



CAMOSUN COLLEGE

School of Health and Human Services (HHS)
: Community, Family & Child Studies – Early Learning & Care



[Camosun.ca/hhs-handbook](http://camosun.ca/hhs-handbook)

ELC 130 Early Childhood Profession Winter 2019

COURSE OUTLINE

The course description is available on the web:
<http://camosun.ca/learn/calendar/current/web/elc.html#elc130>

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

1. Instructor Information

- (a) **Instructor** Mary Burgaretta / Stephanie Hayes
- (b) **Office hours** By appointment
- (c) **Location** Saanich Adult Education Centre
- (d) **Phone** 250-370-3129/250-370-3237 **Alternative:**
- (e) **E-mail** Burgarettam@Camosun.bc.ca / HayesS@Camosun.bc.ca
- (f) **Website** www.camosun.bc.ca

2. Course Description & Intended Learning Outcomes

This course examines the historical and social influences that have shaped the field of early childhood. Current legislation, social justice perspectives and personal attitudes regarding early programs are examined. Emphasis is placed on professional behavior in accordance with the ECEBC Code of Ethics.

Upon completion of this course, the student will be able to:

- describe historical and current influences of early childhood learning and care.
- describe current legislation in context of the roles and responsibilities of an early childhood educator.
- describe professional practice using the Early Childhood Educators of British Columbia Code of Ethics.
- describe functions and tasks related to early learning and care program administration and centre operations.

3. Required Materials

ELC 130/160 Course pack (2018)

Optional: Professional Membership: Membership to the Professional Association: Early Childhood Educators of BC --student membership available at: <http://www.ecebc.ca/>
ECEBC's *Code of Ethics* (included in ECEBC membership)

4. Course Content and Schedule

Weekly course content and a detailed schedule will be handed out in class.

5. Basis of Student Assessment (Weighting)

A detailed explanation of assignments will be handed out in a separate document, and discussed in class.

Assignment Policy

Assignments are expected on the due date. Extensions must be negotiated with your instructor prior to due dates. Late assignments submitted in the last week of term will not have the opportunity for rewrites. Assignments will not be accepted after the last day of term, unless an extension has been granted prior to the due date. Assignments not received by this time will receive a zero grade.

This course must be passed with a 'C+' (65%) average for a passing grade in the ELC Diploma Program.

Late Policy

All assignments are to be submitted by 12 midnight to D2L or in class on designated due dates. In exceptional circumstances, students may arrange with the instructor for an extension of an assignment at least 24 hours before the due date. Marks will be deducted (3% per day) for assignments/project if prior arrangements have not been made with the instructor.

Last day to withdraw from courses without a failing grade is **March 13**. If you withdraw by the posted withdrawal date, you will not be penalized.

Attendance

Students are required to attend all scheduled classes unless they have a legitimate medical reason.

Students are requested to notify their Instructor of any absences. Students who miss class are responsible for the material and assignments covered in class. Repeated absence from class can affect a final grade.

Due to the short and intense nature of the ELC program, classes are planned as a continuum for building the skill and knowledge required. Classroom experiences and participation are a major part of that competency development; therefore, consistent attendance is expected.

Academic Honesty

The Department of Community, Family & Child Studies is committed to promoting competence, professionalism and integrity in our students and developing their core skills to succeed

throughout their academic programs and in their careers. The purpose of the Academic Honesty Guidelines is to provide clear expectations of appropriate academic conduct and to establish processes for discipline in appropriate circumstances. It is the student's responsibility to become familiar with the content and the consequences of academic dishonesty. Before you begin your assignments, review the Academic Policies on the Camosun College website: <http://camosun.ca/learn/becoming/policies.html>

6. Grading System

- Standard Grading System (GPA)
- Competency Based Grading System

7. Recommended Materials to Assist Students to Succeed Throughout the Course

8. College Supports, Services and Policies

Immediate, Urgent, or Emergency Support



If you or someone you know requires immediate, urgent, or emergency support (e.g., illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts:

<http://camosun.ca/about/mental-health/emergency.html> or
<http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, centre for accessibility, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit Student Services at <http://camosun.ca/services/>

College Policies

Policies are available on the College website at <http://camosun.ca/about/policies/>

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies.

Education and academic policies include, but are not limited to, [Academic Progress](#), [Admission](#), [Course Withdrawals](#), [Student Appeals](#), Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, and Student Penalties and Fines.

Student Conduct Policy

There is a [Student Conduct Policy](#). It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College website.

A. GRADING SYSTEMS

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf#page=2>

The following two grading systems are used at Camosun College:

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf#page=4> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.