CAMOSUN COLLEGE
School of Health & Human Services
Dental Programs

CDA 150 Professional Practice 1
Fall 2013
COURSE OUTLINE

The Approved Course Description is available on the web @	http://www.camosun.bc.ca/calendar/current/web/cda.html#CDA150

Ω *Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records.*

1. Instructor Information

(a)	**Instructor**	Janet Reagan, M Ed, Ph D		
(b)	**Office hours**	By appointment		
(c)	**Location**	F106A		
(d)	**Phone**	250-370-3228	**Alternative:**	250-370-3189 Dental Programs Secretary
(e)	**E-mail**	reaganj@camosun.bc.ca		
(f)	**Website**	On D2L site		

2. Intended Learning Outcomes

Upon successful completion of this course, the learner will be able to understand <u>the concepts and principles,</u> at an introductory level, related to:

1. *Critical thinking processes for problem-solving and decision making within certified dental assistant practice.*

2. *Respectful and equitable interactions in professional practice with dental clients, families and groups representing diverse needs, abilities, values, and cultures.*

3. *Effective communication with clients, families, colleagues and team members.*

4. *Educational processes that promote oral health and help clients make informed choices.*

5. *Effective time management and organization to facilitate the comfort and safety of the client and relate these basic principles to the efficient functioning (and economic viability) of the dental office.*

6. *Collaborative practice with members of the dental and interdisciplinary teams, the regulatory body, and community agencies.*

7. *Taking responsibility for own lifelong learning.*

8. *Taking responsibility for own actions and decisions as a Certified Dental Assistant learner.*

3. Required Materials

(a) Texts

Dental Office Administration. Girtel, G. and Girtel, G.S., Lippincott, Williams and Wilkins. 2010

Modern Dental Assisting. Bird, D. L. and Robinson, D.S., Saunders, 10th Edition, 2012.

Clinical Practice of the Dental Hygienist. Wilkins, E.M., Lippincott, Williams and Wilkins, 11th Edition, 2013.

(b) Other

CDA 150 Professional Practice 1 – Course Learning Package

4. Course Content and Schedule

Calendar Description

CDA 150 outcomes relate to the professional practice of the Certified Dental Assistant in association with the client and family, the dental and interdisciplinary teams, the regulatory body, and community agencies. Professional empowerment and the evolving scope of practice for the CDA are emphasized. Various conceptual models are examined at an introductory level.

Pre-requisites
Program admission

Co-requisites

CDA 110, CDA 120, CDA 140

Course Particulars

(a) Credits   2.0

(b) Components

  class 3hrs ; lab 0; seminar 0; practicum 0; out of class; 3hrs.
  other: community outreach

(c) Is the course available by distributed education? No

(d) Contact Hours
   (Refer to CDA Program Fall 2013 Timetable for CDA 150 schedule)

  Hours per week 3hrs; # of weeks 14; Total contact hours 42
  (Note: does not include final examination week)

(e) Is prior learning assessment available for this course? No

5. Basis of Student Assessment (Weighting)

(a) Assignments:
  (Details to be provided in class)

• Health Across the Lifespan and the Connection to Dentistry	10%
• Community Agency Interview and Oral Report	25%
• Lesson Plan Activity	10%

(b) Exams:

• Mid-term Collaborative	25%
• Final Collaborative	30%

(c) Other:

- Participation, regular attendance and group work are requirements of this course. Refer to the *Student Protocol* section of the CDA Program Student Handbook for further details and expectations.

- Out of class time may be required for the community agency interview/report and collaborative examination preparation.

- Assignments will be word processed, Font Size 12, double spaced, and meet the required word limit. Correct grammar and spelling are considered when grading each assignment.

6. Grading System

The minimum grade for successful completion of CDA 150 is B-or 70%.

[✓] Standard Grading System (GPA)

[ ] Competency Based Grading System

http://www.camosun.bc.ca/policies/policies.php

A. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-	**Minimum Passing Grade for CDA 150 (70%)**	4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F		0

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at http://www.camosun.bc.ca/policies/E-1.5.pdf for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	*Incomplete*: A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	*In progress*: A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	*Compulsory Withdrawal*: A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Student Services or the College web site at http://www.camosun.bc.ca

STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.
http://www.camosun.bc.ca/policies/policies.html