CAMOSUN COLLEGE

School of Health and Human Services (HHS)
Department: Community, Family & Child Studies

CFCS 140 Introduction to Community Resources and Supports
Fall 2020

COURSE OUTLINE

The course description is available on the web:
http://camosun.ca/learn/calendar/current/web/cfcs.html#cfcs140

Camosun College will continue to follow the guidance of the Provincial Health Officer, the B.C. Government and WorkSafeBC, and as such may revise the delivery of courses. Courses with an approved face-to-face component may need to move to online or remote delivery if necessary.

The COVID-19 pandemic has presented many challenges, and Camosun College is committed to helping you safely complete your education. Following guidelines from the Provincial Health Officer, WorkSafeBC and the BC Government to ensure the health and wellbeing of students and employees, Camosun College is providing you with every possible protection to keep you safe including COVID Training for students and employees, health checks, infection control protocols including sanitization of spaces, PPE and ensuring physical distancing. Please refer to: http://camosun.ca/covid19/faq/covid-faqs-students.html
However, if you're at all uncomfortable being on campus, please share your concerns with your Instructor and if needed, alternatives will be discussed.

Ω *Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.*

1. Instructor Information

(a) **Instructor**   Robin Fast

(b) **Office hours**   Thursday 900-1030; Friday 130-300

(c) **Location**   (Via Email, Phone, or Teams)

(d) **Phone**   250-370-4658   **Alternative:**

(e) **E-mail**   fast@camosun.bc.ca

(f) **Website**

2. Course Description & Intended Learning Outcomes

This course introduces students to a broad range of community resources, human services and supports relevant to community, family and child studies. Students will meet with people from a variety of community organizations and will begin to develop professional relationships.

Upon the successful completion of this course students will be able to:

a) demonstrate knowledge of a broad range of community resources and supports related to child, family and community studies.

b) apply beginning principles of interpersonal communication with professionals, and peers in selected settings.

c) demonstrate an understanding of, and respect for, the spectrum of individual, family, cultural and social diversity that exists in community and social services.

3. Required Materials

Materials/resources will be online on D2L.

4. Course Content and Schedule

This is an interactive course that uses a variety of teaching/learning strategies, lectures, discussion, co-operative learning, and guest speakers.

Please arrive for planned classes and meetings on time and be prepared to participate in discussions and activities. The course is planned as a continuum for building the skills and knowledge required to meet the competencies for CFCS graduates. Students are required to contact the instructor in advance if they are unable to attend planned classes.

This schedule is subject to change depending upon availability of resources and class needs.

Date	Topic	
Week 1	CFCS Program Orientation	Blackboard Collaborate Session Friday September 11, 11:30-1:00.
Week 2	Introduction to CFCS 140 – Course Overview & Assignments Defining Community & Community Social Services	
Week 3	Agency Structures Researching Community Resources Considering Community Spaces	
Week 4	Interview Strategies & Tips Introduction to Group Work	Blackboard Collaborate Session Friday October 2, 11:30-1:00.
Week 5	Group Agency Interview Preparation	
Week 6	Group Agency Interview for Assignment 2	
Week 7	Organizational Structures Revisited Presentation Strategies & Presentation Preparation	Blackboard Collaborate Session Friday October 23, 11:30-1:00.
Week 8	Presentations & Discussion	
Week 9	Group Agency Interview for Assignment 3	
Week 10	Presentation Preparation	
Week 11	Presentations & Discussion	Blackboard Collaborate Session Friday November 20, 11:30-1:00.
Week 12	Summary Report Preparation	

Week 13	Emergent Topic TBA	
Week 14	Integration of Learning	Blackboard Collaborate Session Friday December 11, 11:30-1:00.

5. Basis of Student Assessment (Weighting)

1. Individual Site Report	15%	
2. Team Site Visit One Presentation	20%	
3. Team Site Visit Two Presentation	20%	
4. Summary Report	20%	
5. Participation & Reflection	25%	

To pass this course, students must satisfactorily complete all assignments and learning activities with a minimum grade of C for each assignment.

Assignment Submission

Written assignments must be submitted via D2L. File names should include your name for easy reference. Written assignments must be typed and double spaced and follow APA guidelines. Pay particular attention to page numbering and headers, line spacing, font and font size, the citation of source material, and cover-page format. Spelling, grammar, and presentation of the material will be taken into consideration when assignments are graded.

All assignments are to be submitted on designated due dates. In some circumstances, students may arrange with the instructor for an extension of an assignment before the due date. Marks will be deducted (5% per day) if prior arrangements have not been made with the instructor.

Evaluation of participation includes:

- Active and respectful participation
- Regular attendance
- Adequate preparation for classes and course activities
- Cooperation, support, and professionalism in small group, large group, and online discussions activities
- Respectful behavior toward classmates and instructor
- Awareness of own behavior and its effect on others
- Completion of course related activities

6. Grading System

☒ Standard Grading System (GPA)

☐ Competency Based Grading System

7. Recommended Materials to Assist Students to Succeed Throughout the Course

Learning Support and Services for Students

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, through Student Services http://camosun.ca/services/ (more info below) or on the College website at www.camosun.ca .

Please note important dates for withdrawing from courses without penalty (financial or otherwise). http://camosun.ca/learn/fees/#deadlines

8. College Supports, Services and Policies

Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g., illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts: http://camosun.ca/about/mental-health/emergency.html or http://camosun.ca/services/sexual-violence/get-support.html#urgent

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, centre for accessibility, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit Student Services at http://camosun.ca/services/

College Policies

Policies are available on the College website at http://camosun.ca/about/policies/

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies.

Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Student Appeals, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, and Student Penalties and Fines.

Student Conduct Policy

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College website.

• GRADING SYSTEMS

http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf#page=2

The following two grading systems are used at Camosun College:

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5

70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

• Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	*Incomplete*: A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	*In progress*: A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	*Compulsory Withdrawal*: A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.