



**CAMOSUN COLLEGE**  
**School of Health & Human Services**  
**Dental Programs**

**CDA 140 Integrated Practice 1**  
**Fall 2013**

**COURSE OUTLINE**

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**The Approved Course Description is available on the web @**

<http://www.camosun.bc.ca/calendar/current/web/cda.html#CDA140>

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*Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records.*

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**1. Instructor Information**

<b>(a) Instructor</b>	Sheryl Haynes, CDA, B.Ed., M.Ed.
<b>(b) Office hours</b>	By Appointment
<b>(c) Location</b>	F106A
<b>(d) Phone</b>	250-370-3229 <b>Alternative:</b> 250-370-3189 Dental Programs Secretary
<b>(e) E-mail</b>	hayness@camosun.bc.ca
<b>(f) Website</b>	

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**2. Intended Learning Outcomes**

Upon successful completion of this course, the learner will be able to:

1. Understand critical thinking processes for problem solving and decision-making within certified dental assisting practice in selective situations.
2. Recognize the need to interact respectfully and equitably with diverse individuals, families and groups.
3. Prepare dental practice environments in selective situations, support the operator and client at an introductory level, perform certified dental assistant skills while adapting to the client and situation with assistance.
4. Communicate effectively with clients, families, colleagues and team members at an introductory level.
5. Provide information at an introductory level that promotes oral health and helps clients make informed choices.
6. Apply the basic principles of effective time management and organization at an introductory level to facilitate the comfort and safety of the client; relate these basic principles to the efficient functioning (and economic viability) of the dental office.

***Intended Learning Outcomes continued:***

7. Collaborate with the dental team at an introductory level to contribute to effective working relationships and the achievement of mutual goals.
8. Identify own learning needs at an introductory level and assume responsibility for own learning and applying learning strategies, with assistance, in selective situations.
9. Demonstrate an awareness of accountability for own actions, decisions and professional development in selective situations.

### **3. Required Materials**

(a) Texts-

CDA 140 references the textbooks purchased for the other CDA courses including:

Clinical Practice of the Dental Hygienist. Wilkins, E.M., Lippincott, Williams and Wilkins, 11<sup>th</sup> Edition, 2013.

Color Atlas of Common Oral Disease. Langlais & Miller. Lippincott, Williams and Wilkins, 4<sup>th</sup> Edition, 2009.

Dental Office Administration. Girtel, G. and Girtel, G.S., Lippincott, Williams and Wilkins. 2010.

Dental Radiography, Principles and Techniques, 4th ed., Iannucci, Joen M. & Howerton, Laura Jansen. Saunders Elsevier, St. Louis, Missouri 2012.

Modern Dental Assisting. Bird, Doni L., and Debbie S. Robinson. 10<sup>th</sup> edition. Saunders Elsevier, St. Louis, Missouri 2012.

(b) Other-

CDA 140 Integrated Practice 1 - Learning Package

### **4. Course Content and Schedule**

#### **Course Content**

The nature of CDA140 Integrated Practice 1 is highly participatory. Learning activities are designed to engage students in understanding the Certified Dental Assistant Program's first semester concepts and theories, and applying them to practical application. Concepts and theories will be explored through sharing of ideas, information, and resources. This exploration will involve a variety of formats such as, but not limited to: large and small group discussions, audio-visuals, computer activities, guest speakers, group presentations, clinical and reflective practice, and a one-day dental office observation.

A major emphasis of learning in this course relies on individual preparation, reflective practice, completion of integrated learning activities, and participation in discussions.

**Pre-requisites-** Admission requirements for the CDA program

**Co-requisites-** CDA 110, CDA 120, CDA 150

**Credits -** 3.0

**Contact hours-** Hours per week: 6; # of weeks: 14; Total contact hours: 84 hours (Note: does not include examination week)

**Components-** Class 2 hrs; Lab 4 hrs; Seminar 0 hrs; Practicum 0 hrs; Out of class hrs: **see note** below on Out of Class Requirements

**Class Hours-** Please refer to the CDA Program Fall 2013 Timetable and the CDA 140 Topic Schedule. These schedules will be provided on the first day of classes.

**Out of Class Requirements-** 2 hours per week study and 1 day or equivalent observation in a dental practice. Details for the one-day dental observation out of class requirement will be provided in class.

## 5. Basis of Student Assessment (Weighting)

Student assessment for CDA140 is based on achieving a “competent” grade in all the intended learning outcomes at an introductory level. Integrative learning activities and assignments are directly linked to the learning outcomes. Requirements and criteria for grading will be discussed during the first week of this course. In addition, a criterion to assist with student success is outlined in the introduction of the CDA 140 Integrated Practice learning package.

(a) Assignments-Further details will be provided in class- a minimum grade of B- must be achieved in all assignments.

- Dental Office Observation Visit and Report
- Learning Outcomes Report
- Integrated Clinic Activities ( study questions, preparation, participation)

(b) Quizzes-not applicable

(c) Exams-not applicable

(d) Other (e.g. Project, Attendance, Group Work). Further details to be provided in class- a minimum grade of B- must be achieved in all assigned group work, projects, and reports. Regular attendance, group work, and participation are requirements of this course.

- WHMIS Group Presentation and Report
- Emergency Management Group Presentation and Report
- Anomalies of Hard & Soft Tissues Group Presentation and Report
- Client Care Health History Case Studies and Group Presentation
- Prevention and Nutrition Clinic Table Group Project

## Grading System

**The minimum grade for successful completion of CDA 140 is “COM” based on the achievement of a B- grade (70-72%) on all assignments and projects.**

- Standard Grading System (GPA)
- Competency Based Grading System

### A. GRADING SYSTEMS <http://www.camosun.bc.ca/policies/policies.php>

The following two grading systems are used at Camosun College:

#### 1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-	<b>PASSING GRADE</b>	4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

#### 2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

## B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

## 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Student Services or the College web site at <http://www.camosun.bc.ca>

### STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.  
<http://www.camosun.bc.ca/policies/policies.html>