



**CAMOSUN COLLEGE**  
**School of Health & Human Services**  
**Continuing Care Department**

**Health Care Assistant**  
**HCA 174 – Transition Practicum**  
**Fall 2015**

**COURSE OUTLINE**

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*Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.*

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**The calendar description is available on the web @**

<http://camosun.ca/learn/calendar/current/web/hca.html>

**1. Course Description**

During this practical experience learners transition from role of student to graduate health care assistant. Students will gain insights, awareness and knowledge towards effectively functioning as a health care assistant. A program instructor collaborates with the student and practicum agency staff throughout the experience.

**2. Instructor Information**

- (a) Instructor \_\_\_\_\_
- (b) Office hours \_\_\_\_\_
- (c) Location \_\_\_\_\_
- (d) Phone \_\_\_\_\_ **Alternative:** \_\_\_\_\_
- (e) E-mail \_\_\_\_\_
- (f) Website \_\_\_\_\_

**3. Intended Learning Outcomes**

*(If any changes are made to this part, then the Approved Course Description must also be changed and sent through the approval process.)*

**Upon successful completion of this course, you will be able to:**

- a) provide person-centered care and assistance that recognizes and respects the uniqueness of each individual resident or client.
- b) use an informed problem-solving approach to provide care and assistance that promotes the physical, psychological, social, cognitive and spiritual well-being of residents and families.
- c) provide care and assistance for residents experiencing complex physical and/or cognitive health challenges.
- d) interact with other members of the healthcare team in ways that contribute to effective working relationships and the achievement of goals.
- e) communicate clearly, accurately and in sensitive ways with residents and families.
- f) provide personal care and assistance in a safe, competent and organized manner.
- g) while transitioning to the role of health care assistant, recognize and respond to own self-development, learning and health enhancement needs.
- h) perform the care-giver role in a reflective, responsible, accountable and professional manner.

#### 4. Required Materials

(a) Texts

- HCA 110 STUDENT LEARNING GUIDE: Health & Healing
- Mosby's Canadian Textbook for Support Worker
- Integrating a Palliative Approach: Essentials for Personal Support Workers

#### 5. Course Content and Schedule

(Can include: Class hours, Lab hours, Out of Class Requirements and/or Dates for quizzes, exams, lecture, labs, seminars, practicums, etc.)

Course Activity

- Lecture (Direct Instruction)
- Seminar (Direct Instruction)
- Lab /Collaborative Learning
- Supervised Field Practice
- Workplace Integrated Learning (*Coop, Internship, etc.*)
- Other\* (*please note*):

Hours / Week	Instruction – No of Weeks (Q=11; S=14; “P or S” = 7)
37.5 Total Hrs	1

#### 6. Basis of Student Assessment (Weighting)

(Should be directly linked to learning outcomes.)

NOTE: As with all courses in the Health Care Assistant program, you are required to achieve a minimum grade of 70% (B-) in HCA 110 Health and Healing: Concepts for Practice in order to successfully pass the course.

*Clinical performance is assessed according to the specific learning outcomes. The final grade will state a “Complete” (“C”) or “Not Complete” (“NC”) in meeting learning outcomes. Students are encouraged to be self-directed and to identify valuable learning opportunities within their clinical experience in order to maximize their learning.*

#### 7. Grading System

(If any changes are made to this part, then the Approved Course description must also be changed and sent through the approval process.)

(Mark with “X” in box below to show appropriate approved grading system – see last page of this template.)

- Standard Grading System (GPA)
- Competency Based Grading System

#### 8. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

## LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Student Services or the College web site at <http://www.camosun.bc.ca>

## STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

<http://www.camosun.bc.ca/policies/policies.html>

### A. GRADING SYSTEMS <http://www.camosun.bc.ca/policies/policies.php>

The following two grading systems are used at Camosun College:

#### 1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

#### 2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

## B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.