



CAMOSUN COLLEGE
School of Arts & Science
Department of Criminal Justice

CRIM-150-003
Administration of Justice
Fall 2021

COURSE OUTLINE

The course description is online @ <http://camosun.ca/learn/calendar/current/web/crim.html>

1. Instructor Information

(a) Instructor	Raymond Lonsdale (He, Him)
(b) Office hours	Tuesday 5:30 pm to 6:30 pm, Young 226
(c) Location	Young 201 – Lecture Hall
(d) Phone	250-370-3516 Alternative: _____
(e) E-mail	LonsdaleR@camosun.bc.ca
(f) Website	N/A

2. Intended Learning Outcomes

Upon completion of this course the student will be able to:

1. Describe the political and administrative systems which provide the environment within which the criminal justice system in Canada operates and the policy and law-making processes.
2. Articulate awareness of the interaction between politics and the criminal justice system in Canada.
3. Identify the key players in the criminal justice system.
4. Identify and assess important issues in Canadian government and politics that have an impact on the operation of the criminal justice system.

3. Required Materials

- (a) Course Pack “Readings for Criminal Justice 150” (available in Lansdowne Bookstore)
- (b) Additional Readings will be provided in class

4. Course Content and Schedule

Introduction Week #1 Sep 7

- Introduction to the course
 - Course pack and readings
 - Course assignments
 - D2L
 - Course and classroom expectations
- Reading: Julien Roberts- Criminal Justice in Canada: An Overview

Week #2 - Sept 14

- The Political System
- Foundations of Canadian Government Institutions
- The role and responsibilities of governments in criminal justice
- Readings provided in class

Week #3 – Sept 21

- Challenges in the politics of criminal justice
 - History and challenges of Aboriginal peoples
 - History and challenges of ethno-cultural minorities
 - History and challenges to participation for women
 - Legal, reproductive, sexual and violence issues
 - Adapting the administration of justice to special groups
 - LBGTQ issues
- Political Culture & Socialization
- Class Cleavages
- Video: “The Story of Mouseland”
- Read Yasmin Jiwani – Mediations of Race and Crime: Racializing Crime, Criminalizing Race

Week #4 - Sept 28

- The mass media
- Public opinion polls
- Examining the history and debate of capital punishment
- Exam #1 review
- Read Peter McKnight- The Funhouse Mirror: Media Representations of Crime & Justice

Week #5 - Oct 5

- **Exam #1**
- The election organization
- The national parties and local candidate campaigns
- Examining justice issues as election issues
- The proportionality of the electoral system
- Party organization and leadership
- Read Rand Dyck & Christopher Cochrane- Elections & the Electoral System and Eric Guntermann – Why Electoral Reform Might Improve Electoral Reform or Might Make it Worse.

Week #6 – Oct 12

- The functions and types of political parties
- Social Movements and Lobbying
- Justice related advocacy groups
- Read Rand Dyck- Advocacy Groups, Social Movements & Lobbying

Weeks #7 - #8 – Oct 19, Oct 25

- Justice Political Research Assignment preparation
- Discussion of Federal Election Results
- The Charter of Rights & Freedoms
- Video “Fundamental Freedoms”
- Provinces and the federal system
- Provincial & Federal powers
- Municipal, Provincial Federal Justice powers
- Video clip “Who Does What?”

- Read Marie Manikis- Criminal Justice & the Canadian Charter of Rights & Freedoms

Week #9 – Nov 2

- The Executive branch of government
- The Crown
- Prime Minister and Cabinet
- Parliament & House of Commons
- Composition of House of Common
- The Senate
- Exam #2 review

- Read Hugh Mellon & Paul Barker- Is the Prime Minister too Powerful?

Week #10 - Nov. 9

- **Exam #2**
- Stages & kinds of legislation
- Policymaking
- The committee system
- Opposition party roles

- Read Michael Atkinson & David Docherty- Parliament & Political Success in Canada

Week #11 - Nov 16

- How a bill becomes a law?
- How to make a law: Should keeping Christmas lights up year round be illegal?
- Courts and the administration of justice
- Functions and powers of the courts
- Structure of the courts
- Federal Court of Canada
- Supreme Court of Canada

- Read Rand Dyck- The Courts & The Administration of Justice

Week #12 - Nov 23

- The appointment of Judges
- Functions of Law
- Crown prosecutor and Defence Counsel roles
- Political Criminal Justice Priority Research Project due November 20, 2015.

- Read Jesse Horner- Judges, Juries and Lawyers (portion)

Week #13 - Nov 30

- **Group Presentations**
- Policing Accountability and Management
- Corrections Accountability
- Corrections Management
- Victims and the Criminal Justice system
- Video "Crime & Punishment: The Politics of Punishment"

- Read Michelle Grossman, Susan McDonald & Catherine Kane- Crime Victims & the Justice System; Ricciardelli and Griffiths – North of 49: The Dynamics of Policing in Canada; and Sytsma and Laming – Exploring Barriers to Researching Economics of Municipal Policing

Week #14 – Dec 7

- **Exam review**
- **Group presentations**

Final Exam: During Exam Period

5. Basis of Student Assessment

- Three exams (50%)
 - Exam 1 - 10%
 - Exam 2 - 15%
 - Final - 25%
- Two group presentations (10% and 15%) - 25 % •
- Participation (10%)
- Group Work (15%)

Assessment Information:

Participation 10%

Regular attendance and active participation are required. It is expected that you will join the class on time, be attentive, non-disruptive, constructive and respectful. You will be required to submit a one-page summary of what you feel your mark should be out of 10 the last day of class for 10% of your participation grade. This is to include attendance, participation in class, group participation, "in the News" and keeping current and up to date on all readings and assignments.

Full participation is important in this and all classes. Any means of disengaging with your classmates and the learning process is not accepted in this class. You will be asked to leave the classroom setting/videoconferencing environment.

You are expected to complete the assigned readings before coming to class, except when advised otherwise. This often becomes increasingly more difficult as the semester moves along and as the completion of assignments and preparation for exams takes a great deal of your time. I would strongly recommend that you use some type of day book where you can keep track of each week's reading, exams and other expectations being placed on you.

It will be important to keep aware of current events throughout the semester and their impacts on the criminal justice system. Please utilize news media outlets daily to stay current of these developments.

Group Work 15%

You will be assigned to groups in class. Each group will be asked to facilitate 3 activities this term in class worth 5% each. Information on the group activities will be provided in class.

Exams (50%)

There are three exams are scheduled for this course.

October 5, 2021 (10%)

November 16, 2021 (15%)

Final Exam Period (25%)

Each exam will be comprised of questions (true / false, fill in the blank, short/long answer and multiple choice) or scenarios taken from the “textbook” readings as well as the material addressed in class (power point, video presentations, group presentations, etc). The exams will be based on the material covered between exams. That being said, some of the latter material covered will be based on concepts covered during earlier portions of the course.

This is a content heavy and condensed course so be sure to actively read your assigned readings.

2 Group Presentations (25%)

Presentation dates will be assigned in class.

Presentation 1 - Criminal Justice Agency Presentations – 10%

The purpose of this assignment is to use the appreciative inquiry style of learning to explore and report back to the class what you have learned. In assigned groups, examine the role, responsibilities and key players within your agency. You can examine harm reduction, crime reduction, victimization and overall community safety. This can be done creatively by using a recent crime or political happening relative to your agency.

Prepare a two (2) page report on your agency to be posted on the D2L content with one copy to be handed to me. This is due at the start of class time on the date of your class presentation. Prepare a ten (10) minute class presentation to be done during class. Each group will be graded using the following criteria:

Quality: Freedom from errors and mistakes, accuracy, quality of work in general.

Quantity: The actual work output of each student, relative to their other group members.

Initiative and Creativity: Ability to plan, take initiative and ability to be constructive.

Effort: The degree to which the student does his/her best and is motivated.

Dependability: To the extent group member can be depended upon and to do it properly.

Cooperativeness: Willingness to work harmoniously with others in getting the job done.

Group Interaction: The polite attention an individual gives other group members.

Skills: Knowledge of the techniques, skills, processes, equipment and procedures.

Accuracy: Content is corrected, recent and relevant to class purpose.

You will want to address the following questions in both your presentation and write-up. At a minimum your group should be able to answer the following questions about your organization:

1. What is the formal name of the organization and, if they are part of government, where do they fit in? (E.g. What branch or ministry do they belong to or are answerable to?)

2. What are the functions or responsibilities of this organization? How does it relate to other parts of the justice system?
3. How large is the organization, is it local, provincial or national?
4. What are some (is a) pertinent issue that the organization is dealing with either at present or in their past? Describe how decisions made on this issue could affect other components of the justice system. Class time will be given at various points throughout the semester to meet as a group and discuss progress, concerns and successes with myself.

Group Presentation 2 – Canadian Law Presentation (15%)

Assignment presentation dates will be assigned in class and posted on D2L. Information and handouts on this assignment will be provided in class and posted on D2L.

Instructional Policies:

1. **Contact with Instructor.** I will be available for consultation with students during my office hours: **Thursday 13:00 – 14:00 hours** or by appointment.
2. **E-mail.** When contacting me through email please include the “CRM 154” in the subject line. E-mails will generally be returned within 2-3 business days. Please note, I respond to emails between 16:30 – 19:00 on weekdays. E-mails received after 19:00 hours on Fridays may not be responded to until the following Monday.
3. **Late Penalties.** Assignments (including written) handed in after their due date will be subjected to penalty. Students having legitimate concern about meeting a due date should consult with the instructor **well in advance**. Be advised that all assignments submitted for this class must be original works and not copies of previous work or copies produced for another class.
4. **Course Completion.** Students must complete all requirements of this course to receive a grade. Students failing to complete all the requirements satisfactorily will not receive a passing grade.
5. **Plagiarism.** Plagiarism is the failure to fully and accurately acknowledge the source of all information used in your assignments, thereby giving the impression that the work is your own. Plagiarism includes the use of quotes, or another author’s words without using proper punctuation and reference citation. Plagiarism also includes failing to document the source(s) of paraphrased information and/or ideas.
6. **Cheating/Academic Dishonesty/Student Conduct.** The Criminal Justice Department has a clearly articulated policy regarding cheating and student conduct as does the College. Cheating may result in suspension and the potential loss of a career in the field of criminal justice. Please refer to a current College Calendar and the Criminal Justice Orientation Manual.
7. **Course withdrawal.** Please refer to the College Calendar for the last day to withdraw from this course without penalty.
8. **Mark/Grade Challenge and Appeal.** A student who is seeking to question a grade and/or formally resolve a grade dispute with the course instructor **must** clearly articulate in writing the specific elements of the assignment being questioned and provide written reasons/arguments supporting why the grade should be changed. The college appeals process is outlined in the College Calendar.
9. **Student Responsibility.** It is the responsibility of the student to be familiar with the course and college policies (**Please see Section 8 below**). Students experiencing difficulties throughout the semester are encouraged to talk with the course instructor at the earliest opportunity.
10. **Computer use.** All cell phones and recording devices must be turned off during class time. A laptop or electronic ‘notebook’ is allowed but the **recording device must be turned off**. If you use the computer to play games or converse with friends while in class you will be asked to turn it off. If a recording device

is necessary as a result of a documented need then a note from the Disability Resource Centre is required.

6. Grading System

Standard Grading System (GPA)

Competency Based Grading System

7. Recommended Materials to Assist Students to Succeed Throughout the Course

Will be provided to students via D2L and email.

8. College Supports, Services and Policies



Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

A. GRADING SYSTEMS <http://camosun.ca/about/policies/index.html>

The following two grading systems are used at Camosun College:

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7

77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://camosun.ca/about/policies/index.html> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete</i> : A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress</i> : A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal</i> : A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.