COURSE SYLLABUS

CAMOSUN COLLEGE

COURSE TITLE: ART-161: Lens-Based: Images & Concepts

CLASS SECTION: 002 (Friday)

TERM: Winter 2023

COURSE CREDITS: 3

DELIVERY METHOD(S): face-to-face: lecture (9:30 – 1:20) and mandatory lab (2:30 -3:20)

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.
Learn more about Camosun's Territorial Acknowledgement.

For COVID-19 information please visit https://legacy.camosun.ca/covid19/index.html.

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME: Nancy Yakimoski

EMAIL: yakimosk@camosun.bc.ca

OFFICE: Y101A

HOURS: during class time and/or lab—or by appointment through video conferencing

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

The lens, with its exacting capacity to reproduce the world two dimensionally, has influenced the way we see and navigate the world. This theory-based and hands-on course examines contemporary photography and video production in relation to filmmaking. Students explore basic technical and theoretical aspects of making camera-based images (still or moving). Through lectures, group discussions, demonstrations and practical exercises, students focus on the common ground shared by lens-based, picture-making systems to better understand and further expand the possibilities of photography and filmmaking in the twenty-first century.

PREREQUISITE(S):
One of:
• C in English 12
• C in Camosun Alternative
CO-REQUISITE(S):
Not Applicable
EXCLUSION(S):
Not Applicable

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon completion of this course a student will be able to:

1. Examine fundamental theory and concepts related to contemporary photography and film and their relationship within studio application, filmmaking traditions, and contemporary culture.
2. Explore and discuss the interaction of movement with time, space, and stillness as a way to better understand the theoretical and experiential associations between film and photography.
3. Examine and apply the basic technical skills required to operate lens-based digital still and video cameras (including 'nontraditional' lens based cameras).
4. Examine and apply the basic technical skills of postproduction (editing) programs.
5. Create small projects demonstrating an understanding of the fundamental formal, technical and theoretical aspects of photography and film making in the 21st century.
6. Interpret and employ contemporary concepts and techniques of making pictures through exposure to the general history of lens-based media (photography and film).
7. Think critically within the realm of lens-based communication and be both thoughtful and confident when critiquing one's own work, as well as the work of others.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION
see additional materials (shopping list) on last page of this document

1) TIME COMMITMENT (in class and outside of class)

   Students are required to come to class on time and prepared with necessary homework completed, equipment (cameras, hard drive), and materials. It is expected students stay for both class and lab time. Expect to come to campus on non-class days to conduct research, use the computer lab, sign equipment in and out, etc.

2) RENTING A LOCKER (ideally, in the Young Building); locker rentals available through the Bookstore

   With 25 students, the classroom needs to have enough space for everyone to walk around safely. Large backpacks, skateboards, etc. are discouraged in the classroom due to potential safety issues (egress). And, you will need a safe place to lock up signed out equipment.

3) MATERIALS & EQUIPMENT—please see separate materials list on last page of this document

   It is the student's responsibility to have the necessary materials for each class and/or project(s). Not having the funds to purchase necessary materials is not a valid reason.
   Note: bring your camera, SDHC cards, flash drives, and hard drives to EACH class and lab. Have your notes/hand-outs ready to use as well.

4) ACCESS TO A FUNCTIONING DIGITAL SLR (DSLR) CAMERA that shoots video (we use it in manual mode)

   If you have your own DSLR, I recommend you use it. Video shooting capabilities would be an asset. If you do not have your own DSLR, you may sign one out from our department.

5) SMART PHONE CAMERA (or any kind of point-and-shoot DIGITAL CAMERA you know how to use)

   The camera in your smart phone will be useful for quick art projects on class days as well as test shots. The bulk of the course work will be with a DSLR.

6) ACCESS TO A COMPUTER, THE INTERNET, and D2L

All course material is on D2L; there will be quizzes through D2L as well. There are computers with internet access on campus if you do not have your own.

7) SUBSCRIPTIONS to the following (we'll cover this in class)

☐ **Office 365**; it's free for Camosun students; you need your C number to subscribe. Here's the link: https://legacy.camosun.ca/services/its/other-services.html

☐ **Creative Cloud Suite** (free); we will opt in during class/lab time

8) PRINTING COSTS (BUDGET FOR ABOUT $50 - $100+)

- Printing (printing course material such as readings, assignments, etc.)
- Colour printing digital images (London Drugs)
- Large colour prints (through the department and/Camosun's print shop)

9) OTHER THINGS (BUDGET FOR $50 - $100+)

☐ binder for course material
☐ index tabs (at least 8 tabs) to keep information organized
☐ loose leaf paper for note taking
☐ thick, clear sheet protectors (letter sized for 3 ring binders)—from Staples, Office Depot, etc.
☐ pens, paper, scissors, fine point, permanent ink sharpie
☐ expenses associated with assignments, for example, props, batteries for the camera, etc.
☐ Please set aside some additional funds for unforeseen expenses

10) KEEP YOUR CAMOSUN EMAIL CURRENT; this is the only way I can contact you on short notice. I also post notices on D2L (as a news item). Add my email to your contact list so you don't miss my emails.

11) VISITING ART GALLERIES, ATTENDING ARTIST TALKS, FIELD TRIPS, ETC.

You may be required to participate in field trips, attend artist talks, etc. This may occur outside of class time. Details will be provided ahead of time. Any costs incurred are the student's responsibility.

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

- The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.
- For what we are doing on a specific class day, refer to D2L and the agenda I post
- The list below does not include everything (such as pre-class work, homework, etc.)

MODULE 1: DIGITAL PHOTOGRAPHY	
Week 1 Jan 13	☐ Welcome & territorial acknowledgment; attendance ☐ Intro to course syllabi; materials to purchase/have access to ☐ Walk through D2L ☐ Exposure basics (homework that was emailed out); see the PPT on D2L ☐ **Assign #1** (using smart phone): exploring aperture, shutter; composition basics; "the talk" re: cliché images ☐ LAB: Mike: sign out procedures for dept equipment; looking at students' DSLRs ☐ LAB: new students: opt in to Office 365 & access Photoshop from Creative Cloud ☐ LAB: students from last semester using CC, try accessing Photoshop ☐ LAB: D2L quiz (completion grades) on what was covered today

Week 2
Jan 20
	☐ Theoretical foundations of photography; framework for analyzing/critiquing photographs
	☐ **Intro Project 1** (still life: *vanitas, memento mori*, or a tell a story using food)
	    o the creative process & Project 1 steps and grading
	    o PPT of contemporary photographic still life (see Petry's *Nature Morte*, 2013)
	☐ **Demo: using DSLR camera, part 1:** using manual mode; white balance; shooting large JPG format
	    o Hands on shooting (natural light/windows)
	    o **Assign #2:** using DSLR in manual mode (experiment with shutter speed, aperture, etc.)
	☐ **Demo: intro to Photoshop, part 1** (finishing Assign #1): import files; making & printing contact sheet
	☐ LAB; hands on practice with DSLR; work on Assign #2

Week 3
Jan 27
	☐ **Project 1:** theoretical considerations: realism; staged photography; photo codes & conventions
	    o next step(s): plan, stage, light, and photograph your still life (homework)
	☐ **Demo & hands-on work**: staging a still life; DSLR camera, part 2; review plus:
	    o more about lighting
	    o shooting in RAW and large JPG format; bracketing exposure & depth of field
	    o lighting: neutral lighting; chiaroscuro; using reflectors & diffusers; painting with light
	    o **Assign #3:** using DSLR in manual mode; lighting basic still life
	☐ **LAB:** open RAW files in **Lightroom**; look at images; export files

Week 4 Feb 03	☐ **Project #1 small group CRITIQUE** conceptually, plus composition, lighting, colour balance, focus, etc. ☐ theory: photos in conversation with each other: diptychs, triptychs, sequences/rows, grids (assign #4) ☐ More hands-on practice using DSLR with Mike (complete **Assign #4** inc. post-production) ☐ **Demo & hands-on work: Photoshop, part 2**: (for Project 1 and Assign #4) ☐ intro to post-production basics (cropping, adjust levels, colour corrections, etc.) ☐ image resize and output to London Drugs (test prints)
Week 5 Feb 10	☐ exam #1 overview (exam next week); files to bring ☐ **Project #1:** how to write an artist statement; think/pair/share; show test print(s) and crit/feedback ☐ **theory**: image appropriation in contemporary photography since c. 1980; typologies o **Assign #5:** appropriated images from online marketplaces (3x3 grid) ☐ **Demo: Photoshop, part 3:** clone tool; burning & dodging; how to make a grid/work in layers ☐ post-production work on Project #1 with a new test print for next class
Week 6 Feb 17 Midterm evaluations	☐ **Project #1** CRIT: conceptual & technical aspects ☐ **Theory: photography and time:** long exposures in contemporary art (still images) ☐ **demo**: using DSLR to take long exposures (full seconds to 10 minutes); using HD filters; painting with light o **Assign #6:** long exposures (in groups/homework); then post-production; output prints ☐ MODULE 1 EXAM from 2:30 – 3:20— in computer lab (Y111); students with CAL accommodation in Y107)? ☐ **Homework**: self-evaluation & upload to D2L (completion grades); files to Mike or Camosun print shop
Week 07 Feb 20 - 24	The College is closed on Family Day (Mon Feb 20th) and There are no classes during reading break (from Feb. 21 – 24) but the College is open

Module 2: digital filmmaking (with audio)	

Week 08
Mar 03
	☐ **Assign #5:** typology printed and handed back (show in library next week?)
	☐ **Assign #6:** long exposure (print or digital/projection)
	☐ **Project #1 due**: image & artist statement presented for grading; critique (show in library next week?)
	☐ **Intro: types/styles of film: realism; formalism** (watch films in class or as homework?)
	    ○ **making meaning in filmmaking** for <u>realist</u> films; lighting; camera angles; types of shots
	☐ **Demo: shooting DSLR in <u>video mode</u>** using natural light; white balance; transferring footage to hard drive
	    ○ **hands-on** (groups of 3): shoot a tableau inspired by Adad Hannah's *The Russians* (stage a painting?)
	    ○ **homework: Assign #7 (realist film)** and have for next class

Week 09
Mar 10
	☐ Review types/styles of film: realism; formalism
	☐ Review making meaning when filming: **lighting; camera angles; types of shots**
	    ○ Creating meaning when <u>editing</u>: Kuleshov effect
	☐ **DEMO: Premiere Pro, part 1 (for Assign #7):**
	    ○ import & name clips; how to trim clips
	    ○ hard edit 3 - 5 clips for a realist narrative (Kuleshov effect; beginning, middle, end)
	    ○ add title and credits; how to export as MP4 and upload to D2L > Course Media and assignments
	☐ lab/homework: Shoot **Assign #8** prompts for Bowie's unconscious intelligence for *Out of the Grey*
	☐ LAB: additional help using DSLR in video mode and/or using Premier Pro

Week 10 Mar 17	☐ **Creating meaning when <u>editing</u>:** types of cuts, transitions; time/duration of clips ☐ **DEMO: Premiere Pro (part 2):** adding 4 types of cuts and 2 transitions; experimenting with clip duration ○ Using clips from Assign #8: experiment with cuts, transitions, clip duration ☐ Review types/styles of film: **formalist film** (David Bowie's unconscious intelligence for *Out of the Grey*) ☐ assign **Project 2:** formalist film and artist statement (with screen shot)—suggest concepts; collage with 2 or more images and that move and slide. Explain grading rubric ☐ LAB: research and plan shoot; shoot 10 different clips (30 sec or more) for next class; clips prepped
Week 11 Mar. 24	☐ Theory: Creating meaning in filmmaking: **audio** ☐ **Demo:** ways of collecting sound (Zoom mic; smart phone voice memo) ○ in pairs, **Assign #9:** collecting sound clips on campus for a specific film clip ☐ **Assign #10: film summary sheet** (concept) with a screenshot for unconscious intelligence for *Out of the Grey* ☐ **Demo: Premiere Pro (part 3):** working with sound: layering, speed, etc. ☐ Begin considering audio with formalist film ☐ Work time on **Project #2 formalist film** (just visuals—add sound next class) ☐ finish unconscious intelligence for *Out of the Grey*
Week 12 Mar. 31	☐ **Exam #2 on module 2** ☐ Work time on Project #2 with mandatory check in with Nancy re: conceptual; technical with Mike (if needed) ☐ Upload Bowie's unconscious intelligence for *Out of the Grey* to Course Media
Week 13 Apr. 07	April 07 (Good Friday) & April 10 (Easter Monday) the College is closed
Week 14 Apr. 14	☐ all dept. equipment must be returned today ☐ **work time on Project #2** (conceptual & technical assistance available from 9:30 – 1:20) ☐ **Project #2** is completed and uploaded to D2L by 8pm tonight

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines can be reviewed on the CAL exams page. http://camosun.ca/services/accessible-learning/exams.html

Students with CAL accommodations writing Exam #1 & #2

-in order to write the exam, you will need access to Adobe Creative suite

-in the past, students with CAL accommodations have taken the exam in Y107 (4 work stations) with their

allotted time.. If this is not an option, please talk with CAL immediately to book your exam in a suitable space

that has a computer with Adobe Creative suite and an appropriate video card.

-You may begin the exam at 2 pm instead of 2:30

EVALUATION OF LEARNING

DESCRIPTION	DUE DATE	WEIGHTING
MODULE 1: DSLR photography and editing with Photoshop		45%
☐ Module 1 exam (10%)	**Feb 17** in Y111 (Y107?) 2:30 - 3:20	
☐ Project #1: still life project with artist statement (35%) o Weekly graded milestones are part of 35%	**Mar. 03** 9:30 am in class	
MODULE 2: digital filmmaking (with audio); editing with Premiere Pro		45%
☐ Module 2 exam (10%)	**Mar. 31** in Y111 (Y107?) 2:30 - 3:20	
☐ Project #2: formalist film and film summary sheet with image (35%) o Weekly graded milestones are part of 35%	**Apr. 14** Upload by 8pm	
Shooting assignments, quizzes, etc. (completion grades)		10%
	TOTAL	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the Grade Review and Appeals policy for more information. http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf

COURSE GUIDELINES & EXPECTATIONS

The technical aspects of this course form the foundation for future courses in the Visual Arts program. You are creating your own technical manual to be used in Art 265 (Creative Photography) and Art 268 (Contemporary Video & Film Art)—as well as being applicable in other courses. Save this information!

This course uses aspects a "flipped classroom approach" which means that students encounter course material before coming to class. Think of each week of class as consisting of three separate—but interlocked—blocks: pre-class (preparation for class); class and lab (the hands-on); homework. The three parts work together; missing one block compromises your learning and success in a project, and the course.
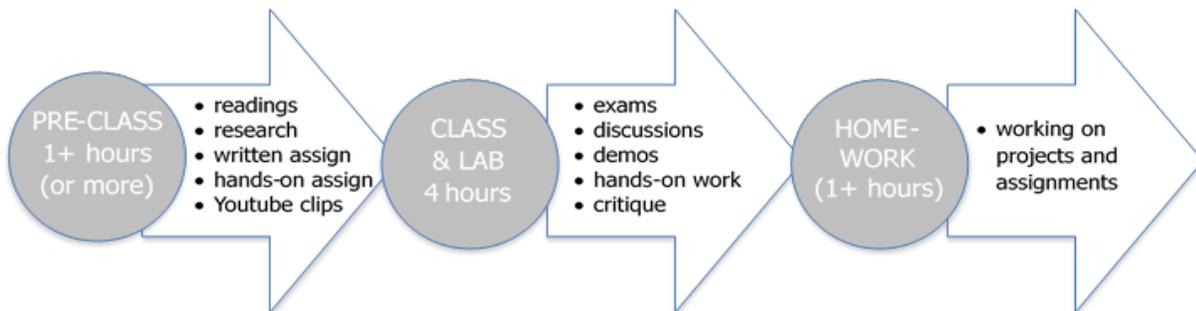
GUIDELINES & EXPECTATIONS for missed exams and late assignments

1) **UNABLE TO WRITE AN EXAM or MISSING AN EXAM**
    - If you are unable to write an exam, you must notify me by email as soon as possible and explain your circumstances.
    - Expect to provide verifiable documentation; for example, medical/professional documentation of anxiety or other conditions; medical appointments with professionals that are not easily rescheduled, etc.
    - An exam is rescheduled once the circumstances have been determined to be unavoidable or extenuating.

2) **There are no LATE SUBMISSIONS for completion grade assignments**
    - Completion grade assignments and projects have specific due dates and times. Unless otherwise specified, everything is due 9:30am (at the beginning of class) on the day it is due.
    - The submission folder closes on the due day and time for shooting assignments

3) **LATE SUBMISSIONS for assignments that are for Projects**
    - Graded assignments and projects have specific due dates. Unless otherwise specified, everything is due 9:30am (at the beginning of class). If you want your work graded, you need to alert me as soon as you can about late submissions.

LATE SUBMISSIONS for assignments that are for Projects, cont.

- Project submitted on the day it is due *after class or critique is over* (after 1:20):
    - No instructor or peer critique will be given
    - final grade will have **-10%** deducted as penalty (unless verifiable/documentable proof of extenuating circumstances preventing from coming to class)

- Project submitted for grading *the day after it is due (including Saturday) between 9:30am and 1:20pm*
    - No instructor or peer critique will be given
    - final grade will have **-15%** total deducted as penalty (unless verifiable/documentable proof of extenuating circumstances preventing from coming to class)

- Project will not be accepted **48 hours after due date and time (including weekends)** unless extenuating circumstances are communicated and discussed with instructor.

THINGS TO KNOW BEFORE STARTING THE COURSE

- There may be images, themes, terminology, and class discussions that some students may find uncomfortable, troubling, and/or controversial. If you feel this is going to adversely affect you and/or your ability to attend the lectures and/or complete assignments, please contact me as soon as possible so we can work together early in the semester to navigate this.
- This is a university-transfer course (UT class). It is taught at this level, and exams, assignments, and research papers are assessed and graded according to a 100 level UT.
- Because there is much in-class learning and each class builds upon the skills learned in the previous one, missing more than 2 classes and/or labs will seriously compromise your ability to pass this course.
- There are no additional exams, assignments, or opportunities to increase your grade.
- It is expected students take notes during class and lab
- Unless you have permission from the instructor or technologist, you may not record (audio and/or video) lectures or the demos.

SCHOOL OR DEPARTMENTAL INFORMATION

- ✓ If you are taking this course as part of the **visual arts diploma program**, you require a C grade or higher in this course.

- ✓ **Roles of the instructor and technologist**. While we work as a team, each has specific responsibilities and duties.
    - The **instructor** (Nancy) is responsible for the course itself: the content, assignments, critiquing, assisting students with conceptual and print quality of assignments and projects, and grading.

    - The **technologist** (Mike) is responsible for assisting students with technical aspects of the course: equipment, equipment sign-out, fixing equipment, class demos, etc. Do not ask technologist to critique your ideas or images.

- ✓ **Students registered with CAL** (Centre for Accessible Learning), who wish to have academic accommodations active in their course, are required to confirm that each of their instructors has received a memo from CAL

- ✓ **Students who are registered with CAL** are required to know and understand the details of their accommodations and to be aware of CAL frameworks

- ✓ In order to receive an **extension on an assignment**, each student must initiate a conversation with their instructor at least 5-week days before the deadline to negotiate and establish a new deadline. Students are reminded that all extensions for course work are limited to semester end date (last of day of class) there may be circumstances where a student experiences a quick onset of disability symptoms where such notice is not practicable. In these cases these guidelines can be helpful for course instructors https://camosun.libguides.com/AcademicAccommodations/OOCAccomms

- ✓ **Student absence.** If students need to leave a class or lab or are unable to come to class or lab because of illness, COVID, mental health, etc., it falls upon the student to contact the instructor about their absence. Students are required to take the necessary steps to get caught up in a timely manner on missed material including demos. Students may confer with classmates to learn missed material. Please know that instructors and technologists do not conduct one on one instruction with any student who has missed class/lab. However, instructors and technologist are available to answer specific questions.

- ✓ **Equipment & materials for sign out; sign out policy**. Before various equipment can be signed out, students must have been introduced to it during class/lab and understand the proper use and care of the equipment. To ensure everyone has access to the department's equipment, there is a specific borrowing policy in place. It is the student's responsibility to become familiar with it and abide by the rules.

- ✓ **when is helping another student acceptable—and when is it a form of academic dishonesty**?
  Because students assist one another, what is the difference between helping and "helping" as a form of cheating?

  SITUATION: the person next to you is unable to add a transition to their video—they ask you for help.
  - ➢ **HELPING**: you remind/show them the hand-out or your notes OR you could also verbally walk them through the process OR you demonstrate on your own video
  - ➢ **ACADEMIC DISHONESTY**: you sit in their chair and do the edit for them

  If students witness their peers doing each other's work (ie.,shooting their assignments, editing their videos, etc.), you are required to alert the instructor immediately.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit http://camosun.ca/students/.

Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities
The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the Centre for Accessible Learning (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started: http://camosun.ca/services/accessible-learning/

Academic Integrity
Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit http://camosun.ca/learn/fees/#deadlines.

Grading Policy

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf for further details about grading.

Grade Review and Appeals

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (http://camosun.ca/learn/calendar/current/procedures.html) and the Grading Policy at http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-3703841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf to understand the College's expectations of academic integrity and student behavioural conduct.

> **Changes to this syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.

✓ There will be about 50 students taking Art 161 (2 sections of 25) so equipment sharing will be necessary.
✓ This means coming to campus for equipment in and out, even on non-class days).

☐ **renting a locker** (ideally, in the Young Building); locker rentals available through the Bookstore. With 25 students, the classroom needs to have enough space for everyone to walk around safely. Large backpacks, skateboards, etc. are discouraged in the classroom due to potential safety issues (egress). And, you will need a safe place to lock up signed out equipment.

☐ **smart phone camera or any kind of point-and-shoot digital camera** you know how to use. The camera in your smart phone will be useful for quick art projects on class days, as well as test shots for other assignments. The bulk of the course work will be with a DSLR.

☐ **access to a DSLR camera (manual mode) that shoots video**
If you don't have your own DSLR camera (or tripod), we have cameras that students registered in the course can sign out (for free). There is a sign out policy that students must abide by.

☐ **1 or 2 SDHC cards (category 4 or faster) 16 GB for the DSLR camera**
if you are taking more visual arts courses, you should get 2 cards since you'll need them for other courses in the program. To save money: go to London Drugs or a big box store (Future Shop, Best Buy, etc.). **Pro tip**: take the camera to the store to ensure you buy the correct card—esp. for video!

☐ **access to a tripod.** If you do not have a tripod, you can sign one from the department

☐ **over-the-ear headphones (not ear buds); look for 2 rings on the jack**
You can pick up a pair for under $50 at places like London Drugs. There are no headphones available for sign out.

☐ **making your own lighting kit.** There are 4 lighting kits available for sign out (remember, there's 50 students) so I encourage students to create their own lighting kit so they can do their assignments at home. Moreover, the lighting kit can be used in other visual arts courses.

  ☐ 2 or **3 clamp lights** for ex., Clamp Utility Light, 8.5 from Canadian Tire or other stores (Home Depot, Lowes)

  ☐ You will also need ==these particular bulbs==: **two** 2-packs (you need spares!) of **LED A19 100W Light Bulbs, Soft White** (about $13 for a 2-pack from Canadian Tire). LED lights are the best because you can put diffusers over your studio lights— and you won't start a fire!

☐ **high capacity flash drive (32 gigs) OR external hard drive (500 or even 1T)**
if you are taking other courses in the visual arts program, the external hard drive will be used for other courses. If you already own an external hard drive, please use it. If you are going to be going between Mac and PC, bring the external drive to class BEFORE using it so the drive can be properly formatted!