

COURSE SYLLABUS



Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

TERM: Fall 2020
COURSE & SECTION: DENA 171-X01
COURSE TITLE: Practicum 1
SECTION DETAILS: Tues, Wed & Thurs | Hours based on individual offices
INSTRUCTOR: Sandra Woodrow | D002 | woodrows@camosun.bc.ca | 250-370-3188
OFFICE HOURS: By Appointment

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

Camosun College will continue to follow the guidance of the Provincial Health Officer, the B.C. Government and WorkSafeBC, and as such may revise the delivery of courses. Courses with an approved face-to-face component may need to move to online or remote delivery if necessary.

The COVID-19 pandemic has presented many challenges, and Camosun College is committed to helping you safely complete your education. Following guidelines from the Provincial Health Officer, WorkSafe BC and the B.C. Government to ensure the health and wellbeing of students and employees Camosun College is providing you with every possible protection to keep you safe including COVID Training for students and employees, health checks, infection control protocols including sanitization of spaces, PPE and ensuring physical distancing. Please refer to: <http://camosun.ca/covid19/faq/covid-faqs-students.html> However, if you're at all uncomfortable being on campus, please share your concerns with your Instructor and if needed, alternatives will be discussed.

COURSE DESCRIPTION

Students are introduced to the practice of dental assisting in a general dentistry office.

<input type="checkbox"/>	Synchronous delivery: Courses will be completely online with online scheduled meetings and expectations for remote student participation. There will be meeting times but not on campus. Students will be expected to manage time zone differences for scheduled online activities.	<input type="checkbox"/>	Asynchronous delivery Courses will be completely online with no set meeting schedules. Students may participate from any time zone or anywhere in the world. All evaluation will be managed remotely.
<input type="checkbox"/>	Blended delivery: A mixed delivery of both synchronous and asynchronous.		

Course Credits: 1
Prerequisite(s):

Corequisite(s):

Pre/Corequisite(s): B- in DENA 110, 120, 130, 140, COM in DENA 150

Exclusion(s):

COURSE DELIVERY

ACTIVITY	HOURS / WEEK	# OF WEEKS	ACTIVITY HOURS
Lecture			
Seminar			
Lab / Collaborative Learning			
Supervised Field Practice	24	1	24
Workplace Integrated Learning			
Online			
	TOTAL HOURS		24

Additional Delivery information:

Week 9 (Tues, Wed & Thurs) Hours based on individual offices

LEARNING OUTCOMES

Upon successful completion of this course, you will be able to:

- a) Describe the CDA skills, responsibilities, and scope of practice as observed in the dental setting.
- b) Describe the skills and responsibilities of the dental team in the clinical setting.
- c) Identify characteristics of an effective CDA as a team member in the dental setting.
- d) Use appropriate dental-related vocabulary with team and clients and within observational reports.
- e) Demonstrate, at an introductory level, appropriate professional conduct in the dental setting.
- f) Perform selected CDA duties as determined and supervised by the dental team in the practicum setting.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Bird, D.L., & Robinson, D.S. (2021). Modern Dental Assisting (13th ed.). St. Louis, Missouri: Elsevier.

Bird, D.L., & Robinson, D.S. (2021). Student workbook for Modern Dental Assisting (13th ed.). St. Louis, Missouri: Elsevier.

Practicum Dental Office Evaluation

Practicum Attendance

Practicum Handbook

Practicum I Guidelines & Journal

CDSBC Infection Prevention and Control Guidelines

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

Observe and/or perform selected Dental Assisting duties as determined and supervised by the dental team in the practicum setting.

Refer to D2L for weekly schedule.

STUDENT EVALUATION

Competency Based Evaluation

COM	Complete: The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	Distinction: The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	Not Complete: The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>

SCHOOL, DEPARTMENT, OR PROGRAM PROCEDURES, REQUIREMENTS, AND STANDARDS

More information available on D2L

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/services/>.

Academic Advising	http://camosun.ca/services/academic-advising/
Accessible Learning	http://camosun.ca/services/accessible-learning/
Counselling	http://camosun.ca/services/counselling-centre/
D2L Support	desupport@camosun.ca
Financial Aid and Awards	http://camosun.ca/services/financial-aid/
Help Centres (Math/English/Science)	http://camosun.ca/services/help-centres/
Indigenous Student Support	http://camosun.ca/learn/school/indigenous-education-community-connections/
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/services/writing-centre/learning-skills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/services/student-support/
Ombuds	http://camosun.ca/about/ombudsman/
Registration	http://camosun.ca/services/registration/
Technology Support	http://camosun.ca/services/its/

If you have an urgent mental health concern, please contact **Counselling**. Urgent counselling sessions are available daily at both campuses during business hours. If you have an emergency or need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

STATEMENTS: POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

COLLEGE-WIDE POLICIES

Academic Accommodations for Students with Disabilities

The College is also committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, anxiety, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs and create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate accommodations you need without disclosing your diagnosis or condition to course instructors. If you need to request academic accommodations, you can contact CAL at: accessible@camosun.ca or by phone at 250-370-3312 (Lansdowne) or 250-370-4049 (Interurban). Visit <http://camosun.ca/services/accessible-learning/> for more information.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the “Attendance” section under “Registration Policies and Procedures” (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Student Code of Conduct (Academic and Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College’s Student Conduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College’s expectations of academic integrity and student behavioural conduct.

CHAIR REVIEW DATE: Sept 3, 2020 Mandy Hayre

TEMPLATE VERSION: 2020.1

Changes to this Course Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.