



**CAMOSUN COLLEGE**  
**School of Health & Human Services**  
**Dental Programs**

**DHYG 345 – Professional Practice 3**

**Winter 2016**

**COURSE OUTLINE**

The Approved Course Description is available on the web @

<http://camosun.ca/learn/calendar/current/web/dhyg.html>

⚡ Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for your records.

**1. Instructor Information**

- (a) Instructor: Ada Barker
- (b) Office hours: drop by and see schedule on door
- (c) Location: 003 Dental Building
- (d) Phone: 370-3193 office Alternative: \_\_\_\_\_
- (e) E-mail: [barkera@camosun.bc.ca](mailto:barkera@camosun.bc.ca)
- (f) Classroom \_\_\_\_\_

**2. Intended Learning Outcomes**

Upon successful completion of this course a student will be able to:

<b>Learning Outcomes for DHYG 345 Professional Practice 3</b> <i>Upon completion of this course the student will be able to:</i>	<b>Program (Global) Outcomes (FYI)</b>
1. Use knowledge and understanding of practice settings, employment opportunities and conditions to develop a career plan.  2. Use evidence-based research and critical thinking skills to analyze current and anticipated local, national, and international issues affecting dental hygiene practice and professionalism.	A. Function as a professional dental hygienist. B. Communicate and collaborate effectively with individuals, family, community and interdisciplinary teams. C. Demonstrate critical thinking and use evidence based decision-making to provide optimal dental hygiene services to individuals, families and community. D. Advocate improving oral health and access to oral health services for individuals, families and community.

<p>3. Use knowledge of the structure and function of professional associations, registration, scope of practice, and quality assurance to make sound practice decisions.</p> <p>4. Apply an effective, ethical decision making process to professional practice situations.</p>	<p>E. <i>Coordinate and contribute to the effective management of the practice environment to ensure quality care and services.</i></p> <p>F. <i>Function as a competent clinician using the dental hygiene process of care.</i></p> <p>G. <i>Educate individuals, families and community about oral health including its relationship to general health.</i></p> <p>H. <i>Apply health promotion principles to improve the health of individuals, families and community.</i></p>
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### 3. Required Materials

(a) Texts Required: Darby and Walsh, 4<sup>th</sup> Edition, Dental Hygiene Theory and Practice

(b) Other: See D2L content

### 4. Course Content and Schedule

Class Hours: 3 hour / week x 16 Weeks

Out of Class hours: 3 hour per week

### 5. Basis of Student Assessment (Weighting)

1. Interview with a Dental Hygienist .....	15%
2. Ethical Dilemma Case study .....	15%
3. Regulation Assessment .....	10%
4. Attendance/participation	
a. CDHBC Office Tour .....	10%
b. Independent DH Practice Tour .....	10%
5. Interview process and self-evaluation report .....	10%
6. Letter of Application and Resume .....	15%
7. Advocacy Assignment .....	15%

### 6. Grading System

#### 1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-	<b>PASSING GRADE</b>	4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

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## B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

## 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office or the College web site at <http://www.camosun.bc.ca>

### ACADEMIC CONDUCT POLICY

There is an Academic Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

[www.camosun.bc.ca/divisions/pres/policy/2-education/2-5.html](http://www.camosun.bc.ca/divisions/pres/policy/2-education/2-5.html)

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## 8. COURSE ELEMENTS

### **Use knowledge and understanding of practice settings, employment opportunities and conditions to develop a career plan.**

1. Examine the overhead associated with operating a dental practice.
2. Understand the economic contribution of the dental hygienist to the dental practice in terms of production, collegiality, education marketing, and leadership
3. Understand the value of a stated Mission and Vision, including values clarification, mission statement, and having a vision statement
4. Discuss the entrepreneurial approach to practice.
5. Discuss marketing techniques to promote dental hygiene services.
6. Discuss career opportunities for dental hygienists
7. Discuss trends impacting the dental hygiene profession.
8. Review the importance of professional involvement in development of dental hygiene education.
9. Describe how to present a professional image throughout your career, in terms of professional character, networking, deportment and dress, cards/stationery.
10. Examine professional malpractice insurance (cost, coverage, limitations medical, extended medical and disability insurance, income protection strategies, Worker's Compensation, and employment insurance
11. Discuss employment-finding skills, including job search strategies, and ethics involved in employment.
12. Understand how to create a personal resume and employment application letters and follow up
13. Prepare for an employment interview(e.g. appointment ( directions, parking etc), deportment, body language, dress, topics for discussion during employment interviews, inappropriate topics (human rights), responses to inappropriate topics
14. Understand elements of employment arrangements, including the advantages and disadvantages of being employed in one or more dental offices and of various payment arrangements (per hour, daily, on salary, self-employed, tax implications), employee benefits that may be offered, including statutory holidays
15. Examine B.C. Employment Standards, including responsibilities to the employer, employment contract, probationary employment, evaluation processes, pregnancy and employment status
16. Examine self-employment arrangements
17. Identify factors to consider when selecting an employment position such as, office policies, philosophy and approach to client care, standards of practice, employee satisfaction, personal and professional growth, and health and safety

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18. Discuss pros and cons of various workplace settings: private dental clinics, community based care, education, institutional dental care, research industry

**2. Use evidence-based research and critical thinking skills to analyze current and anticipated local, national, and international issues affecting dental hygiene practice and professionalism.**

1. Discuss current issues affecting dental hygienists in B.C.(e.g. technical vs. professional practice, degree and diploma entry to practice, CDHBC/BCDHA role in education of dental hygienists, access to dental hygiene care, and inter-professional relations
2. Review the legal obligations of dental hygienists in B.C., including confidentiality, client non-compliance and appropriate records
3. Understand contract principles in law
4. Understand the scope of practice of CDA's and dental hygienists in British Columbia
5. Examine the principle of accountability re: decisions, actions, and records and the legal relationship of practitioner and client
6. Discuss the concept of responsibility for seeking help when necessary
7. Discuss the role of dental hygienists in upholding health and safety standards

**3. Use knowledge of the structure and function of professional associations, registration, scope of practice, and quality assurance to make sound practice decisions.**

1. Review the dental hygienists role in improving oral health for all, including public policy, advocacy, political lobby, promotion of oral health as integral to overall health, oral disease prevention, collaboration with other health professionals, volunteer activities, reducing inequities, consumer advocacy, public education, inter professional education
2. Discuss opportunities for professional services in dental hygiene societies, such as Regional representative on the BCDHA Board of Directors, Study Club organizer, job placement officer, National Dental Hygiene Week Coordinator
3. Discuss the value of volunteerism locally and globally (e.g. community health fairs, school/institutions, low cost clinic, and international service)
4. Review quality assurance initiatives of CDHBC such as education standards, accreditation, certification, mandatory continuing education, required clinical practice, practice standards and guidelines, peer review, code of ethics
5. Review the different types of dental hygiene registration in British Columbia, including the regulations under the Health Professions Act, residential care, new graduates, practitioners from other jurisdictions, conditional registration for dental hygienists in BC, re-registration in British Columbia (CE, refresher, fees), and registration for the local anesthetic module.
6. Discuss registration in other regulatory jurisdictions, including other provinces, registration in United States and overseas

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7. Review the opportunities for serving the CDHBC; Registration Committee, Inquiry Committee. Peer Review, Provincial clinical examination and Director of the board

**4. Apply an effective, ethical decision making process to professional practice situations**

1. Review the DH practice standards, the importance of having clear goals, and making principled decisions
2. Discuss how to negotiate professional differences and learning how to identify problems and resolve conflict.
3. Examine assertiveness versus aggressiveness and implicit and explicit coercion
4. Discuss leadership and the change process
5. Terminate employment with professional decorum, including how to write a letter of employment termination, and appropriate use of interpersonal skills, etc.
6. Examine the ethics and legalities associated with terminating employment
7. Discuss ways of problem-solving professional differences
8. Discuss practical client management approaches for practice, including case presentation, nurturing client loyalty, attending to client needs, explaining practice policies, psychological influences, cosmetic dentistry
9. Discuss ethical issues pertaining to the profession of dental hygiene, such as answering questions re: previous oral care, lifelong learning as it pertains to professional ethics, access to care, active involvement with current and future issues affecting the profession, malpractice by others on the dental team including your responsibilities, and dental hygiene services in non-traditional practice settings.