



CAMOSUN COLLEGE
School of Arts & Science
Department of Criminal Justice

CRIM-252-002
Correctional Services
Fall 2018

COURSE OUTLINE

The course description is online @ <http://camosun.ca/learn/calendar/current/web/crim.html>

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

1. Instructor Information

(a) Instructor	Eva Silden, M.A.
(b) Office hours	M/Th 12:30 – 1:20, or by appointment
(c) Location	Young 205
(d) Phone	250-370-3109 Alternative: _____
(e) E-mail	silden@camosun.bc.ca
(f) Website	_____

2. Intended Learning Outcomes

Upon completion of this course the student will be able to:

1. Identify, describe and demonstrate an understanding of the various agencies which comprise corrections.
2. Identify and describe the various legislative mandates of each major correctional service (e.g. prisons, parole, probation, community-based corrections).
3. Analyze and discuss critical issues which confront Canadian corrections and the major strategies utilized to respond to these issues.
4. Articulate the interplay of the personal, political and institutional policy dynamics of the correctional setting.
5. Identify the problems associated with achieving the correctional mandate and assess proposed solutions.
6. Identify future trends in correctional practice.

3. Required Materials

Corrections in Canada: Principals and Practice by Joshua Barath and Marc Laferriere (2018), available in bookstore

Hard Place to Do Time by Earl Andersen, available in bookstore as a course pack

Criminal Justice Writing Reference Manual, available in bookstore

Additional readings distributed in class

4. Course Content and Schedule

Week 1	Course introduction – Reading: Chapter 1
Week 2	Corrections Workers: Roles and Responsibilities – Reading Chapter 2
Week 3	Offender Populations – Reading: Chapter 3
Week 4	Legal and Procedural Aspects – Reading: Chapter 4
Week 5	Community Justice Alternatives – Reading: Chapter 5
Week 6	Community Corrections - Reading: Chapter 6
Week 7	Prison Visits and review – Reading: article
Week 8	Mid-term Exam Correctional Institutions – Reading: Chapter 8
Week 9	Institutional Corrections – Reading: Chapter 9
Week 10	Correctional Investigator - Reading: article
Week 11	Classification and Case Management, Treatment Reading: article
Week 12	Release and Reintegration – Reading: Chapter 10
Week 13	Communications and Conflict Management – Reading: Chapters 11 and 12
Week 14	Future Trends and wrap up – Reading: article

Instructional Policies:

1. Late Penalty

All late written work will be penalized by 20% per day unless an extension is legitimately warranted AND approved by the course instructor in advance of the assignment due date. If you arrive 15 minutes (or more) late for an exam, you will not be permitted to write the exam.

2. Written Assignment Requirements

All assignments must be handed to the instructor at the beginning of class. All assignments must be turned into the instructor personally. Assignments put under the door, emailed, or otherwise submitted will not be accepted. If the submission of work is problematic, see the course instructor in advance of the due date. Written assignments must be type-written, single sided, double spaced, and meet the basic requirements as set out in the Criminal Justice Writing Reference Manual.

3. Plagiarism, Cheating and Academic Dishonesty

If the course instructor can document plagiarism, cheating and/or academic dishonesty, the penalty will be an automatic “zero” on the assignment in question. Further disciplinary action may be taken as per Camosun College policy.

4. Course Withdrawal

The last day to withdraw from this and other Fall term courses without receiving a failing grade is November 7, 2018.

5. Mark/Grade Challenges and Appeals

A student seeking to question a mark assigned by the instructor on any course evaluation component, must clearly articulate in writing the specific element of the assignment being questioned and provide written reasons or arguments supporting a change in the mark. The Student Appeal Procedure can be found in policy E 2.4.

6. Student Responsibility

It is each student's responsibility to familiarize her/himself with the course, program and College policies. Students experiencing difficulties during the term are encouraged to talk to the course instructor at the earliest opportunity.

It is expected that you will arrive on time, be attentive, non-disruptive, constructive and respectful. I expect a level of maturity and responsibility from you as second year students. This includes being engaged with the material and your classmates. Using headphones, engaging in texting, surfing the internet or otherwise disengaging is not acceptable.

5. Basis of Student Assessment (Weighting)

Research Paper 20%

Each student is required to write a 5-7 page research paper on a correctional topic from an instructor approved list. Guidelines for this assignment will be distributed separately in class.

Hard Place To Do Time Assignment 10%

Students will be provided an assignment guideline in class for this assignment. Students will write a reflective thought paper on this book. The assignment will be 2-3 pages written in APA style.

Mid-term Exam 25%

Students will write an in-class mid-term exam based on the material covered to date including lectures, class discussions, videos, and readings. Exams will be a combination of multiple choice, true/false, and short answer questions.

Final Exam 35%

The final exam will be held during the final exam period.

Participation in class activities 10%

Students will be given four in-class assignments which will be done either individually or in groups. These assignments are completed and handed in to the instructor at the end of the class, or as instructed. These assignments are worth 2.5% each. There will be no make-up opportunity for these assignments unless a doctor's note is provided for your absence.

6. Grading System

- Standard Grading System (GPA)
- Competency Based Grading System

7. Recommended Materials to Assist Students to Succeed Throughout the Course

8. College Supports, Services and Policies



Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

A. GRADING SYSTEMS <http://camosun.ca/about/policies/index.html>

The following two grading systems are used at Camosun College:

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2

50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://camosun.ca/about/policies/index.html> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.