



COURSE OUTLINE

The course description is available on the web @ <http://camosun.ca/learn/calendar/current/web/psc.html>

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

1. Instructor Information

- (a) **Instructor:** Daniel Reeve
- (b) **Office hours:** 4:15 – 5:15 PM Wednesdays (other times can be arranged)
- (c) **Location:** Paul 226A
- (d) **Phone:** 250.370.3373
- (e) **E-mail:** reeved@camosun.ca

2. Intended Learning Outcomes

Upon completion of this course a student will be able to:

1. *Describe the system of municipal and regional government in British Columbia and trends in urban development and relations with First Nations in Canada*
2. *Describe various forms of Indigenous self-government*
3. *Identify key institutions, players, and issues in Canadian local politics*
4. *Describe theories of politics and public administration at the regional and municipal level.*
5. *Critically evaluate the strengths and weaknesses of democracy in Canada at the local level.*

3. Required Materials

- (a) Sancton, Andrew. *Canadian Local Government: An Urban Perspective*, 2nd Ed. (Don Mills, Ontario: Oxford University Press, 2015)
- (b) Additional course readings will be available online or via the D2L content page under “course readings”.

- 4. Course Content and Schedule:** This course is taught once per week in 3 hour time slots. The main topics to be covered in this course will be those necessary to understand both the concepts and practice of local governance.

Class 1: September 4	Introductions Review course outline, assignments, D2L, & technology Exploration of Local Government & Politics
Class 2: September 11	What is Local Government? Reading: Ch. 1 RQ1: September 11 at 4:30 PM
Class 3: September 18	What does local Government Do? Reading: Ch. 2 RQ2: September 18 at 4:30 PM
Class 4: September 25	Central & Local Governments: Delegated Power, Subsidiarity Reading: Ch. 3 RQ3: September 25 at 4:30 PM <i>Short Essay 1 – Due 11:59 PM on Saturday September 28</i>
Class 5: October 2	Urban and Rural Municipalities Reading: Ch. 5 RQ4: October 2 at 4:30 PM
Class 6: October 9	Annexations Reading: Ch. 6 Guest Speaker: Dean Fortin RQ5: October 9 at 4:30 PM
Class 7: October 16	Amalgamation Reading: (Pages 112 – 117, 129 – 133, 136-137) & Ch. 8 RQ6: October 16 at 4:30 PM Guest Speaker – Susan Brice <i>Short Essay 2 – Due 11:59 PM on Saturday October 19</i>
Class 8: October 23	Municipal Politics Reading: Ch. 9 Guest Speaker: Kyle Empringham RQ7: October 23 at 4:30 PM
Class 9: October 30	Developers, Councillors, and Citizens Reading: Ch. 10 Guest Speaker: Dean Murdock RQ8: October 30 at 4:30 PM
Class 10: November 6	Mayors and Local Political Leadership Reading: Ch. 11 Guest Speaker: Mayor Fred Haynes – Saanich RQ9: November 6 at 4:30 PM WP Individual Short Essay - Due 11:59 PM on Saturday November 9

Class 11: November 13	Policy-Making Reading: Ch. 12 RQ10: November 13 at 4:30 PM <i>Short Essay 3 – Due 11:59 PM on Saturday November 16</i>
Class 12: November 20	Guest Speaker: Tentative: Paul Thorkelson and Angila Bains (Saanich) Reading: No new reading this week <i>WP Group Prep Session #1 - November 20 (mandatory)</i> <i>WP Work Plan – Due 11:59 PM on Saturday November 23</i>
Class 13: November 27	Guest Speaker (Charley Beresford) <i>WP Prep Session #2 November 27 (mandatory)</i>
Class 14: December 4	WP Showcase December 4 (mandatory) Take Home Final Review December 8 – Participation Quiz Due by 11:59 PM
Take Home Final	Posted on December 9, closes December 12 at 11:59 PM

Basis of Student Assessment (Weighting)

Marks will be determined on the basis of the following work:

Reading Quizzes (RQ) – 10%

With each new chapter or reading students will be asked to take an online multiple choice quiz that accompanies that week's readings. The quizzes will address ideas and core concepts from the coming week's classes. The RQs must be completed **prior** to the start of that week's class. The online submission window will close one hour prior to the start of that week's first class – at 4:30 PM on Wednesdays. There will be 10 reading quizzes throughout the semester.

Short Essays (SE) – 3 short essays totalling 45%

Students (individually or as part of a group up to three students) will write three short essays of 500 words on a question from a major theme in the course. A choice of four questions will be posted at the start of each section. Students / groups will choose from one of the four questions. Papers should be just as well-crafted as a standard essay. Late assignments will be penalized 10% per day. For more information, see the Assignment section of the D2L content page.

Website Project (WP): 25% (10% Individual Short Essay, 5% Group Work Plan, 10% Website Showcase)

Three-part project asks students to select key idea from course (list provided) and as a group create a website that highlights key ideas from that theme. Individually students will respond with a short essay to a specific question that relates to their topic area. The short essay will run approximately 500 words. It is due **November 9** at 11:59 PM. Groups will submit a work plan that explains how they will divide the project among their colleagues. The work plan will explain content and page layout. It will serve as a blue-print for the website. It is due **November 23** at 11:59 PM. Along with two mandatory prep days, groups will showcase their completed websites on the last day of class **December 4**. For more details, see the Website Page Assignment section of the D2L content page.

Take Home Final Exam - 15%

Students (individual submissions only) will have three days (**due at 11:59 PM on December 12**) to compose an essay of no more than 500 words in length. Students will answer one short essay question which draws from themes covered since the beginning of the semester. Essays will be submitted through the course's Assignment drop box. For more information, see the Assignment section of the D2L content page.

Engagement Grade - 5%

All students will be asked to make a meaningful contribution to class activities and demonstrate engagement with topic. There are numerous ways for students to express their engagement. See the D2L site for a full account of participation grading.

6. Grading System

- Standard Grading System (GPA)
- Competency Based Grading System

7. Recommended Materials to Assist Students to Succeed Throughout the Course

The course will use a variety of digital technology. Access to free Wi-Fi – via Camosun’s free student Wi-Fi is highly recommended.

8. College Supports, Services and Policies



Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student’s responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

The following two grading systems are used at Camosun College:

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.

NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.
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B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete.</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress.</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.