

CLASS SYLLABUS



COURSE TITLE: MHA 140 - Practicum
CLASS SECTION: X03
TERM: W2022
COURSE CREDITS: 3
DELIVERY METHOD(S): Synchronous

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.
Learn more about Camosun's [Territorial Acknowledgement](#).

<https://camosun.ca/about/covid-19-updates>

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME: Sheryl Haynes & Jessica Temmel
EMAIL: HaynesS@camosun.ca & TemmelJ@camosun.ca
OFFICE: TBD
HOURS: TBD

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This course offers students the opportunity to integrate and practice knowledge and skills to assist individuals in mental health and addiction settings. Emphasis will be on developing self as a reflective practitioner within an interprofessional team.

PREREQUISITE(S): All of with a C or better in: ENGL 151; HLTH 110; MHA 110; MHA 111; MHA 115; MHA 120; MHA 125; MHA 135
CO-REQUISITE(S): n/a
PRE/CO-REQUISITE(S): All of: C in HLTH 111; C in MHA 126

COURSE DELIVERY

ACTIVITY	HOURS / WEEK	# OF WEEKS	ACTIVITY HOURS
Lecture			
Seminar	2.25	6	13.5
Lab / Collaborative Learning			

Supervised Field Practice	22	6	132
Workplace Integrated Learning			
Online			
	TOTAL HOURS		145.5

COURSE LEARNING OUTCOMES

Upon successful completion of this course a student will be able to:

- a) use critical thinking and solution-focused skills within a community mental health and addictions context.
- b) apply current knowledge of mental health, mental illness, addictions, and concurrent processes to one's practice within community mental health and addiction services.
- c) demonstrate understanding of contexts and frameworks that guide practice when supporting individuals and families experiencing mental illness and addiction challenges.
- d) provide individualized intervention and support within the contexts of mental health and addiction services.
- e) demonstrate an ability to develop and enhance therapeutic relationships.
- f) develop effective collaborative working relationships with members of the interprofessional team.
- g) identify, access and advocate for community services for individuals and families.
- h) demonstrate ethical and responsible behavior and be accountable for own actions and decisions.
- i) demonstrate effective responses to the demands of the professional role.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Corey, G., & Corey, M. S. (2016/2021). *Becoming a Helper* (7th/8th ed.). Brooks/Cole.

REES Guide (2014). *Resource Guide for Partners in Mental Health, Resources, Education, Employment & Supports* (9th ed.). Victoria Cool Aid Society.

MHA 140 Practicum Handbook-to be purchased from the bookstore.

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
March 3-April 14, 2022	Seminars & Group Supervision	Practicum Assessment/Assignment Due Dates
Thursday, March 3 8:30-10:20am CHW 347	Seminar/Orientation	
Week #1 Practicum starts March 4	No seminar March 11	Reflective Logbook Entry Week #1 Due Thursday, March 10 by 8pm
Week #2 Friday, March 18 8:30-10:50am CHW 234	Seminar/Group Supervision	Reflective Logbook Entry Week #2 Due Thursday, March 17 by 8pm Observation of Setting Assignment Due Friday, March 18 prior to group seminar
Week #3 Friday, March 25	Seminar/Group Supervision	Reflective Logbook Entry Week #3 Due Thursday, March 24 by 8pm

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
8:30-10:50am CHW 234		Practicum Mid-term Evaluation Report Due 24hrs prior to mid-term evaluation meeting- refer to Mid-term Evaluation Report instructions
Week #4 Friday, April 1 8:30-10:50am CHW 234	Seminar/Group Supervision	Reflective Logbook Entry Week #4 Due Thursday, March 31 by 8pm
Week #5 Friday, April 8 8:30-10:50am CHW 234	Seminar/Group Supervision	Reflective Logbook Entry Week #5 Due Thursday, April 7 by 8pm Verbal Case Report Due Friday, prior to group seminar April 8
Week #6 Thursday, April 14 8:30-9:50am CHW 339 10:00-11:30am CHW339	Final Group Seminar & Program Wrap-Up	Final Evaluation Report Due 24hrs prior to final evaluation meeting- refer to Final Evaluation Report instructions Reflective Logbook Entry Week #6 Due Thursday, April 14 by 8pm

STUDENT EVALUATION

DESCRIPTION	WEIGHTING
Reflective Logbooks	40%
Observation of Setting	5%
Verbal Case Report	5%
Mid-Term Evaluation Report	15%
Final Evaluation Report	15%
Seminar Participation	
TOTAL	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information.
<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

COURSE GUIDELINES & EXPECTATIONS

Late Policy:

Students are expected to hand in all work on time so they can get timely feedback to improve their practice. Students may not be permitted to return to their practicum site if their weekly Reflective Logbook entry is not submitted on time. Late submissions are of concern as they can reflect lack of readiness to assume the professional role of a mental health worker. If exceptional circumstances arise that impact your ability to hand in your work on time, you must let your instructor know. Late entries without prior instructor approval will place the student at risk of having their practicum terminated. In fairness to all students, assignments submitted late will be deducted 5% per day.

Attendance:

Due to the intense nature of this Practicum course, students are required to attend **all** practicum shifts, meetings with mentors/instructors, and all seminar and group supervision sessions. Absences must first be communicated to the mentor and then to the instructor. Failure to do so will place student at risk of having their practicum terminated. In an exceptional circumstance, any absence from group seminar an in-lieu learning activity will be required. Absences onsite beyond one shift will be required to be made up as arranged by the Agency Mentor and the College Instructor. Students required to make up missed days will do so at the end of the practicum period only if the Agency agrees.

SCHOOL OR DEPARTMENTAL INFORMATION

Click or tap here to enter text.**Academic Integrity:** The Department of Community, Family & Child Studies is committed to promoting competence, professionalism, and integrity in our students and developing their core skills to succeed throughout their academic programs and in their careers. See College Supports and Services for Students, and College-Wide Policies, Procedures, Requirements and Standards.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Support Service	Website
Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop

Support Service	Website
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the “Attendance” section under “Registration Policies and Procedures” (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun’s Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student’s right to choose what is right for them. For more information see Camosun’s Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-370-3841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College’s Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College’s expectations of academic integrity and student behavioural conduct.

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.