



**CAMOSUN COLLEGE**  
**School of Arts & Science**  
**Department of Environmental Technology**

**ENVR-208A-X01**  
**Research Project Design**  
**2019 Fall**

**COURSE OUTLINE**

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The course description is online @ <http://camosun.ca/learn/calendar/current/web/envr.html>

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

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**1. Instructor Information**

(a) Instructor	Trisha Jarrett		
(b) Office hours	Tuesdays 9:30-10:20, Thursday 8:30-9:20 or by appointment		
(c) Location	F248B and F340A		
(d) Phone	250 370-3378	Alternative:	
(e) E-mail	jarrett@camosun.ca		
(f) Website	online.camosun.ca		

**2. Intended Learning Outcomes**

*(If any changes are made to this part, then the Approved Course Description must also be changed and sent through the approval process.)*

Upon completion of this course the student will be able to:

1. Demonstrate an understanding of research design and scientific method.
2. Demonstrate an ability to produce a simple research proposal.
3. Discuss the acceptable variation among completed ENVR 208B projects which focus on sustainability.
4. Develop a business plan for starting a small environmental consulting business.

**3. Required Materials**

- (a) Texts - none

## 4. Course Content and Schedule

Tuesday 10:30-12:20 Fisher 202

Week 1	Sept 3rd	Introduction to the course Project Ideas – How to write a project proposal
Week 2	Sept 10th	Review of past projects
Week 3	Sept 17th	Critique of past proposals
Week 4	Sept 24th	Introduction to the Business of Environmental Consulting
Week 5	Nov 12th	Continue Business discussion
Week 12	Nov 19th	How to write a project REPORT Discuss marked projects Marking Guide and how to avoid pitfalls for oral and written reports Timeline and due dates for ENVR 208B
Week 13	Nov 26th	FAQs and how to avoid pitfalls for project development
Week 14	Dec 3rd	<b>Project Proposal Presentations</b>
	TBD	<b>Final Proposal Due</b>

## 5. Basis of Student Assessment (Weighting)

- (a) Assignments
- |                                       |     |
|---------------------------------------|-----|
| Proposal Critiques                    | 20% |
| Oral Presentation of project proposal | 10% |
| Business Component Assessment         | 20% |
| Final Project Proposal                | 40% |
- (b) Other (e.g. Project, Attendance, Group Work)
- |  |     |
|--|-----|
| Ongoing – Attendance, discussion participation | 10% |
|--|-----|

## 6. Grading System

- Standard Grading System (GPA)
- Competency Based Grading System

## 7. Recommended Materials to Assist Students to Succeed Throughout the Course

## 8. College Supports, Services and Policies



### Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @

<http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

### College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

### College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

## A. GRADING SYSTEMS <http://camosun.ca/about/policies/index.html>

The following two grading systems are used at Camosun College:

### 1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

### 2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

## B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://camosun.ca/about/policies/index.html> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.