



CAMOSUN COLLEGE
School of Health & Human Services
Department: Continuing Care
Health Care Assistant Program
HCA 110 Concepts for Practice
Winter 2021
COURSE OUTLINE



[Camosun.ca/hhs-handbook](http://camosun.ca/hhs-handbook)

The course description is available on the web:

<http://camosun.ca/learn/calendar/current/web/hca.html#hca110>

Camosun College will continue to follow the guidance of the Provincial Health Officer, the B.C. Government and WorkSafeBC, and as such may revise the delivery of courses. Courses with an approved face-to-face component may need to move to online or remote delivery if necessary.

The COVID-19 pandemic has presented many challenges, and Camosun College is committed to helping you safely complete your education. Following guidelines from the Provincial Health Officer, WorkSafe BC and the B.C. Government to ensure the health and wellbeing of students and employees Camosun College is providing you with every possible protection to keep you safe including COVID Training for students and employees, health checks, infection control protocols including sanitization of spaces, PPE and ensuring physical distancing. Please refer to: <http://camosun.ca/covid19/faq/covid-faqs-students.html>
However, if you're at all uncomfortable being on campus, please share your concerns with your Instructor and if needed, alternatives will be discussed.

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

1. Instructor Information

- (a) **Instructor** Tracy Atkinson
- (b) **Office hours** [Click or tap here to enter text.](#)
- (c) **Location** [Click or tap here to enter text.](#)
- (d) **Phone** [Click or tap here to enter text.](#) **Alternative:** [Click or tap here to enter text.](#)
- (e) **E-mail** atkinsont@camosun.bc.ca
- (f) **Website** <http://camosun.ca/learn/programs/health-care-assistant/>

2. Course Description & Intended Learning Outcomes

Students will be introduced to the philosophical values and theoretical understandings that provide a foundation for competent practice as an HCA. The course focuses on concepts of caring and person centered care; basic human needs and human development; family, culture and diversity as they relate to health and healing; and problem solving.

Upon completion of this course, students will be able to:

- a) display an understanding of person-centered care that recognizes and respects the uniqueness of each individual.
- b) discuss basic human needs and common characteristics of human development as these concepts relate to person-centered care.
- c) use an informed problem-solving approach to provide care and service.
- d) contribute to the safety and protection of self and others within a variety of work environments.
- e) display an understanding of the role of family, culture, diversity and life experience in aging, health and healing.

3. Required Materials

Mosby's Canadian Textbook for the Support Worker, 4th Canadian Edition (2018) by Sorrentino, Remmert & Wilk. Elsevier

Professionalism in Health Care: A Primer for Career Success, 5th Edition (2017) by Makely, Austin & Kester. Pearson

4. Course Content and Schedule

Please see Semester Calendar for specific dates

Unit	Topic
Unit 1	Characteristics of Caring and Person Centred Practice
Unit 2	Basic Human Needs
Unit 3	Human Development
Unit 4	Family in Health and Healing
Unit 5	Multiculturalism and Diversity
Unit 6	Recording and Reporting
Unit 7	Critical Thinking and Problem Solving
Unit 8	Protection and Safety in Health and Healing
Unit 9	Incident Reporting and Debriefing
Unit 10	Occupational Health and Safety

5. Basis of Student Assessment (Weighting)

Evaluation Criteria:

Assignment/Percentage	Details
Exam 1 30% February 3, 2020	Will include all content from Units 1-4
Exam 2 35% April 1, 2020	Will include all content from Units 5-10
Family Assignment 5% February 5, 2020	Write a paper that related to your family traditions. Focus on how stress and culture can impact the family. Describe ways that you can provide culturally sensitive care.
Family and Cultural Assignment 5% February 12, 2020	Research a cultural group and identify 5 factors that influence caring behaviour and individualized care. Identify how respect is shown within that culture, how health care decisions are made, special or unique rituals occur when providing personal care, nutrition, religious practices and belief systems regarding illness and death.
Case Study/Care Planning Assignment 10% Feb 26, & March 2, 2020	Your group will create a virtual person (client and family) with 5 different medical concerns/issues. Your group will develop a written scenario that has enough information to develop a care plan
Problem Solving In-Class Project (Open Book) 15% March 18, 2020	Using a complex scenario you will answer questions that require you to use the problem solving process in a work-related situation.

Students must achieve a minimum of 70% to pass HCA 110 Health and Healing: Concepts of Practice.

Test and Examination Procedures

There are policies regarding written test and examination procedures including late arrivals and missed tests. Please see the Health and Human Services Student Handbook item 5.4 for Test and Examination Procedures at <http://camosun.ca/learn/school/health-human-services/student-info/index.html>

Written Assignments

Assignments are due before 2400 hours (midnight) on the assigned day unless otherwise specified. Assignments about patients, residents or clients must be completed using the individual's initials only. Unless otherwise directed by individual course outlines, assignments must be: word processed, double spaced, font meeting APA 7th edition guidelines, with a title page and a reference list. Students requiring an extension for the due date of an assignment must negotiate with the instructor, at least 48 hours before the due date. Assignments submitted late without an approved extension will result in a 5% deduction in mark for each day late.

6. Grading System

- Standard Grading System (GPA)
- Competency Based Grading System

7. Recommended Materials to Assist Students to Succeed Throughout the Course

Mosby's Textbook for the Support Worker & D2L

Review the School of Health and Human Services [Student Handbook](#).

8. College Supports, Services and Policies

Immediate, Urgent, or Emergency Support



If you or someone you know requires immediate, urgent, or emergency support (e.g., illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts:

<http://camosun.ca/about/mental-health/emergency.html> or
<http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, centre for accessibility, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit Student Services at

<http://camosun.ca/services/>

College Policies

Policies are available on the College website at <http://camosun.ca/about/policies/>

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies.

Education and academic policies include, but are not limited to, [Academic Progress](#), [Admission](#), [Course Withdrawals](#), [Student Appeals](#), Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, and Student Penalties and Fines.

Student Conduct Policy

There is a [Student Conduct Policy](#). It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College website.

A. GRADING SYSTEMS

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf#page=2>

The following two grading systems are used at Camosun College:

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F		0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete</i> : A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress</i> : A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.