



**CAMOSUN COLLEGE**  
**School of Health and Human Services (HHS)**  
**Department: Community, Family & Child Studies**

**MHA 115 Therapeutic Relationships**  
**Winter 2019**

**COURSE OUTLINE**

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The course description is available on the web:  
<http://camosun.ca/learn/calendar/current/web/mha.html#mha115>

*Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.*

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### **1. Instructor Information**

(a) **Instructor**           Michelle Jaworsky

(b) **Office hours**

(c) **Location**           WT 221

(d) **Phone**

**Alternative:**

(e) **E-mail**

(f) **Website**

### **2. Course Description & Intended Learning Outcomes**

This course assists students to develop knowledge and skills to engage in therapeutic relationships and promote facilitative communication. Students will develop self-awareness and communication styles to enhance interpersonal relationships.

Upon successful completion of this course a student will be able to:

- a) demonstrate knowledge of socio-cultural and personal influences on communication.
- b) describe theories, principles, and processes of communication.
- c) demonstrate interpersonal communication skills to foster therapeutic relationships.
- d) apply knowledge and skills to manage crisis and conflict situations.

### **3. Required Materials**

Adler, R. Procter, R., Towne, N., & J. Rolls (2015). Look: Looking Out Looking In (2nd

Canadian ed.). Toronto, Ont.: Nelson

□ Camosun College (2017). MHA 115 Resource Package.

□ Corey, G., & Schneider Corey, M. (2011/6). Becoming a Helper (6/7th ed.). Belmont, CA: Thomson Brooks/Cole.

□ Evans, D., Hearn, M., Uhlwemann, M., & Ivey, A. (2011). Essential Interviewing: A Programmed Approach to Effective Communication (8th/9th ed.). Scarborough, Ont: Nelson Education, Ltd.

- ☐ Morrison-Valfre, M. (2015). Foundations of Mental Health Care (5th ed.). St. Louis, MO: Mosby.
- ☐ Nichols, M. (2009). The Lost Art of Listening (2nd ed.). New York, NY: Guilford Publications
- ☐ USB flashdrive (min. 16GB) – required for submission of recorded assignment

#### 4. Course Content and Schedule

This course is delivered in a blended format with online and in-class components. Both aspects are equally valued and developed to enhance student learning. Learning formats in Mental Health & Addiction (MHA) Program courses include discussions, presentations, peer interactions, student-directed research, skill development, and critical thinking activities.

It is expected that students arrive to class prepared to contribute their knowledge and insights, having completed pre-class expectations to create a positive learning environment. Because the MHA Program prepares graduates for professional roles in the community, students are expected to demonstrate positive interpersonal behavior in the classroom, online, and in communication with instructors; this includes listening and acknowledging others, emotional maturity, respect, and effective teamwork. This document includes policies to facilitate professional practice, including punctuality, accountability, and demonstration of professional knowledge, skills, and decorum.

Cellphones and electronic devices are not to be used while the class is in-session. The only exception is computers for purposes of note-taking or pre-arranged accommodations. We are encouraging a respectful atmosphere of “disconnect and connect” as you will see on posters throughout the campus.

##### Participation

Due to the short and intense nature of the MHA program, classes are planned as a continuum for building skills and knowledge required to meet the competencies for working in community mental health & addiction services. Repeated absence from class will be discussed with the student and may jeopardize course completion if learning outcomes are not met.

Students will be expected to complete learning activities to demonstrate outcomes for missed class content, due before the start of the following class. The in-lieu activities are directly related to demonstrating concepts and may include watching a missed video, answering questions on prep readings, and completing in-class worksheets. Because this course does not include an exam, assignments and in-class activities are important for demonstration of knowledge & skill. The in-lieu activities ensure the learner experiences and demonstrates the same content and outcomes as other students. If a student has outstanding missed class activities, they may see an “Incomplete” on Camlink until these are submitted.

Participation includes:

- ☐ Pre-class preparation, including reading assignment materials before class
- ☐ Arriving to class on time and consistent attendance
- ☐ Constructive and appropriate comments in class and online
- ☐ Active participation in group work, online submissions, and classroom activities
- ☐ Active and respectful listening and online dialogue
- ☐ Considerate behavior toward others in the classroom and online

#### 5. Basis of Student Assessment (Weighting)

1. Weekly Content Application - submit online (& hardcopy forms in class) 20%
2. Lost Art of Listening Reflections 18%
3. Micro-Skills 44%
  - a. Presentations - in class 14%
  - b. Development - in class and video recording 30%
4. Nonviolent Crisis Intervention Training - in class Com
5. Paper on Topic of Suicide - submit hardcopy in class 18%

Details of assignments will be provided in class and/or online.  
Students are responsible for maintaining an electronic copy of all submitted work.

D2L submissions must be in Word or PDF. OpenOffice users can “save as” MS Word (.doc/x) before uploading.

All assignments and learning activities must be submitted and demonstrate knowledge and skill at a grade level of “C” or higher to pass this course. This includes all D2L postings, missed class content activities, in-class assignments, participation in skill development, and attendance at presentations (as applicable).

#### Late Policy

Due dates are thoughtfully determined to maximize the application of concepts for students to demonstrate mastery as well as to provide a foundation to build on further course content (most courses are progressive in nature). Timing of due dates is significant: we want to avoid a student getting behind on assignments and learning activities as it may hinder a strong context for subsequent course concepts. To relate this to human services, those you are supporting may find it challenging to learn new concepts unless foundational knowledge is first attained.

Assignments specified to be submitted in hardcopy must be in by the start of class on the due date. Assignments to be submitted electronically (e.g., D2L reflections) must be uploaded to the designated area by 11pm on the due date.

In fairness to all students, late assignments will be deducted 5% per 24-hour period after the first five minutes of class or online due time. If you anticipate a late arrival to class and want to avoid a late deduction, email the assignment to the instructor before due time so they see it is completed; submit hardcopy at the break or end of class to avoid disrupting class time.

Students may arrange with the instructor for an extension of an assignment before the due date and verifying documentation will be required. Those with a Letter of Accommodation from the Disability Resource Centre must have previously identified arrangements, as negotiated with the instructor at least 48 hours before due time.

We recognize that there are multiple factors that could impact a students' ability to complete assignments on time. It is assumed that students work hard to complete assignments, may sacrifice other enjoyable activities, and employ good time management skills to meet deadlines. Even with the best intentions and strategies, unexpected situations can arise. Instructors hold no judgment of students who make the decision to take a day or two more to complete an assignment. The late deduction is often well-worth gaining extra time to complete the assignment with better learning outcomes and a decrease in stress.

If you need extra time without documentation, the deduction is only on the mark obtained, not on the value of the assignment. For example, if you submit an assignment valued at 20% and your mark is 18/20, the late deduction, if submitted by due time the next day, is .9 (two days late would be 1.8).

If you choose not to complete the assignment by the due time, please send a brief email to the instructor beforehand as it may impact an in-class activity that builds on the assignment. There is no need to explain your reasons for needing extra time, the instructor knows there are many circumstances that effect a student's ability to complete on time.

We are supporting students to demonstrate competencies and successfully pass a course. If an assignment is marked by the instructor above 60%, and late deductions bring the mark below 60%, the student receives the end mark yet it is considered a “pass” based on demonstrating required knowledge/skill. If the original submission does not meet the 60% level and a student needs to resubmit, the late deduction applies until the student demonstrates 60% or higher quality of work. The intention is that a student must demonstrate outcomes for the assignment but they are not advantaged over other students who got their work in on time and exceeded the 60%.

## 6. Grading System

- ☒ Standard Grading System (GPA)
- ☐ Competency Based Grading System

## 7. Recommended Materials to Assist Students to Succeed Throughout the Course

## 8. College Supports, Services and Policies

### Immediate, Urgent, or Emergency Support



If you or someone you know requires immediate, urgent, or emergency support (e.g., illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts:

<http://camosun.ca/about/mental-health/emergency.html> or  
<http://camosun.ca/services/sexual-violence/get-support.html#urgent>

### College Services

Camosun offers a variety of health and academic support services, including counselling, dental, centre for accessibility, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit Student Services at

<http://camosun.ca/services/>

### College Policies

Policies are available on the College website at <http://camosun.ca/about/policies/>

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies.

Education and academic policies include, but are not limited to, [Academic Progress](#), [Admission](#), [Course Withdrawals](#), [Student Appeals](#), Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, and Student Penalties and Fines.

### Student Conduct Policy

There is a [Student Conduct Policy](#). It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College website.

## A. GRADING SYSTEMS

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf#page=2>

The following two grading systems are used at Camosun College:

### 1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4

65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

## 2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

## B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf#page=4> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.