



COURSE OUTLINE

The course description is online @ <http://camosun.ca/learn/calendar/current/web/japn.html>

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

1. Instructor Information

(a) Instructor	Harumi Hart
(b) Office hours	Monday & Tuesday 6:30 – 7:20 PM
(c) Location	Y315F
(d) Phone	(250)370-3508 Alternative: _____
(e) E-mail	harth@camosun.bc.ca
(f) Website	_____

2. Intended Learning Outcomes

Upon completion of this course the student will:

1. Be able to read and write two sets of Japanese phonetic alphabets, Hiragana and Katakana.
2. Learn about 40 Kanji and 350 words.
3. Be able to introduce himself/herself, describe locations of things, etc., in basic Japanese.

3. Required Materials

- (a) Texts: An Integrated Course in Elementary Japanese, Genki I, The Japan Times, Second Edition
- (b) Other: An Integrated Course in Elementary Japanese, Genki I, Workbook I, The Japan Times, Second Edition

4. Course Content and Schedule

Assignments (see [page 4](#))

The first four lessons of the textbook are covered in this course. There are four assignments in total that are the workbook pages corresponding to the class material. Due dates are indicated in the attached Course Schedule. Each assignment is worth 2% towards the course mark. If an assignment is completed by copying from another student, or a translation program, 0% will be awarded. **A late assignment will lose 0.5% per day.**

Chapter Written & Listening Quizzes

Each of the four lessons is completed with a written and listening quiz, 6% and 4% toward the course mark respectively

Big Quizzes

Big Quiz 1 covering lesson 1 & 2 and Big Quiz 2 covering lesson 3 & 4 are the summative written exams. Each is worth 15% towards the final mark. The dates are set in the attached Course Schedule.

Recitation

Students are expected to memorize the model dialogue of the lesson and recite with a partner to the instructor. Each recitation is worth 2.5% towards the course mark.

Oral Interview

During the term's last week, students must complete one-on-one interviews with the instructor. Using the sentence structures covered in the course. Students are expected to answer 6 to 10 questions, depending on the length and the complexity of the questions. The schedule will be announced later in the term and the sign-up sheet will be provided at that time.

Attendance

Attendance counts as a participation mark. Missing a class (lecture or lab) will result in losing 0.5% out of 6%.

IMPORTANT NOTES

- a) Quizzes and Exams must be taken at the scheduled time. There will be no "make-up". Exceptions are granted for only serious illness or other extenuating circumstances (e.g. Accidents, Family affliction etc). **In the case of emergency, please inform your instructor immediately**. For arranging the make-up quizzes and exams due to illness, **the doctor's note is required**.

- b) It is **students' responsibility to look at the tentative schedule (p.4) and know what is happening for each class and each week**. If there are any changes, the instructor will announce in class and/or on D2L. Please check for any announcement on D2L regularly.

5. Basis of Student Assessment (Weighting)

(a) Assignments	Assignments: 4x2%	8
(b) Quizzes	Written Quizzes: 4x6%	24
	Listening Quizzes: 4x4%	16
(c) Exams	Big Quiz 1: 15%	15
	Big Quiz 2: 15%	15
	Recitations: 2.5% x 4	10
	Oral Interview: 6%	6
(d) Other	Attendance / Class participation: 6%	6

6. Grading System

- Standard Grading System (GPA)
- Competency Based Grading System

7. Recommended Materials to Assist Students to Succeed Throughout the Course

Course review sheets and extra work will be uploaded on D2L. The students are expected to complete these exercises in order to assist their own learning and to succeed.

8. College Supports, Services and Policies



Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

A. GRADING SYSTEMS <http://camosun.ca/about/policies/index.html>

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://camosun.ca/about/policies/index.html> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete</i> : A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress</i> : A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.

CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.
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Assignments Genki Workbook

	Due Date	Workbook page numbers
#1 L1	See the schedule	P15(II), P16(II), From P117(I) to 121(I), P122(IV), P123(II), (IV)
#2 L2		P21(I), P24(I), P124(I)-128(I), P128 (II)
#3 L3		P29(II), P30(III), P31(II), P32, P130(II)(III)
#4 L4		P36(I), P37(II), P38(II), P39, P42(II), P132(II)(III)

Tentative Schedule: 2018F

September

Sun	M	T	W	T h	F	Sat
2	3	4	5 Orientation Writing System & Greetings	6	7 Writing System L1	8
9	10	11	12 L1 (Master the first 20 hiragana by today)	13	14 L1	15
16	17	18	19 L1 (Master the rest of hiragana by today)	20	21 L2 Recitation (L1) Assignment 1	22
23	24	25	26 L2 Listening Q1 (Pre lesson / L1)	27	28 L2 Written Q1 (L1)	29

October

Sun	M	T	W	T h	F	Sat
	1	2	3 L2	4	5 Recitation (L2) Assignment 2	6
7	8	9	10 L2	11	12 ListningQ2 Writing Q2	13
14	15	16	17 L3	18	19 L3	20
21	22	23	24 BIG QUIZ 1 (L1/2)	25	26 L3	27
28	29	30	31 L3 Recitation (L3) Assignment 3			

November

Sun	M	T	W	T h	F	Sat
				1	2 L3	3
4	5	6	7 ListningQ3 Writing Q3	8	9 L4	10
11	12	13	14 L4	15	16 L4 Recitation (L4) Assignment 4	17
18	19	20	21 L4	22	23 ListningQ4 Writing Q4	24
25	26	27	28 Review / Oral Interview	29	30 Oral Interview	

December

Sun	M	T	W	T h	F	Sat

						1
2	3	4	5 BIG QUIZ 2 (L3/4)	6	7 TBA	8