

COURSE SYLLABUS



Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

TERM:	Winter 2021
COURSE & SECTION:	DHYG 345
COURSE TITLE:	Professional Practice 3
SECTION DETAILS:	Wednesdays, 8:30-11:20am
INSTRUCTOR:	Michelle Meunier D004 meunierm@camosun.bc.ca 250-370-3507
OFFICE HOURS:	Posted on D2L or through appointment

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

Camosun College will continue to follow the guidance of the Provincial Health Officer, the B.C. Government and WorkSafeBC, and as such may revise the delivery of courses. Courses with an approved face-to-face component may need to move to online or remote delivery if necessary.

The COVID-19 pandemic has presented many challenges, and Camosun College is committed to helping you safely complete your education. Following guidelines from the Provincial Health Officer, WorkSafe BC and the B.C. Government to ensure the health and wellbeing of students and employees Camosun College is providing you with every possible protection to keep you safe including COVID Training for students and employees, health checks, infection control protocols including sanitization of spaces, PPE and ensuring physical distancing. Please refer to: <http://camosun.ca/covid19/faq/covid-faqs-students.html> However, if you're at all uncomfortable being on campus, please share your concerns with your Instructor and if needed, alternatives will be discussed.

COURSE DESCRIPTION

In this course, students will build upon their knowledge of professional aspects of dental hygiene practice, including the structure and function of professional associations, registration, and scope of practice, quality assurance, and employment conditions. Building on DHYG 245 and DHYG 246, this course prepares students to enter practice and to demonstrate sound decision making skills related to current and anticipated local, national and international practice and professional issues.

<input type="checkbox"/>	Synchronous delivery: Courses will be completely online with online scheduled meetings and expectations for remote student participation. There will be meeting times but not on campus. Students will be expected to manage time zone differences for scheduled online activities.	<input type="checkbox"/>	Asynchronous delivery Courses will be completely online with no set meeting schedules. Students may participate from any time zone or anywhere in the world. All evaluation will be managed remotely.	<input checked="" type="checkbox"/>	Blended delivery: A mixed delivery of both synchronous and asynchronous.
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Course Credits: 3
 Prerequisite(s): B- in DHYG246
 Corequisite(s):
 Pre/Corequisite(s): COM in DHYG381
 Exclusion(s):

COURSE DELIVERY

ACTIVITY	HOURS / WEEK	# OF WEEKS	ACTIVITY HOURS
Lecture			
Seminar	3	16	48
Lab / Collaborative Learning			
Supervised Field Practice			
Workplace Integrated Learning			
Online			
TOTAL HOURS			48

Additional Delivery information:
 Final exam week will occur during Week 17. TBA

LEARNING OUTCOMES

Upon successful completion of this course, you will be able to:

- a) use knowledge and understanding of practice settings, employment opportunities and conditions to develop a career plan.
- b) use evidence based research and critical thinking skills to analyze current and anticipated local, national and international issues affecting dental hygiene practice and professionalism.
- c) use knowledge of the structure and function of professional associations, registration, scope of practice, and quality assurance to make sound practice decisions.
- d) apply an effective, ethical decision making process to professional practice situations.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Darby and Walsh, 5th Edition, Dental Hygiene Theory and Practice, 2019

D2L content
 Pacific Dental Conference Registration fee of \$25

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

ACTIVITY
1. Use knowledge and understanding of practice settings, employment opportunities and conditions to develop a career plan.

- a. Examine the overhead associated with operating a dental and dental hygiene practice.
- b. Understand the economic contribution of the dental hygienist to the dental practice in terms of production, collegiality, education marketing, and leadership.
- c. Discuss the entrepreneurial approach to practice.
- d. Discuss marketing techniques to promote dental hygiene services.
- e. Discuss career opportunities for dental hygienists.
- f. Discuss trends impacting the dental hygiene profession.
- g. Review the importance of professional involvement in development of dental hygiene education.
- h. Describe how to present a professional image throughout your career, in terms of professional character, networking, deportment and dress, cards/stationery, on-line presence
- i. Examine professional malpractice insurance (cost, coverage, limitations medical, extended medical and disability insurance, income protection strategies, Worker's Compensation, and employment insurance.
- j. Discuss employment-finding skills, including job search strategies, and ethics involved in employment.
- k. Understand how to create a personal resume and employment application letters and follow up
- l. Prepare for an employment interview (e.g. appointment - directions, parking etc.), deportment, body language, dress, topics for discussion during employment interviews, inappropriate topics (human rights), and responses to inappropriate topics.
- m. Understand elements of employment arrangements, including the advantages and disadvantages of being employed in one or more dental offices and of various payment arrangements (per hour, daily, on salary, self-employed, tax implications), employee benefits that may be offered, including statutory holidays.
- n. Examine B.C. Employment Standards, including responsibilities to the employer, employment contract, probationary employment, evaluation processes, pregnancy and employment status
- o. Examine self-employment arrangements.
- p. Identify factors to consider when selecting an employment position such as, office policies, philosophy and approach to client care, standards of practice, employee satisfaction, personal and professional growth, and health and safety.
- q. Discuss pros and cons of various workplace settings: private dental clinics, private dental hygiene clinics, community based care, education, institutional dental care, research industry.

2. Use evidence-based research and critical thinking skills to analyze current and anticipated local, national, and international issues affecting dental hygiene practice and professionalism.

- a. Discuss current issues affecting dental hygienists in B.C such as, moving towards degree for entry to practice, access to dental hygiene care, primary oral health care, bylaw changes, re-alignment of regulatory colleges and inter-professional relations
- b. Recall the legal obligations of dental hygienists in B.C., including confidentiality, client non-compliance and appropriate records.
- c. Recall contract principles in law.
- d. Understand the scope of practice of CDA's and recall scope of practice for dental hygienists in British Columbia.
- e. Recall the principle of accountability re: decisions, actions, and records and the legal relationship of practitioner and client.
- f. Examine different fee structures and billing practices in British Columbia in relation to legal and ethical responsibilities
- g. Recall the concept of responsibility for seeking help when necessary.
- h. Recall the role of dental hygienists in upholding health and safety standards and examine procedures for reporting

3. Use knowledge of the structure and function of professional associations, registration, scope of practice, and quality assurance to make sound practice decisions.

- a. Review the dental hygienists role in improving oral health for all, including public policy, advocacy, political lobby, promotion of oral health as integral to overall health, oral disease prevention, collaboration with other health professionals, volunteer activities, reducing inequities, consumer advocacy, public education, inter professional education.
- b. Discuss opportunities for professional services in dental hygiene societies, such as Regional representative on the BCDHA Board of Directors, Study Club organizer, job placement officer, National Dental Hygiene Week Coordinator.
- c. Discuss the value of volunteerism locally and globally (e.g. community health fairs, school/institutions, low cost clinic, and international service).
- d. Review quality assurance initiatives of CDHBC such as education standards, accreditation, certification, mandatory continuing education, required clinical practice, practice standards and guidelines, peer review, code of ethics.
- e. Review the different types of dental hygiene registration in British Columbia, including the regulations under the Health Professions Act, residential care, new graduates, practitioners from other jurisdictions, conditional registration for dental hygienists in BC, re-registration in British Columbia (CE, refresher, fees), and registration for the local anesthetic module
- f. Review registration process for NDHCB exam.
- g. Discuss registration in other regulatory jurisdictions, including other provinces, registration in United States and overseas.
- h. Review the opportunities for serving the CDHBC; Registration Committee, Inquiry Committee, peer review, provincial clinical examination and Director of the board.

4. Apply an effective, ethical decision making process to professional practice situations

- a. Review the DH practice standards, the importance of having clear goals, and making principled decisions.
- b. Discuss how to negotiate professional differences and how to identify problems and resolve conflict.
- c. Examine terminating employment with professional decorum, writing a letter of employment termination, appropriate use of interpersonal skills, including ethic and legalities
- d. Examine the ethics and legalities associated with terminating employment.
- e. Discuss ways of problem-solving professional differences.
- f. Discuss ethical issues pertaining to the profession of dental hygiene including lifelong learning, access to care, active involvement with current and future issues affecting the profession, malpractice by others on the dental team including your responsibilities, and dental hygiene services in non-traditional practice settings.

STUDENT EVALUATION

NOTE: minimum passing grade for this course is B- or 70%

DESCRIPTION	WEIGHTING
Interview with a Dental Hygienist	20%
Discussions	20%
Interview process and self-evaluation report	15%
Letter of Application and Resume	20%
Assignment – Pacific Dental Conference Attendance and report	15%

Participation and Attendance	10%
If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. If you wish to dispute a final grade you have received, please refer to the Grade Appeal Policy .	TOTAL 100%

SCHOOL, DEPARTMENT, OR PROGRAM PROCEDURES, REQUIREMENTS, AND STANDARDS

More information available on D2L

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/services/>.

Academic Advising	http://camosun.ca/services/academic-advising/
Accessible Learning	http://camosun.ca/services/accessible-learning/
Counselling	http://camosun.ca/services/counselling-centre/
D2L Support	desupport@camosun.ca
Financial Aid and Awards	http://camosun.ca/services/financial-aid/
Help Centres (Math/English/Science)	http://camosun.ca/services/help-centres/
Indigenous Student Support	http://camosun.ca/learn/school/indigenous-education-community-connections/
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/services/writing-centre/learning-skills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/services/student-support/
Ombuds	http://camosun.ca/about/ombudsman/
Registration	http://camosun.ca/services/registration/
Technology Support	http://camosun.ca/services/its/
Writing Centre	http://camosun.ca/services/writing-centre/

If you have an urgent mental health concern, please contact **Counselling**. Urgent counselling sessions are available daily at both campuses during business hours. If you have an emergency or need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

STATEMENTS: POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

COLLEGE-WIDE POLICIES

Academic Accommodations for Students with Disabilities

The College is also committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, anxiety, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs and create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate accommodations you need without disclosing your diagnosis or condition to course instructors. If you need to request academic accommodations, you can contact CAL at: accessible@camosun.ca or by phone at 250-370-3312 (Lansdowne) or 250-370-4049 (Interurban). Visit <http://camosun.ca/services/accessible-learning/> for more information.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures"

(<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Student Code of Conduct (Academic and Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Conduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

CHAIR REVIEW DATE: Dec 17, 2020

TEMPLATE VERSION: 2020.1

Changes to this Course Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.