

# COURSE SYLLABUS



COURSE TITLE: BIOL-150: Human Anatomy

CLASS SECTION: 002

TERM: Fall 2021

COURSE CREDITS: 4

DELIVERY METHOD(S): In Person

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

Learn more about Camosun's [Territorial Acknowledgement](#).

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For COVID-19 information please visit <https://camosun.ca/about/covid-19-updates>

*Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.*

## INSTRUCTOR DETAILS

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NAME: Geoffrey Morris

EMAIL: [morrising@camosun.ca](mailto:morrisg@camosun.ca)

OFFICE: Fisher 340D

HOURS: Tues 10:30-12:30; Thurs 1:00-2:30

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

## CALENDAR DESCRIPTION

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This course provides an introduction to structural and functional relationships within the eleven systems of the human body. A lab and lecture based format, combining slides, models, photographs, diagrams and organ dissections is used to study both gross and microscopic human anatomy. Anatomical and physiological terminology is stressed.

### PREREQUISITE(S):

One of:

- C in English 12
- C in Camosun Alternative

And one of:

- C in Biology 12
- C in Camosun Alternative

**CO-REQUISITE(S):**

Not Applicable

**EXCLUSION(S):**

Not Applicable

**COURSE LEARNING OUTCOMES / OBJECTIVES**

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Upon completion of this course a student will be able to:

1. Describe, using anatomical terminology, the human body at the tissue, organ and organ system levels.
2. Locate and identify gross and microscopic anatomical structures associated with the 11 human organ systems in slides, models, photographs, diagrams and dissections.
3. Interpret the relationships between anatomical structures in sectional planes of the human body, and describe these relationships using regional and directional terminology.
4. Relate anatomical structures to their basic functions and predict how changes in one would logically be expected to result in changes in the other.
5. Locate and identify surface anatomical structures by palpation.
6. Define anatomical and physiological terms, and apply this terminology in the context of human health science.

**REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION**

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**Required Text:** The Anatomy Coloring Book, 4th edition. Kapit & Elson, Pearson Education, 2014. The coloring book may be purchased online from the Camosun Bookstore. This book is required for the completion of certain graded assignments.

**Recommended Text:** Fundamentals of Human Anatomy and Physiology, 11th edition, Martini, Nath & Bartholomew, Pearson Education, 2017. The textbook may be purchased online from the Camosun Bookstore. Alternatively, the publisher has made an online e-text available for purchase.

**Lab Manual:** Biology 150 lab outlines will be posted on the Biology 150 D2L website several days prior to the lab times. You will be responsible for reading the outline (and any associated worksheet materials) before the lab session, and printing select pages. You will also be responsible for following any pre-lab instructions that may be indicated in the lab.

**Lecture Outlines:** Lectures will be delivered in a PowerPoint format. Copies of slides will be made available on the Biology 150 D2L website. These may be used at the student's discretion.

## COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

Lectures: Tuesday and Friday 1:00pm-2:20pm Fisher 266

Labs: Section A: Wednesday 1:00pm-3:50pm Fisher 224  
 Section B: Wednesday 9:30am-12:20pm Fisher 224

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

Week	Lecture Topics	Textbook Chapter**	Labs
1 (Sep 7-10)	Introduction Tissues (histology)	1 4	Lab 1 Introduction & Histology
2 (Sep 13-17)	Tissues (cont'd) Skeletal System	4 6, 7, 8	Lab 2 Axial Skeleton
3 (Sep 20-24)	Skeletal System (cont'd)	6, 7, 8	Lab 3 Appendicular Skeleton
4 (Sep 27-Oct 1)	Articulations Muscular System	9 10, 11	National Day for Truth and Reconciliation - No Labs
5 (Oct 4-8)	Cardiovascular System Midterm 1 – Fri, Oct 8	20, 19, 21	Lab 4 Muscles of Axial Skeleton
6 (Oct 11-15)	Cardiovascular (cont'd)	20, 19, 21	Lab 5A Muscles of Appendages and Lab 5B Articulations
7 (Oct 18-22)	Lymphatic System	22	Lab Exam 1
8 (Oct 25-29)	Respiratory System Digestive System	23 24	Lab 6 Cardiovascular and Lymphatic Systems
9 (Nov 1-5)	Digestive System (cont'd) Urinary System Reproductive Systems	24 26 28, 29	Lab 7 Respiratory and Digestive Systems
10 (Nov 8-12)	Rep. Systems (cont'd) Midterm 2 - Fri, Nov 12	28, 29	Remembrance Day - No Labs
11 (Nov 15-19)	Nervous System	12, 13, 14, 16	Lab 8 Urinary and Reproductive Systems
12 (Nov 22-26)	Nervous System (cont'd) Sensory Organs	13, 14, 16 15, 17	Lab 9 Central and Peripheral Nervous Systems
13 (Nov 29-Dec 3)	Sensory Organs (cont'd) Integumentary System	15, 17 5	Lab 10 Eye and Ear, Integumentary, Endocrine
14 (Dec 6-10)	Endocrine System	18	Lab Exam 2
Exam Period (Dec 13-21)	Final exam (scheduled by College Registrar, posted on myCamosun)		

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

## EVALUATION OF LEARNING

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DESCRIPTION	WEIGHTING
Pre-Lab Assignments (Colouring Book)	5%
Weekly Lab Quizzes	5%
Post-Lab Assignments (end-of-lab check)	2%
Lecture Assignments	8%
Lecture Exam 1	15%
Lecture Exam 2	15%
Lecture Final Exam	25%
Lab Exam 1	12.5%
Lab Exam 2	12.5%
<b>TOTAL</b>	<b>100%</b>

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information.  
<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

## COURSE GUIDELINES & EXPECTATIONS

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### Written Work

Lecture and lab assignments may be assigned at the instructor's discretion. It is the student's responsibility to be informed of any work expected and the dates the work is due. Assignments may be intended to be completed as individuals or as groups. The instructor will make clear which is which. Work intended to be submitted by an individual must be completed independently, keeping in mind student conduct requirements. Work intended for completion by a group must not be completed by an individual. Each person in a group will receive the same mark on any group work.

Unless otherwise indicated, all submitted written material (including numerical entries in data tables) must be prepared using word processing (typically MS Word) or graphing software (e.g. Excel). The only exceptions are calculations and some graphs, which may be submitted handwritten or hand drawn. Any exceptions will be clearly indicated. Work submitted inappropriately formatted, which includes last-minute handwritten corrections, will not be marked until all formatting is correct. Since correcting formatting requires time, this will likely mean a late penalty will be assessed.

### Late Penalties

All assignments must be handed in by the time indicated on the assignment. Be sure to submit all assignments on time to avoid deductions. Late assignments will be graded but marks equivalent to 15% of the total value of the assignment will be deducted for each day past the deadline.

## Exams

The lab exams and midterm dates are set; please refer to the schedule above. Should an emergency or issue arise that prevents you from completing an exam at the scheduled time, you are required to contact your instructor ASAP and **before** the noted scheduled time for approval to arrange for a deferred exam date or re-weighting of your final exam. Failure to obtain prior approval will result in the exam being automatically marked zero. No re-writes are allowed once an exam has been started or attempted. Study guides for each exam will be available on D2L closer to the exam dates.

## Laboratory Safety & Attendance

Nothing is more important to the instructor than students enjoying a safe class and lab environment. Consider the following issues:

Lab footwear	<ul style="list-style-type: none"><li>• For safety reasons WorkSafeBC mandates, and federal regulations require, that students are required to wear closed shoes in all lab times. Flip flops, sandals or shoes with holes are not acceptable. Other footwear posing an instability risk (e.g. high heels or bicycle shoes) are prohibited.</li></ul>
Eating & drinking	<ul style="list-style-type: none"><li>• Eating or drinking anything in the lab is a violation of federal regulations, so absolutely nothing may be ingested while in the lab. Chewing gum and applying makeup or lip balm are similarly prohibited. No exceptions will be made, even for medications.</li><li>• If something must be consumed, then it may be taken out of the lab.</li></ul>
Hair	<ul style="list-style-type: none"><li>• It is recommended that long hair be tied securely to prevent it from being exposed to lab equipment.</li></ul>
Handwashing	<ul style="list-style-type: none"><li>• Hands should be thoroughly washed after removing lab coats and before leaving the lab.</li></ul>

Lab work is critical to the course objectives and much effort has been expended to ensure the lab experience is interesting and educational, both from academic and practical points of view. Therefore, attendance throughout the entire laboratory session is mandatory and will be noted. Labs will start promptly (after a five-minute grace period) because information necessary for performing the laboratory correctly and safely is given at the beginning of the lab. Late attendance may result in inability to attend the lab and subsequent loss of credit for any assignments. Lateness in arriving, failure to attend the lab or leaving the lab before its scheduled finish time will result in forfeiting credit for that lab, including any written assignments. If a lab session is missed, another student's data may not be used to complete a lab assignment for credit. Exceptions can be made at the instructor's discretion in legitimate cases of emergency (e.g. illness); in such cases the instructor must receive advance notification and documented evidence of the situation (e.g. medical certificate) and grant approval for any accommodation. In cases when a lab is done over two weeks, missing one of the weeks without instructor approval will result in a 50% reduction in the grade for any assignment associated with that lab.

## STUDENT RESPONSIBILITY

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Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

## SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Academic Advising	<a href="http://camosun.ca/advising">http://camosun.ca/advising</a>
Accessible Learning	<a href="http://camosun.ca/accessible-learning">http://camosun.ca/accessible-learning</a>
Counselling	<a href="http://camosun.ca/counselling">http://camosun.ca/counselling</a>
Career Services	<a href="http://camosun.ca/coop">http://camosun.ca/coop</a>
Financial Aid and Awards	<a href="http://camosun.ca/financialaid">http://camosun.ca/financialaid</a>
Help Centres (Math/English/Science)	<a href="http://camosun.ca/help-centres">http://camosun.ca/help-centres</a>
Indigenous Student Support	<a href="http://camosun.ca/indigenous">http://camosun.ca/indigenous</a>
International Student Support	<a href="http://camosun.ca/international/">http://camosun.ca/international/</a>
Learning Skills	<a href="http://camosun.ca/learningskills">http://camosun.ca/learningskills</a>
Library	<a href="http://camosun.ca/services/library/">http://camosun.ca/services/library/</a>
Office of Student Support	<a href="http://camosun.ca/oss">http://camosun.ca/oss</a>
Ombudsperson	<a href="http://camosun.ca/ombuds">http://camosun.ca/ombuds</a>
Registration	<a href="http://camosun.ca/registration">http://camosun.ca/registration</a>
Technology Support	<a href="http://camosun.ca/its">http://camosun.ca/its</a>
Writing Centre	<a href="http://camosun.ca/writing-centre">http://camosun.ca/writing-centre</a>

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

## COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

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### Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](http://camosun.ca/services/accessible-learning/) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

### Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

### Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

### Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized

Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and [camosun.ca/sexual-violence](http://camosun.ca/sexual-violence). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-3703841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

**Changes to this syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.