



CAMOSUN COLLEGE
School of Arts & Science
Department of Criminal Justice

CRIM-200-D01
Professional Practice
Fall 2020

COURSE OUTLINE

The course description is online @ <http://camosun.ca/learn/calendar/current/web/crim.html>

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

1. Instructor Information

Instructor: Eva Silden, MA
Officer Hours: Wednesdays and Fridays 11:30-12:20 by phone (email me and send me your preferred phone number and time to call you) or by Blackboard Collaborate (link is on D2L).
Location: online
Phone: 250-370-3331 (I rarely check office voicemail)
E-mail: silden@camosun.ca
Course time: Wednesdays 8:30-11:20.

2. Intended Learning Outcomes

(If any changes are made to this part, then the Approved Course Description must also be changed and sent through the approval process.)

Upon completion of this course the student will be able to:

1. Describe the roles and behaviour of an effective criminal justice practitioner.
2. Describe how the interrelationships of the various criminal justice sub-systems affect client service delivery.
3. Explain how to be an effective leader and advocate within a variety of criminal justice settings.
4. Describe models of ethical practice and apply them to ethical dilemmas.
5. Identify and communicate the importance of maintaining a personal and professional balance and develop a personal plan for healthy living.

3. Required Materials

1. Course reading pack, available in bookstore
2. Criminal Justice Writing Reference Manual, available in bookstore
3. Supplemental readings distributed online
4. One of the following: *Indian Ernie*, *White Fragility*, or, *The Tattooist of Auschwitz* – available in bookstore

4. Course Content and Schedule

(Can include: Class hours, Lab hours, Out of Class Requirements and/or Dates for quizzes, exams, lecture, labs, seminars, practicums, etc.)

CLASS SCHEDULE

Subject to revision **Sept. 9** Introduction to course material and format

Sept. 16 World Views/Ethical Practice in Criminal Justice, **Reading:** Pollock's *Ethical*

Dilemmas and Decisions in Criminal Justice

Sept. 23 Ethical practice continued

Sept. 30 Work/life balance in the CJS, **Reading:** TBA – I will post it to D2L

Oct. 7 Work/life balance... continued

Oct. 14 Leadership concepts, **Reading:** Gibson's *Who You Are Is How You Lead, And, Awareness*

Oct. 21 Leadership concepts...continued

Oct. 28 Policy and Procedure / Advocacy, **Readings:** *Where Have All the Criminals Gone? And Why Say Sorry When I Didn't Do It?*

Nov. 4 Advocacy... continued

Nov. 11 Remembrance Day – No class

Nov. 18 Structure of CJ Organizations, **Reading:** The Structure of Criminal Justice Organizations

Nov. 25 Roles and behavior of effective CJ practitioners, **Reading:** TBA

Instructional Expectations and Requirements:

1. Late Penalty

All late written work will be penalized by 20% per day unless an extension is legitimately warranted AND approved by the course instructor in advance of the assignment due date.

2. Written Assignment Requirements

All written assignments must be type-written, APA style, and meet the basic requirements as set out in the Criminal Justice Writing Reference Manual.

3. Plagiarism, Cheating and Academic Dishonesty

If the course instructor can document plagiarism, cheating and/or academic dishonesty, the penalty will be an automatic "zero" on the assignment in question. Further disciplinary action may be taken as per Camosun College policy.

4. Course Withdrawal

The last day to withdraw from this and other Fall term courses without receiving a failing grade is November 5, 2020.

5. Mark/Grade Challenges and Appeals

A student seeking to question a mark assigned by the instructor on any course evaluation component, must clearly articulate in writing the specific element of the assignment being questioned and provide written reasons or arguments supporting a change in the mark. The Student Appeal Procedure is found in policy E 2.4.

6. Student Responsibility

It is each student's responsibility to familiarize her/himself with the course, program and College policies. Students experiencing difficulties during the term are encouraged to talk to the course instructor at the earliest opportunity.

5. Basis of Student Assessment (Weighting)

(Should be directly linked to learning outcomes.)

Who Are You? Values Assignment 10%

This is a reflective writing assignment. You will need to spend some time thinking and possibly talking with family members or those close to you before you start to write. Assignment details and due date will be discussed in our online class and provided on D2L. **DUE: Sept. 23rd 1pm.**

Leadership Assignment 25%

Students will be given an assignment based on their book of choice (either *Indian Ernie*, *White Fragility*, or *The Tattooist of Auschwitz*). This assignment will be discussed in our online class and a guideline will be provided to you on D2L. **DUE: Oct. 28th 1pm.**

Weekly Reflective Writing 30%

Each week you will be asked to write a personal reflection based on the content. You will be given one or two questions to write on each week. Details will be discussed in our online class and provided to you on D2L.

Final Exam 35%

Students will write a final exam based on the material covered to date including lectures, class discussions, videos, and readings. The final exam will be written during the final exam period. Please keep up with your weekly readings as these will form the basis of many questions on the final exam.

6. Grading System

(If any changes are made to this part, then the Approved Course description must also be changed and sent through the approval process.)

(Mark with "X" in box below to show appropriate approved grading system – see last page of this template.)

Standard Grading System (GPA)

Competency Based Grading System

7. Recommended Materials to Assist Students to Succeed Throughout the Course

8. College Supports, Services and Policies



Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

A. GRADING SYSTEMS <http://camosun.ca/about/policies/index.html>

The following two grading systems are used at Camosun College:

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://camosun.ca/about/policies/index.html> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.