



CAMOSUN COLLEGE
School of Health & Human Services
Dental Programs

Dental Hygiene 251
Winter 2008

COURSE OUTLINE

The Approved Course Description is <http://www.camosun.bc.ca/calendar/current/web/dhyg.html#DHYG251> available on the web @

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records.

1. Instructor Information

(a) Instructor	Ada Barker
(b) Office hours	Posted on door
(c) Location	Dental Bldg. Room 003
(d) Phone	370-3193 Alternative: 479-8098 (home)
(e) E-mail	barkera@camosun.bc.ca
(f) Website	

2. Intended Learning Outcomes

(If any changes are made to this part, then the Approved Course Description must also be changed and sent through the approval process.)

In this seminar and lecture course the students focus on legal and ethical requirements for dental hygiene practice. Current trends and issues in dental hygiene are discussed and the student learns about the structure and function of professional associations and the regulatory authority. Registration, scope of practice, quality assurance and political processes are examined.

Upon completion of this course the student should be able to:

- 1. Understand practice settings and employment conditions in dental hygiene.**
- 2. Discuss career management and financial planning in Dental Hygiene.**
- 3. Understand registration, and other quality assurance initiatives of CDHBC**
- 4. Discuss current dental hygiene provincial, national and international issues.**
- 5. Understand the goals and functions of dental hygiene professional organizations**

3. Required Materials

(a) Texts

Required:

Dental Hygiene Theory and Practice, Darby, M., and Walsh, M., W.B. Saunders, 2003.

Required:

Registrants Handbook, The College of Dental Hygienists of British Columbia, 2004

(b) Other : Handouts, CDHA/BCDHA webpage

4. Course Content and Schedule

CONTENT

1. Understand practice settings and employment conditions in dental hygiene.

1.1 Discuss employment-finding skills.

- job search strategies
- ethics involved in employment finding,
- personal resume
- employment application letters and follow up

1.2 Prepare for an employment interview

- appointment (directions, parking etc)
- deportment, body language, dress
- topics for discussion during employment interviews
- inappropriate topics (human rights)
- responses to inappropriate topics

1.3 Understand elements of employment arrangements.

- advantages and disadvantages of being employed in one or more dental offices
- advantages and disadvantages of various payment arrangements (per hour, daily, on salary, self-employed, tax implications)
- employee benefits that may be offered
- statutory holidays
- examine B.C. Employment Standards
- responsibilities to the employer
- employment contract
- self employment arrangements
- probationary employment
- evaluation processes
- pregnancy and employment status

1.4 Identify factors to consider when selecting an employment position.

- office policies
- philosophy and approach to client care
- standards of practice
- employee satisfaction, personal and professional growth
- health and safety

1.5 Discuss pros and cons of various workplace settings

- private dental clinics
- community based care,
- education
- institutional dental care
- research industry

1.6 Discuss practical client management approaches for practice.

- Case presentation
- Nurturing client loyalty
- Attending to client needs
- Explaining practice policies
- Psychological influences
- Cosmetic dentistry

2. Discuss career management and financial planning in Dental Hygiene.

2.1 Describe how to present a professional image throughout your career.

- clear goals
- professional cards/stationery
- professional character
- professional networking
- deportment and dress for professional activities
- practice standards
- principled decisions

2.2 Discuss how to negotiate professional differences

- leadership and the change process
- normative and re-educative strategies for change
- identifying problems
- conflict resolution
assertiveness, aggressiveness, implicit and explicit coercion

2.3 Terminate employment with professional decorum.

- problem-solving professional differences
- terminating employment including notice, appropriate interpersonal skills etc.
- letter of employment termination
- ethics and legalities associated with terminating employment

2.4 Understand how adequate insurance, investment goals and a retirement plan facilitates income security.

- professional malpractice insurance (cost, coverage, limitations)
- medical, extended medical and disability insurance
- income protection
- Worker's Compensation
- employment insurance
- financial planning
- income protection strategies
- tax deductions and audits
- retirement planning and wills

3. Understand registration, and other quality assurance initiatives of CDHBC

3.1 Discuss quality assurance initiatives of CDHBC

- Education Standards
- Accreditation
- Certification
- Mandatory Continuing Education
- Required Clinical Practice
- Practice Standards and Guidelines
- Peer review
- Code of Ethics

3.2 Discuss types of dental hygiene registration in British Columbia

Reference the CDHBC Handbook for this information

- Regulations under the Health Professions Act
- Scope of Practice
- Residential Care Registration
- Registration of new graduates
- Registration of practitioners from other jurisdictions
- Conditional registration for dental hygienists in BC
- Local Anesthetic Module
- Re registration in British Columbia (CE, refresher, fees)

3.3 Discuss registration in other regulatory jurisdictions

This is a self study section. Go to the BCDHA web page to find this information. A questionnaire that you will hand in will be given to you to fill out for this portion.

- Canadian regulatory authorities
- portability of qualifications
- registration in United States and overseas
- American Board Examination in Dental Hygiene

3.4 Discuss opportunities for serving the CDHBC

- Registration Committee

- Inquiry Committee
- Peer Review
- Provincial clinical examination
- Director of the board
- Official representative to Commission on Dental Accreditation of Canada
- Official representative of the National Dental hygiene Certification Board

4. Discuss current dental hygiene provincial, national and international trends.

4.1 Discuss ethical issues pertaining to the profession of dental hygiene.

- Answering questions re previous oral care
- Lifelong learning as it pertains to professional ethics
- Access to care
- Active involvement with current and future issues affecting the profession
- Malpractice by others on the dental team including your responsibilities
- Dental hygiene services in non-traditional practice settings

4.2 Discuss current issues affecting dental hygienists in B.C.

- technical vs. professional practice
- degree and diploma entry to practice
- CDHBC/BCDHA role in education of dental hygienists
- access to dental hygiene care
- inter professional relations

4.3 Examine the legal obligations of dental hygienists in B.C.

This is a self study section. Go to the CDHBC handbook to find this information. A questionnaire that you will hand in will be given to you to fill out for this portion.

- contract principles in law
- client non-compliance and appropriate records
- confidentiality of client information
- accountability re decisions, actions and records
- client relations
- terminating the practitioner-client relationship
- practice standards, continuing competency and peer review
- scope of practice of CDA's and dental hygienists in British Columbia
- responsibility for seeking help when necessary
- health and safety standards

5. Understand the goals and functions of dental hygiene professional organizations

5.1 Describe the dental hygienists role in improving oral health for all.

- public policy
- advocacy
- political lobby
- promoting oral health as integral to overall health
- increasing oral disease prevention
- increasing oral health promotion

- collaboration with other health professionals
- volunteer activities
- reducing inequities
- consumer advocacy
- public education
- inter professional education

5.2 Discuss oral health care of the future

- dental patient profile for the year 2020
- futuristic dental and dental hygiene health care
- projected oral health needs of the future
- CDHA's position on financing Canada's Oral Health Care System

5.3 Discuss opportunities for professional services in dental hygiene societies

- Local organizer
- Regional representative on the BCDHA Board of Directors
- Study Club organizer
- Job placement officer
- National Dental Hygiene Week Coordinator
- Community health fairs
- Volunteer – school, institutions
- Volunteer – low cost clinic
- International service

SCHEDULE

(a) Class Hours 1.5 hours/week x 14 weeks

(b) Out of Class hours =2 hour per week.

5. Basis of Student Assessment (Weighting)

Participation (attendance, readings, homework, in-class discussions)	10%
Interview Self Evaluation	15%
Resume Preparation.....	15%
Letters of application, resignation, complaint	15%
Current Issues Report.....	25%
Final Exam	20%

6. Grading System

Standard Grading System (GPA)

Competency Based Grading System

A. GRADING SYSTEMS <http://www.camosun.bc.ca/policies/policies.php>

The following two grading systems are used at Camosun College:

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-	PASSING GRADE	4
65-69	C+	Minimum level has not been achieved.	3
60-64	C		2
50-59	D		1
0-49	F		0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Student Services or the College web site at <http://www.camosun.bc.ca>

STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

<http://www.camosun.bc.ca/policies/E-2.5.pdf>