Health Nursing**, 4<sup>th</sup> Edition, (2019) by Womble. Wolters Kluwer

**Maternal Child Health Workbook** (Camosun College – D2L)

**BCCNM Professional Documents, most recent editions of:**

- Licensed Practical Nurses Scope of Practice: Standards, Limits & Conditions
- Licensed Practical Nurses Professional Standards
- Practice Standards for Licensed Practical Nurses
- Entry-Level Competencies for Licensed Practical Nurses
- Becoming a Licensed Practical Nurse in Canada: Requisite Skills and Abilities

## COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

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The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

ACTIVITY or TOPIC	OTHER NOTES
<p>Please see course schedule for specific dates.</p> <ul style="list-style-type: none"><li>• Debrief CPE4</li><li>• Intro to PNUR 185 &amp; 186 Graduation/Exam info Math Review</li><li>• Math exam</li><li>• Preparation for the CPNRE</li><li>• Medication Administration &amp; Skills Review Lab</li><li>• Program Focus Group</li><li>• Mock CPNRE &amp; exam review</li></ul>	

ACTIVITY or TOPIC	OTHER NOTES
<ul style="list-style-type: none"> <li>• Presentations: Preceptorship sites</li> <li>• 1:1 meetings with instructor</li> </ul>	

## STUDENT EVALUATION

DESCRIPTION	WEIGHTING
Learning Plan	COM/NC
Medication Safety & Skills Review Lab	COM/NC
Preceptorship Presentation	COM/NC
Attendance: consistent attendance at all PNUR 185 classes	COM/NC
<p><b>COMPLETE (COM)</b> = The student has met the goals, criteria, or competencies established for this course practicum or field placement.</p> <p><b>NOT COMPLETE (NC)</b> = The student has not met the goals, criteria, or competencies established for this course, practicum, or field placement.</p>	

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](#) policy for more information.

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## CLASS GUIDELINES & EXPECTATIONS

### TEST AND EXAMINATION PROCEDURES

There are policies regarding written test and examination procedures including late arrivals and missed tests. Please see the Health and Human Services Student Manual for Test and Examination Procedures at <https://legacy.camosun.ca/learn/school/health-human-services/student-info/index.html>

### WRITTEN ASSIGNMENTS

Assignments are due before 2400 hours (midnight) on the assigned day unless otherwise specified. Assignments about patients, residents or clients must be completed using the individual's initials only. Unless otherwise directed by individual course outlines, assignments must be: word processed, double spaced, 12 font, Times New Roman font, with a title page and a reference list. Students requiring an extension for the due date of an assignment must negotiate with the instructor, at least 48 hours before the due date. Assignments submitted late without an approved extension will result in a 5% deduction in mark for each day late.

## SCHOOL OR DEPARTMENTAL INFORMATION

- Nursing Fundamentals textbook
- Medical-Surgical Nursing textbook
- Pharmacology textbook
- Drug Handbook
- College of Licensed Practical Nurses of British Columbia website ([www.bccnp.ca](http://www.bccnp.ca))

## STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College

property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

## SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Support Service	Website
Academic Advising	<a href="http://camosun.ca/advising">http://camosun.ca/advising</a>
Accessible Learning	<a href="http://camosun.ca/accessible-learning">http://camosun.ca/accessible-learning</a>
Counselling	<a href="http://camosun.ca/counselling">http://camosun.ca/counselling</a>
Career Services	<a href="http://camosun.ca/coop">http://camosun.ca/coop</a>
Financial Aid and Awards	<a href="http://camosun.ca/financialaid">http://camosun.ca/financialaid</a>
Help Centres (Math/English/Science)	<a href="http://camosun.ca/help-centres">http://camosun.ca/help-centres</a>
Indigenous Student Support	<a href="http://camosun.ca/indigenous">http://camosun.ca/indigenous</a>
International Student Support	<a href="http://camosun.ca/international/">http://camosun.ca/international/</a>
Learning Skills	<a href="http://camosun.ca/learningskills">http://camosun.ca/learningskills</a>
Library	<a href="http://camosun.ca/services/library/">http://camosun.ca/services/library/</a>
Office of Student Support	<a href="http://camosun.ca/oss">http://camosun.ca/oss</a>
Ombudsperson	<a href="http://camosun.ca/ombuds">http://camosun.ca/ombuds</a>
Registration	<a href="http://camosun.ca/registration">http://camosun.ca/registration</a>
Technology Support	<a href="http://camosun.ca/its">http://camosun.ca/its</a>
Writing Centre	<a href="http://camosun.ca/writing-centre">http://camosun.ca/writing-centre</a>

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

## COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

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### Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your

courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

### Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

### Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

### Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of

when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and [camosun.ca/sexual-violence](http://camosun.ca/sexual-violence). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-370-3841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

**Changes to this Syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.