COURSE SYLLABUS

CAMOSUN COLLEGE

COURSE TITLE: ARCH 190

CLASS SECTION: 001

TERM: S2022

COURSE CREDITS: 3

DELIVERY METHOD(S): Online and Face to Face

For COVID-19 information please visit https://legacy.camosun.ca/covid19/index.html.

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME: Nicole Kilburn

EMAIL: kilburn@camosun.bc.ca

OFFICE: Young 212A

OFFICE HOURS: Wednesday 3-4:30pm and by appointment Wednesday office hours will be virtual, on D2L Collaborate in the same virtual space where we meet for class. Any other appointments can be on campus, my office is Y212A. My timing for these appointments is flexible!

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This is a module-based course combining classroom and hands-on training to develop skills to assist at archaeological sites. Students will learn Indigenous perspectives in archaeology, identification of sites, excavating test pits, mapping and recording, basic study of local geology and plant communities, and safety in the field.

PREREQUISITE(S):

C in English 12
or
C in Camosun Alternative

CO-REQUISITE(S):

Not Applicable

EXCLUSION(S):

Not Applicable

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon completion of this program, the student will be able to:

1. Employ basic archaeological inventory skills in the field to accurately and safely record heritage features and sites.

-Complete key components of the Archaeological Site Inventory Form and the CRM site Recording Form or other forms as required by the BC Heritage Conservation Act.

-Use appropriate technology to identify and efficiently record archaeological features

2. Describe and identify the laws that protect archaeological sites in British Columbia

3. Use respectful practices in all aspects of archeological field work

Follow Indigenous cultural protocols as related to a particular site

Apply the principles related to the protection of Indigenous knowledge

4. Be able to work in teams to effectively apply the techniques of field archaeology

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

The following materials are free for individuals to download from the internet for personal use. Please read and consult these throughout the course as directed in the course schedule below. Many of these readings are more for reference, so do not print these unless you have a specific interest. They are all available on our D2L page.

British Columbia Archaeological Resource Management Handbook (While this has been written for local governments, it is concise and accessible, making it useful for field assistants to understand the application of the HCA legislation.)	https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/natural-resource-use/archaeology/forms-publications/archaeological_handbook_for_local_governments.pdf
British Columbia Site Inventory Form Guide	https://www.for.gov.bc.ca/ftp/archaeology/external/!publish/Web/inventory_site/Site_Form_Guide.pdf
BC Tree Identification book (resource only)	https://www.for.gov.bc.ca/hfd/library/documents/treebook/TreeBook.pdf
Heritage Conservation Act	https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/96187_01 Please read all of this; it will be demystified in class!
Mathews, Darcy (2006)	Ancient Cities of the Dead. *The Midden* 38(1):14-20.
Mathews, Darcy (2008)	Immortal Landscapes; Burial Cairns and Precontact Straits Salish Identity. Paper presented at the Northwest Archaeological Conference, Victoria BC
Mathews, Darcy (2008)	Segment from the podcast called Funerary Ecologies (mp3 file)
McLay, E., K. Bannister, L. Joe, B. Thom, and G. Nicholas (2008) "'A'lhut tu tet Sul'hweentst' Respecting the Ancestors: Understanding Hul'qumi'num Heritage Laws and Concerns for Protection of Archaeological Heritage. IN: *First Nations Cultural Heritage and Law: Case Studies, Voices and Perspectives*. ." Catherine Bell and Val Napoleon (eds.) pp. 158-202. Vancouver: UBC Press.	This is a longer read, but accessible and important. https://www.academia.edu/3506227/A_lhut_tu_tet_Sul_hweentst_Respecting_the_Ancestors_Understanding_Hul_qumi_num_Heritage_Laws_and_Concerns_for_Protection_of_Archaeological_Heritage._McLay_Bannister_Joe_Thom_and_Nicholas_
Ministry of Small Business, Tourism and Culture	https://www.for.gov.bc.ca/ftp/archaeology/external/!publish/web/inventory_guidelines.pdf

2000 *Archaeological Inventory Guidelines*. Prepared by the Archaeology Branch for the Culture Task Force Resources Inventory Committee	
Ministry of Small Business, Tourism, and Culture 2001 Culturally Modified Trees of British Columbia; A Handbook for the Identification and Recording of Culturally Modified Trees. Published by the Resource Inventory Committee	https://www.for.gov.bc.ca/hfd/pubs/docs/mr/mr091.htm This is a great resource, with more information than you will need in this program. You can download it, but beware, it is HUGE. Please read the following: • Introduction (p. 1-5) • skim the Coast BC section, paying attention to the shaded boxes, ID key for coastal CMTs, and summary of toolmarks (p. 6-60) • skim Interior BC section (p. 61-85) skim recording section, paying attention to the Level 1 (p. 88-90) and Level 2 (p. 95-108) site forms recording guidelines
Nicholas, George (2014)	*An open letter on Grace Islet. Intellectual Property Issues in Cultural Heritage* (IPinCH) Blog post www.sfu.ca/ipinch/outputs/blog/open-letter-grace-islet/
Slawsky, Barry (2014)	*Grace Islet owner provides his side of the story*. Times Colonist Opinion column August 6. www.timescolonist.com/opinion/comment-owner-gives-his-side-on-grace-islet-issue-4612233
Proctor, Jason (2021)	*Stalled project reveals archeological conflict between First Nations and B.C. government*. CBC May 5, 2021. www.cbc.ca/news/canada/british-columbia/archaeology-undrip-permits-hornby-1.6012109

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

Please note that some of these activities may be subject to change. Every Wednesday evening class will be online, accessed via Collaborate on D2L. The on campus work (at the Lansdowne campus) will be based on Y214.

Day	Content	Readings
Wednesday April 27 6-8:50pm VIRTUAL CLASS (D2LCOLLABORATE)	• Program introduction • CRM in BC	Heritage Conservation Act; British Columbia Archaeological Resource Management Handbook; 2 short articles about grace Islet (Nicholas 2014 and Slawsky 2014); CBC article by Proctor (2021)
Friday April 29 9:00-1:00pm Y214	• introduction to field documentation • Survey of the deep heritage of BC	Archaeological Inventory Guidelines; Archaeological Impact Assessment Process
Saturday April 30 9:00-1:50pm Y214	• Basic material culture recognition lab • applied survey methods lab	

	• orienteering exercises to practice map, compass and GPS skills	
Wednesday May 4 6-8:50pm VIRTUAL CLASS (D2LCOLLABORATE)	• HCA quiz (online first 40 minutes of class) • Discussion of features and site types and what they look like in the field • Discussion of site forms	British Columbia Site Inventory Form Guide
Friday May 6 8:30-4:00pm	Local Fieldtrip 8:30 am meet at the college. We will spend the day travelling locally with the college bus • Site recording and mapping at Witty's Lagoon • Local site visits	Culturally Modified Trees of British Columbia.; A Handbook for the Identification and Recording of Culturally Modified Trees
Saturday May 7 8:30-4:00pm	Local Fieldtrip 8:30 am meet at the college. We will spend the day travelling locally with the college bus • CMTs recording lab • Local site visits	Darcy Mathews materials
Wednesday May 11 6-8:50pm VIRTUAL CLASS (D2LCOLLABORATE)	• Information about safety in the field and introduction to cultural protocols • Applied project orientation, discussion of scope of work, methodology	Please have the McLay et. al 2008 article read by this date
Friday May 13 8:00-3:00 Meet off campus	8:00 am meet Cattle Point in Uplands Park • Organize field teams and logistics • Start surveying 12:00pm fieldwork ends for the day 3:00pm wrap up for the day	
Saturday May 14 8:00-3:00 Meet off campus	8:00 am meet Cattle Point in Uplands Park Objectives of the day: • work teams continue surveying and recording 12:00pm fieldwork ends for the day • practice digging an evaluative unit/sediments lab 3:00 pm wrap up for the day	
Friday May 20 8:00-3:00 Meet off campus	8:00 am meet Cattle Point in Uplands Park Objectives of the day: • Organize in work teams • continue survey 12:00pm fieldwork ends for the day • practice digging an evaluative unit/sediments lab 3:00 pm wrap up for the day	
Saturday May 21 8:00-3:00 Meet off campus	8:00 am meet Cattle Point in Uplands Park Objectives of the day: • Complete field documentation • Clean up Final cultural work will be completed before lunch (on campus) ~1:30-3:00 pm finish paperwork and general wrap up	

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines scan be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). http://camosun.ca/services/accessible-learning/exams.html

EVALUATION OF LEARNING

This program is evaluated on a pass/fail basis, and these thresholds have been determined in consultation with the Archaeology Branch to have the program meet or exceed the requirements of RISC (Resource Inventory Skills Committee). Evaluation is based on the following elements, which will be tested on multiple occasions over the course of the program:

DESCRIPTION	COMPETENCY
Attendance and participation	Students must attend every day of the program, and miss no more than 2 hours over the entire period to successfully complete.
Map reading skills	90% correct by end of program
Identifying arch sites and features	80% correct
Successful completion of Arch Branch site forms and CMT forms:	80% correct
Field notes	: by the end of the program these should be at least 80% correct
Survey skills	100% correct by the end of the program
Heritage Conservation Act quiz May 4	85% correct

Each of these elements of evaluation will be explained on the first day of the course.
Upon successful completion of the program, students will receive a Certificate in Archaeology Field Assistance from Camosun College and a Certificate of Competency from the Provincial Archaeology Branch.

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the Grade Review and Appeals policy for more information. http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf

SCHOOL OR DEPARTMENTAL INFORMATION

There is no specific additional information to add at this time.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit http://camosun.ca/students/.

Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the Centre for Accessible Learning (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started: http://camosun.ca/services/accessible-learning/

Academic Integrity

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit http://camosun.ca/learn/fees/#deadlines.

Grading Policy

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf for further details about grading.

Grade Review and Appeals

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (http://camosun.ca/learn/calendar/current/procedures.html) and the Grading Policy at http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: http://camosun.ca/about/policies/education-academic/e-2-student-services-

and-support/e-2.9.pdf and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-3703841

Student Misconduct (Non-Academic)
Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf to understand the College's expectations of academic integrity and student behavioural conduct.

Changes to this syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.