



ELC 160
Community Observations
Fall 2017

COURSE OUTLINE

Course Description

Students will become familiar with and reflect upon the expectations, roles and responsibilities of the Early Learning and Care professional. Students will visit early learning and care sites and engage in a process of focused observation using a variety of narration and documentation techniques. Students become familiar with and model the expectations, roles and responsibilities of the Early Learning and Care professional.

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

1. Instructor Information

Instructors: Anastasia Butcher/Enid Elliot/Jessica Hrechka Fee

Office Hours: By appointment

Office Location: WT 218/WT 220/WT 218

Phone: 250-370-3315/250-370-3237/250-370-3216

Email: butchera@camosun.bc.ca/elliote@camosun.bc.ca/hrechkaj@camosun.bc.ca

Tuesday Location: Community observations

Thursday Seminar Location: Paul 111/Young 209/Young 216

2. Intended Learning Outcomes

Upon completion of this course, students will be able to

- a) Demonstrate the process of observation at a beginning level.
- b) Describe and reflect upon the influence of personal experiences and perspectives on observations.
- c) Describe and reflect upon responsive and respectful practices in early learning and care settings.
- d) Demonstrate professional behavior including respectful communication with children, families, program staff, peers and instructors.
- e) Observe respectfully and maintain confidentiality of information.

3. Required Materials

- British Columbia Early Learning Framework
- Understanding the British Columbia Early Learning Framework: From Theory to Practice

Both documents are available online (links will be posted on D2L). If you would like to have a paper copy, they can be purchased at the bookstore.

4. Course Content and Schedule

This course is a combination of community observations taking place on Tuesdays and seminars on Thursdays. You will be assigned community observations at various designated times. Weekly course content and a detailed schedule will be handed out in class.

5. Basis of Student Assessment (Weighting)

A detailed description of assignments will be handed out and discussed in class.

Assignment Policy

Each assignment must be completed by the due date at a C+ level or higher to be considered "complete". Assignments may be sent back if they are not a C+ level or better.

Assignments are expected on the due date. Extensions must be negotiated with your instructor prior to due dates. Opportunity to rewrite assignments supports articulation of ELC knowledge, skills and attitudes. Late assignments submitted in the last week of term will not have the opportunity for rewrites.

Final grading for this course is either a "COM" for Completed or "NC" for Not Completed.

Last day to withdraw from courses without a failing grade is **November 8th**. If you withdraw by the posted withdrawal date, you will not be penalized.

NOTE: Students must complete all assignments to be eligible for a grade.

Attendance

Students are required to attend all scheduled community observations in the field and all classroom seminars unless they have a legitimate medical reason.

Students must notify *both* the mentor and instructor prior to any absences (i.e. if you are suddenly too sick to attend community observation, *both* the centre and your instructor must be contacted that morning). As all missed hours will need to be made up, students must connect with their college instructor within one week of absence to make a plan for make-up hours.

Seminar Class: Students are requested to notify their Instructor of any absences. If a seminar is missed students are required to complete a "missed seminar" assignment and hand it in **within four calendar days of the missed class**.

Due to the short and intense nature of the ELC program, classes are planned as a continuum for building the skill and knowledge required. Classroom experiences and participation are a major part of that competency development; therefore, consistent attendance is expected.

Students are required to contact the instructor in advance if they are unable to attend class. Students who miss class are responsible for the material and assignments covered in class. Repeated absence from class can affect a final grade.

6. Grading System <http://www.camosun.bc.ca/policies/policies.php>

- Standard Grading System (GPA)
- Competency Based Grading System

Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Student Services or the College web site at <http://www.camosun.bc.ca>

STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.
<http://www.camosun.bc.ca/policies/policies.html>

The Department of Community, Family & Child Studies is committed to promoting competence, professionalism and integrity in our students and developing their core skills to succeed throughout their academic programs and in their careers. The purpose of Academic Honesty Guidelines is to provide clear expectations of appropriate academic conduct and to establish processes for discipline in appropriate circumstances. It is the student's responsibility to become familiar with the content and the consequences of academic dishonesty. Before you begin your assignments, review the Academic Policies on the Camosun College website: <http://camosun.ca/learn/becoming/policies.html>