



CAMOSUN COLLEGE
School of Arts & Science
Department of English

ENGL-250-001
Advanced Composition
Fall 2018

COURSE OUTLINE

The course description is online @ <http://camosun.ca/learn/calendar/current/web/engl.html>

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

1. Instructor Information

(a) Instructor	Kelly Pitman		
(b) Office hours	Mondays from 2:30-4, Tuesdays from 2:30-3:30		
(c) Location	P218		
(d) Phone	250-370-3362	Alternative:	
(e) E-mail	Pitman@camosun.bc.ca		
(f) Website	D2L		

2. Intended Learning Outcomes

Upon completion of this course the student will be able to:

1. Identify:
 - a) Different types of non-fiction prose (e.g., memoir, personal essay, review editorial, speech, expository essay, research essay).
 - b) A variety of rhetorical strategies (e.g., description, narration, comparison and contrast, classification, cause and effect, persuasion).
 - c) The relationship among speaker, audience, and material.
2. Outline the structure of a work of non-fiction prose.
3. Evaluate the effectiveness of form, structure, and style (e.g., sentence types, sentence variety, vocabulary, figures of speech) in a range of non-fiction prose, both published and unpublished.
4. Compose different types of non-fiction prose.
5. Compare, select, and employ a variety of structures, rhetorical strategies, and styles.
6. Revise their own writing according to various articulated standards of evaluation (their own, their peers', their instructor's, the marketplace's).

3. Required Materials

Readings for English 250 painstakingly compiled by yours truly
exercise book

4. Course Content and Schedule

Class meets Mondays in WT225 and Thursdays in Y220 from 10-11:20 for 14 glorious weeks.

5. Basis of Student Assessment (Weighting)

descriptive essay draft (in class)	September 24	10%
descriptive essay revision	October 4	10%
open letter	October 25	20%
cultural analysis	November 15	20%
personal essay	December 13	25%
reading responses/in-class work	ongoing	15%

6. Grading System

Standard Grading System (GPA)

Competency Based Grading System

7. Recommended Materials to Assist Students to Succeed Throughout the Course

Other Stuff

Assignment guidelines, handouts, samples, and announcements will be posted on the D2L site for the course. Please check this site often so that you are up-to-date.

Assigned readings will usually form the basis of class discussion and of response questions, so you should complete readings **before** the date assigned to them on the schedule. When we discuss readings, we will focus on the details, so please ensure you always bring your copy to class.

We all know that classes in which attendance is sporadic, preparation is incomplete, and participation is half-hearted are an absolute drag for all involved. In addition, students who do not attend class tend to receive lower grades than they are capable of achieving. In short, **regular attendance and careful preparation are crucial** to both a dynamic classroom atmosphere and individual success. So come to class.

And speaking of class, I ask that we observe the following ground rules in the interest of creating an atmosphere of mutual respect:

- Come to class on time.
- Come to class prepared (readings or assignments done, book in hand).
- Participate in class discussions and group exercises.
- Turn off and put away portable devices (no texting, no Facebook, no surfing the net, etc.). Pens are fine, though.
- Don't talk when others are talking (no side-conversations).
- Speak respectfully when expressing ideas and responding to others.

15% of your grade for this course is allotted to **reading responses/in-class work**. This work measures preparation and engagement. This is your chance to gain marks for doing what every student should be doing anyway: reading carefully, attending class, and thinking. Please see the assignment explanation on D2L for further details.

Note that all assignments for this class should be formatted according to MLA guidelines. The library website has useful material on MLA style and documentation.

If some crisis keeps you from finishing an assignment on time, please contact me to work something out.

If you are not handing an assignment directly to me, please bring it to my office and slide it under the door. I will let you know that I have received it.

You must keep a **photocopy or electronic copy of everything you hand** in case one of your assignments is tragically misplaced, stolen, or damaged. You must also keep all returned work and produce it when asked to do so. As a side benefit, you will find one day that reading what you wrote a long time ago reveals how much you have grown and learned since then!

Please feel free to come and see me about anything to do with the course, small or big, at any time. If you cannot come during my office hours, just let me know, and we will find a time that suits both of us. Visits from students are never an imposition. I love discussing reading, writing, and ideas. For quick questions, email is the best way to contact me. Note that if you send me an email and I do not respond within 24 hours, it may be that I did not receive your message, so it's best to check.

8. College Supports, Services and Policies



Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

A. GRADING SYSTEMS <http://camosun.ca/about/policies/index.html>

The following two grading systems are used at Camosun College:

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://camosun.ca/about/policies/index.html> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.