

COURSE SYLLABUS



Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

TERM: Fall 2020

COURSE & SECTION: DENA 150-X01

COURSE TITLE: Dental Assisting Practice 1

SECTION DETAILS: *Clinic:* Mon 8-11:50 am | Tues 1-4:50 pm | Wed 8-11:50 am | Thurs 1-5:50 pm | D107/D014
Seminar: Mon 1-2:20 pm | via D2L Collaborate

INSTRUCTOR: Sandra Woodrow | Melody Weimer | Meagan Rumsby | Angela Cox

OFFICE HOURS: By Appointment or connect via D2L

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

Camosun College will continue to follow the guidance of the Provincial Health Officer, the B.C. Government and WorkSafeBC, and as such may revise the delivery of courses. Courses with an approved face-to-face component may need to move to online or remote delivery if necessary.

The COVID-19 pandemic has presented many challenges, and Camosun College is committed to helping you safely complete your education. Following guidelines from the Provincial Health Officer, WorkSafe BC and the B.C. Government to ensure the health and wellbeing of students and employees Camosun College is providing you with every possible protection to keep you safe including COVID Training for students and employees, health checks, infection control protocols including sanitization of spaces, PPE and ensuring physical distancing. Please refer to: <http://camosun.ca/covid19/faq/covid-faqs-students.html> However, if you're at all uncomfortable being on campus, please share your concerns with your Instructor and if needed, alternatives will be discussed.

COURSE DESCRIPTION

This course provides practice opportunities for clinical support, laboratory procedures, basic restorative procedures, and direct client care. Students integrate the concepts of professional conduct, safe practice, and effective communication with their theoretical knowledge of dental science and preventive dental health during dental assisting practice.

<input type="checkbox"/>	Synchronous delivery: Courses will be completely online with online scheduled meetings and expectations for remote student participation. There will be meeting times but not on campus. Students will be expected to manage time zone differences for scheduled online activities.	<input type="checkbox"/>	Asynchronous delivery Courses will be completely online with no set meeting schedules. Students may participate from any time zone or anywhere in the world. All evaluation will be managed remotely.	<input checked="" type="checkbox"/>	Blended delivery: A mixed delivery of both synchronous and asynchronous.
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Course Credits: 5
 Prerequisite(s):
 Corequisite(s):
 Pre/Corequisite(s): B- in DENA 120, B- in DENA 130, B- in DENA 140
 Exclusion(s):

COURSE DELIVERY

ACTIVITY	HOURS / WEEK	# OF WEEKS	ACTIVITY HOURS
Lecture			
Seminar	1.5	14	21
Lab / Collaborative Learning	17	14	238
Supervised Field Practice			
Workplace Integrated Learning			
Online			
	TOTAL HOURS		251

LEARNING OUTCOMES

Upon successful completion of this course, you will be able to:

- a) Apply the principles of infection control in dental assisting practice.
- b) Demonstrate appropriate professional conduct in the clinical setting.
- c) Apply critical thinking skills to problems and decision-making during clinical practice.
- d) Demonstrate effective communication skills with clients and the dental team.
- e) Prepare, utilize and maintain dental armamentarium for basic dental assisting practice.
- f) Perform basic dental assisting skills effectively and safely.
- g) Accurately complete and manage basic dental records.

Bird, D.L., & Robinson, D.S. (2021). *Modern Dental Assisting* (13th ed.). St. Louis, Missouri: Elsevier.

Bird, D.L., & Robinson, D.S. (2021). *Student workbook for Modern Dental Assisting* (13th ed.). St. Louis, Missouri: Elsevier.

Iannucci, J.M., & Howerton, L.J. (2017). *Dental Radiography, Principles and Techniques* (5th ed.). St. Louis, Missouri: Elsevier Saunders.

Wilkins, E.M., Wyche, C.J., & Boyd, L.D. (2016). *Clinical Practice of the Dental Hygienist: Intraoral Preventive Procedures and Practicum, selected chapters* (12th ed.). Philadelphia, PA: Wolters Kluwer.

Dentoform
 Lab Kit
 Clinical Manual
 Student Kit
 Dental Dam Kit
 Distributed Additional Resources and Handouts.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

Please refer to D2L for a weekly schedule

Resource	Topic	DUE DATE
Clinic Manual	Section 1: Clinical Support Procedure Guidelines	TBD
	Section 2: Clinical Care Procedure Guidelines	TBD
	Section 3: Laboratory Procedure Guidelines	TBD
	Section 4: Community	TBD
	Section 5: Dental Office Management	TBD

STUDENT EVALUATION

Competency Based assessment (COM).

COM	Complete: The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	Distinction: The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	Not Complete: The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

NOTE: Students must complete all required assessments and assigned exercise and complete all clinical quizzes with a minimum grade of 70% in order to pass this course.

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. If you wish to dispute a final grade you have received, please refer to the [Grade Appeal Policy](#).

SCHOOL, DEPARTMENT, OR PROGRAM PROCEDURES, REQUIREMENTS, AND STANDARDS

More information available on D2L

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/services/>.

Academic Advising	http://camosun.ca/services/academic-advising/
Accessible Learning	http://camosun.ca/services/accessible-learning/
Counselling	http://camosun.ca/services/counselling-centre/
D2L Support	desupport@camosun.ca
Financial Aid and Awards	http://camosun.ca/services/financial-aid/

Help Centres (Math/English/Science)	http://camosun.ca/services/help-centres/
Indigenous Student Support	http://camosun.ca/learn/school/indigenous-education-community-connections/
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/services/writing-centre/learning-skills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/services/student-support/
Ombuds	http://camosun.ca/about/ombudsman/
Registration	http://camosun.ca/services/registration/
Technology Support	http://camosun.ca/services/its/
Writing Centre	http://camosun.ca/services/writing-centre/

If you have an urgent mental health concern, please contact **Counselling**. Urgent counselling sessions are available daily at both campuses during business hours. If you have an emergency or need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

STATEMENTS: POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

COLLEGE-WIDE POLICIES

Academic Accommodations for Students with Disabilities

The College is also committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, anxiety, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs and create an accommodation plan. By making a

plan through CAL, you can ensure you have the appropriate accommodations you need without disclosing your diagnosis or condition to course instructors. If you need to request academic accommodations, you can contact CAL at: accessible@camosun.ca or by phone at 250-370-3312 (Lansdowne) or 250-370-4049 (Interurban). Visit <http://camosun.ca/services/accessible-learning/> for more information.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Student Code of Conduct (Academic and Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Conduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

CHAIR REVIEW DATE: Sept 3, 2020 Mandy Hayre

TEMPLATE VERSION: 2020.1

Changes to this Course Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.