



**CAMOSUN COLLEGE**  
*School of Health & Human Services*  
*Dental Programs*

**CDA 120 - Practice Skills 1**  
**Fall 2012**

**COURSE OUTLINE**

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The Approved Course Description is <http://camosun.ca/learn/calendar/current/web/cda.html#CDA120>  
available on the web @

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Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records.

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**1. Instructor Information**

(a) Instructor	Trina Sims; <b>TBA</b>		
(b) Office hours	By Appointment		
(c) Location	F106A		
(d) Phone	250-370-3188 TS	<b>Alternative:</b>	250-370-3189 Dental Programs Secretary
(e) E-mail	<a href="mailto:simst@camosun.bc.ca">simst@camosun.bc.ca</a>		
(f) Website	On D2L site		

**2. Intended Learning Outcomes**

Upon successful completion of this course, the learner will be able to:

1. Understand the introductory knowledge and theory that forms the foundation of selective assessment, preventive, operative and fundamental Certified Dental Assistant psychomotor skills.
2. Perform Certified Dental Assistant psychomotor skills safely and at an introductory level in the dental clinic in simulated situations.
3. Use critical thinking processes for problem solving and decision-making at an introductory level within selective learning situations.
4. Apply basic principles of organization and time management within the learning environment at an introductory level.
5. Collaborate with fellow learners and teachers in providing oral health care in simulated activities in the dental clinic.
6. Demonstrate an awareness of taking responsibility for own actions and decisions within the learning environment.

### **3. Required Materials**

(a) Texts

Modern Dental Assisting, Bird, Doni L., and Debbie S. Robinson. 10<sup>th</sup> edition.  
Saunders Elsevier, St. Louis, Missouri 2012.

Clinical Practice of the Dental Hygienist. Wilkins, E.M., Lippincott, Williams and Wilkins,  
11<sup>th</sup> Edition, 2013.

Dental Radiography, Principles and Techniques, 4th ed., Iannucci, Joen M. & Howerton,  
Laura Jansen. Saunders Elsevier, St. Louis, Missouri 2012.

(b) Other

CDA 120 Module Course Package  
CDA Program Clinic Manual

### **4. Course Content and Schedule**

#### **Calendar Description**

This course focuses on the theory and practice base of selected introductory psychomotor skills that are required for the practice of the Certified Dental Assistant. Learners will study theory and skills related to the areas of assessment, prevention, operative and fundamental practice at an introductory level.

#### **Pre-requisites**

CDA Program Admission

#### **Co-requisites**

CDA 110, CDA 140, CDA 150

#### **Course Particulars**

(a) Credits 4.0

(b) Components

class 4 hrs; lab 6 hrs; seminar 0 hrs; practicum 0 hrs; out of class 3 hrs

(c) Is the course available by distributed education? No

(d) Contact Hours (See Fall, 2011 Timetable for class schedule)

Hours per week: 10 hrs; # of weeks: 14; Total contact hours: 140  
(Note: does not include examination week)

(e) Is prior learning assessment available for this course? No

## **5. Basis of Student Assessment (Weighting)**

(a) Assignments

Clinic Activities related to Clinical Requirements must be completed prior to scheduled evaluation dates. All other Clinical Activities listed in the CDA 120 Module must all be completed prior to conclusion of the course.

(b) Exams

Exam #1	30%
Exam #2	30%
Final Exam	40%

(c) Other

- Regular attendance is required.
- Compliance with Professional Department Guidelines is expected in this course. Refer to the CDA Student Handbook for details.

## **6. Grading System**

- **Students must achieve a minimum B- or 70% grade for the Lecture Component to successfully complete CDA 120**
- **Students must achieve a minimum “COM” grade for all Clinical Requirements to successfully complete CDA 120.**

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|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Standard Grading System (GPA)<br><i>For Lecture Component</i>                |
| <input checked="" type="checkbox"/> | Competency Based Grading System<br><i>For Clinical Requirement Component</i> |
| <input type="checkbox"/>            |  |

<http://www.camosun.bc.ca/policies/policies.php>

## A. Grading Systems

### 1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-	<b>PASSING GRADE</b>	4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

### 2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

## B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

## 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Student Services or the College web site at <http://www.camosun.bc.ca>

### STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.  
<http://www.camosun.bc.ca/policies/policies.html>