CAMOSUN COLLEGE
School of Health and Human Services
Certified Dental Assistant Program

CDA 121 – Practice Skills 2
Winter 2014

COURSE OUTLINE

The Approved Course Description is available on the web @ http://camosun.ca/learn/calendar/current/web/cda.html#CDA121

Ω *Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records.*

1. Instructor Information

(a) Instructor	Trina Sims & TBA		
(b) Office hours	By Appointment		
(c) Location	F106A Trina		
(d) Phone	250-370-3188 Trina	**Alternative:**	250-370-3189 Dental Programs Secretary
(e) E-mail	simst@camosun.bc.ca		
(f) Website	http://online.camosun.ca		

2. Intended Learning Outcomes

Upon successful completion of this course, the learner will be able to:

1. Understand the knowledge and theory that forms the foundation of assessment, preventive, operative and fundamental Certified Dental Assistant psychomotor skills.

2. Perform Certified Dental Assistant psychomotor skills safely and with increased confidence in learning situations in the dental clinic and lab.

3. Apply critical thinking processes for problem solving and decision-making, with assistance, in learning situations related to assessment, preventive, operative and fundamental Certified Dental Assistant psychomotor skills.

4. Apply effective time management and organization in the learning environment.

5. Collaborate with fellow learners and teachers in providing oral health care in simulated activities in the learning environment

6. Demonstrate an understanding of taking responsibility for own actions and decisions within the learning environment.

3. **Required Materials**

    (a) Texts

    Modern Dental Assisting, Bird, Doni L., and Debbie S. Robinson. 10th edition.
    Saunders Elsevier, St. Louis, Missouri 2012.

    Clinical Practice of the Dental Hygienist. Wilkins, E.M., Lippincott, Williams and Wilkins,
    11th Edition, 2013.

    Dental Radiography, Principles and Techniques, 4th ed., Iannucci, Joen M. & Howerton,
    Laura Jansen. Saunders Elsevier, St. Louis, Missouri 2012.

    (b) Other

    CDA 121 CDA Practice Skills II Winter 2014 (Course Package)

4. **Course Content and Schedule**

    Calendar Description

    This course builds on the material previously learned in CDA 120 and continues to focus on
    the theory and practice base of independent psychomotor skills required for certified dental
    assisting. The learner will study and practice in simulated situations.

    Pre-requisites

    B- in CDA 110, CDA 120, CDA 150
    COM in CDA 140

    Co-requisites

    CDA 111, CDA 141, CDA 151

    Course Particulars

    (a) Credits   4.0

    (b) Components

       - class 2 hrs; lab 6 hrs; seminar 0 hrs; practicum 0 hrs; out of class 3 hrs

    (c) Is the course available by distributed education? No

(d) Contact Hours (See Winter, 2013 Timetable for class schedule)

Hours per week: 8hrs; # of weeks: 14; Total contact hours: 112
(Note: does not include examination week)

(e) Is prior learning assessment available for this course? No

5. Basis of Student Assessment (Weighting)

(a)   Assignments

Clinical Activities listed in the CDA 121 Module must all be completed prior to conclusion of the course. Activities related to Clinical Requirements must be completed prior to scheduled evaluation dates. All Clinical Requirements listed in CDA 121 must be completed to a "Competent (COM)" level to successfully complete the course.

(b)   Quizzes

- Exam #1 @ 25%

- Exam #2 @ 35%

(c)   Exams

- Final exam @ 40%

(d)   Other

- Regular attendance is required. See CDA 121 Course Introduction module for further details on attendance.
- Compliance with Professional Deportment Guidelines is expected in this course. Refer to the CDA Student Handbook for details.

6. Grading System

- **Students must achieve a minimum B- or 70% grade for the Lecture Component to successfully complete CDA 121**

- **Students must achieve a minimum "COM" grade for all Clinical Requirements to successfully complete CDA 121.**

[✔] Standard Grading System (GPA)
For Lecture Component
[✔] Competency Based Grading System
[ ] *For Clinical Requirement Component*

A. Grading Systems

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-	*PASSING GRADE*	4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at http://www.camosun.bc.ca/policies/E-1.5.pdf for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	*Incomplete*: A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	*In progress*: A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	*Compulsory Withdrawal*: A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Student Services or the College web site at http://www.camosun.bc.ca

STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.
http://www.camosun.bc.ca/policies/policies.html