



CAMOSUN COLLEGE

School of Health and Human Services Certified Dental Assistant Program

CDA 141 – Integrated Practice 2 Winter 2014

COURSE OUTLINE

The Approved Course Description is available on the web @ <http://camosun.ca/learn/calendar/current/web/cda.html#CDA141>

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records.

1. Instructor Information

(a) Instructors	Janet Reagan (Practicum and Seminar/Lecture) Sheryl Haynes (Clinic)	
(b) Office hours	By Appointment	
(c) Location	F106A	
(d) Phone	370-3228 (JR) 370-3229 (SH)	Alternative: 250-370-3189 Dental Programs Secretary
(e) E-mail	reaganj@camosun.bc.ca hayness@camosun.bc.ca	
(f) Website	On D2L site	

2. Intended Learning Outcomes

Upon successful completion of this course, the learner will be able to:

1. Apply critical thinking processes for problem solving and decision-making, with assistance, in selective situations.
2. Interact respectfully and equitably with diverse individuals, families and groups, in selective situations.
3. Prepare dental practice environments, support the operator and client, and confidently perform certified dental assistant skills while adapting to the client and situation.
4. Apply principles of effective communication with clients, families, colleagues and team members in selective situations.
5. Provide information that promotes oral health and helps clients make informed choices, with assistance, in selective situations.

Learning Outcomes continued next page

6. *Use effective time management and organization to facilitate the comfort and safety of the client, and to contribute to the efficient functioning (and economic viability) of the dental office, with assistance and in selective situations.*
7. *Collaborate with the dental team to contribute to effective working relationships and the achievement of mutual goals, in selective situations.*
8. *Take responsibility for identifying own learning needs and applying learning strategies, with assistance, in selective situations.*
9. *Be accountable for own actions, decisions and professional development, in selective situations.*

3. Required Materials

(a) Texts-

CDA 141 references the textbooks purchased for the other CDA courses including:

Color Atlas of Common Oral Disease. Langlais & Miller. Lippincott, Williams and Wilkins, 4th Edition, 2009

Dental Office Administration. Girtel, G. and Girtel, G.S., Lippincott, Williams and Wilkins. 2010

Dental Radiography, Principles and Techniques, 4th Edition, Iannucci, Joen M. & Howerton, Laura Jansen. Saunders Elsevier, St. Louis, Missouri, 2012.

Modern Dental Assisting. Bird, Doni L., and Robinson, Debbie S. 10th edition. Saunders Elsevier, St. Louis, Missouri, 2012.

Clinical Practice of the Dental Hygienist. Wilkins, E.M., Lippincott, Williams and Wilkins, 11th Edition, 2013.

(b) Other-

- Practicum Guidelines and Student Progress Notes
(Provided in first week of classes)
- Plastic three-ring cover for the Student Progress Notes
- CDA 141 Clinical Practice Session Learning Package

4. Course Content and Schedule

Course Content

Classes will focus on the integration of knowledge, skills, and values learned in semester one and semester two. Learners will develop personal learning goals and strategies, practice skills in Camosun's dental clinic and provide care to clients in private dental offices.

Pre- requisites

CDA 110, CDA 120, CDA 140, CDA 150

Co- requisites

CDA 111, CDA 121, CDA 151

Course Particulars

(a) Credits - 4.0

(b) Components- Class 2 hr; Lab 3hrs; Seminar 0 hrs; Practicum 8 hrs; Mastery Learning Model n/a

(c) Is the course available by distributed education? No

(d) Contact Hours- Please refer to the CDA Program Winter 2014 Timetable

Schedule of Classes

Weeks 1-14 of Winter 2014 Semester:

1. Practicum Experience

Full day Wednesdays (8 hours per day including lunch) to a total of 112 hours

2. Classroom Seminar

Thursday mornings (1 hour class); Tuesday afternoons (1 hour class).

3. Clinical Practice Sessions

Monday or Tuesday –Refer to Winter 2014 timetable. Scheduling will align with CDA 121 for a total of 3 hours per week per student

Total hours per week : **13 hrs**; # of weeks 14; Total contact hours **182**

(e) Is prior learning assessment available for this course? No

5. Basis of Student Assessment (Weighting)

Completion of **all** components of CDA 141 must be achieved to a “Competent (COM)” level.

(a) Assignments:Practicum Component:

- 1) Completion of *Student Progress Notes* to a Competent level, provided on the due dates as requested by the Instructor, and completion of 112 hours of practicum.

Classroom Component:

- 2) Weekly attendance in the CDA 141 class sessions, which are directly linked to the Clinical Practice Sessions, the Practicum Component, and Spring Public Clinic Orientation. **Please note that classroom activities and group assignments may also occur during clinical practice time. Criteria for successful completion of the CDA 141 Portfolio Group Project (Competent Level) will be provided in class.**

Clinical Practice Component:

- 3) Attendance in CDA 141 clinical practice sessions that are linked to: the integration of knowledge and skills from the Fall semester; CDA 121 skills and; Winter co-requisite courses. Please note that classroom activities and group assignments may also occur during clinical practice time.

(b) Participation:

- 1) Participation is expected during the clinical practice sessions and for group assignments and class activities that are linked to all components of CDA 141. Students will have the opportunity to share experiences, discuss critical issues, and engage in group problem-solving. Individual students may be asked to lead the discussion of a particular topic or issue. Self-directed group participation outside of class hours may also occur. Further information will be provided.
- 2) Promotion of the Spring Term CDA Program Public Clinic by assisting with the recruitment of clientele through the appropriate screening process. Further information will be provided.

6. Grading System

The minimum grade for successful completion of CDA 141 is "COM".

- Standard Grading System (GPA)
- Competency Based Grading System

A. GRADING SYSTEMS <http://www.camosun.bc.ca/policies/policies.php>

The following two grading systems are used at Camosun College:

1. Standard Grading System (GPA) Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-	PASSING GRADE	4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Student Services or the College web site at <http://www.camosun.bc.ca>

STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

<http://www.camosun.bc.ca/policies/E-2.5.pdf>