



**HCA 174 Transition Practicum**  
**Summer 2019**

**COURSE OUTLINE**

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The course description is available on the web:  
<http://camosun.ca/learn/calendar/current/web/hca.html#hca174>

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

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**1. Instructor Information**

- (a) **Instructor** Heather Frame
- (b) **Office hours** By appointment
- (c) **Location** WT 208
- (d) **Phone** 250-370-3238 **Alternative:** available on cell phone as required during clinical
- (e) **E-mail** [frameh@camosun.bc.ca](mailto:frameh@camosun.bc.ca)
- (f) **Website**

**2. Course Description & Intended Learning Outcomes**

During this practical experience learners transition from role of student to graduate health care assistant. Students will gain insights, awareness and knowledge towards effectively functioning as a health care assistant. A program instructor collaborates with the student and practicum agency staff throughout the experience.

Upon successful completion of this course a student will be able to:

- a) provide person-centred care and assistance that recognizes and respects the uniqueness of each individual resident or client.
- b) use an informed problem-solving approach to provide care and assistance that promotes the physical, psychological, social, cognitive and spiritual well-being of residents and families.
- c) provide care and assistance for residents experiencing complex physical and/or cognitive health challenges.

- d) interact with other members of the healthcare team in ways that contribute to effective working relationships and the achievement of goals.
- e) communicate clearly, accurately and in sensitive ways with residents and families.
- f) provide personal care and assistance in a safe, competent and organized manner.
- g) while transitioning to the role of health care assistant, recognize and respond to own selfdevelopment, learning and health enhancement needs.
- h) perform the care-giver role in a reflective, responsible, accountable and professional manner.

### 3. Required Materials

- **Mosby’s Canadian Textbook for the Support Worker, 4<sup>th</sup> Canadian Edition** (2018) by Sorrentino, Remmert & Wilk. Elsevier

### 4. Course Content and Schedule

This experience consists of 125 hours in a complex care site. The shifts will be Monday-Fridays from 0700-1500 or 1500-2300.

### 5. Basis of Student Assessment (Weighting)

Instructor Evaluation	COM/NC
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**All criteria must receive a “PASS” grade in order to pass HCA 174.**

In the case of unavoidable absences due to exceptional situations students may be required to submit additional assignments or coursework to demonstrate competency and to ensure they have met learning outcomes.

## 6. Grading System

Standard Grading System (GPA)

Competency Based Grading System

## 7. Recommended Materials to Assist Students to Succeed Throughout the Course

## 8. College Supports, Services and Policies

### Immediate, Urgent, or Emergency Support



If you or someone you know requires immediate, urgent, or emergency support (e.g., illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts: <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

### College Services

Camosun offers a variety of health and academic support services, including counselling, dental, centre for accessibility, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit Student Services at <http://camosun.ca/services/>

### College Policies

Policies are available on the College website at <http://camosun.ca/about/policies/>

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies.

Education and academic policies include, but are not limited to, [Academic Progress](#), [Admission](#), [Course Withdrawals](#), [Student Appeals](#), Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, and Student Penalties and Fines.

### Student Conduct Policy

There is a [Student Conduct Policy](#). It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College website.

## A. GRADING SYSTEMS

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf#page=2>

The following two grading systems are used at Camosun College:

### 1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6

73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

## 2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

## B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf#page=4> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

### WRITTEN ASSIGNMENTS

<p>Assignments are due before 1200 hours (noon) on the assigned day unless otherwise specified. Assignments about patients, residents or clients must be completed using the individual's initials only. Unless otherwise directed by individual course outlines, assignments must be: word processed, double spaced, 12 font, Times New Roman font, with a title page.</p> <p>Students requiring an extension for the due date of an assignment must negotiate with the instructor, at least 48 hours before the due date. Assignments submitted late without an approved extension will result in a 5% deduction in mark for each day late.</p>
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