

- Summarize readings to reflect coherently the original's ideas, purpose, organization, and tone.
 - Critically read your own and others' writing.
4. Demonstrate information literacy skills.
 - Determine the nature and extent of the information needed.
 - Know and use what information resources are available, in different formats.
 - Use print and electronic resources effectively and efficiently.
 - Evaluate sources for authority, relevance, reliability, currency and other criteria.
 - Incorporate and integrate research through correct use of summary, paraphrase and quotation.
 - Document sources fully and ethically, according to specified bibliographic conventions.
 5. Develop self-awareness as an academic writer and contributor.
 - Articulate one's position in a critical debate of ideas.
 - Reflect on one's own writing for continuous improvement.

3. Required Materials

- ENGL 151-012 coursepack (Alexis Martfeld)
- Camosun Library Guides
 - <http://camosun.ca.libguides.com/engl151>
 - <http://camosun.ca.libguides.com/c.php?g=92416>

4. Course Content and Schedule

Wednesdays 6-9 in Paul 109

5. Basis of Student Assessment (Weighting)

Assessment Piece	Weight	Due Date
Diagnostic	C/I	January 10 th
Participation (Class Preparation Assignments; Attendance; Discussion; In-class Writing; Professionalism)	7%	Ongoing
Summary Assignment	12%	January 24 th
Grammar Quiz #1	5%	January 31 st
In-Class Essay #1	15%	February 7 th
Research Paper Preparatory Assignment	17%	March 7 th
Grammar Quiz #2	5%	March 14 th
In-Class Essay #2	15%	March 21 st
Research Paper Presentation and Peer Feedback	5%	March 28 th – April 4 th
Research Paper Peer Edit	See Assignment Details	Thursday, Dec. 7 th
Research Paper	19%	Friday, April 13 th at noon

6. Grading System

- Standard Grading System (GPA)
- Competency Based Grading System

7. Recommended Materials to Assist Students to Succeed Throughout the Course

Resource	Location	Contact
Writing Centre	Lansdowne	Library 137/138 writingcentre@camosun.ca http://camosun.ca/services/writing-centre/appointments.html
	Interurban	Library 336
English Help Centre	Lansdowne	Ewing Building 202
	Interurban	CBA 160

8. College Supports, Services and Policies

Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

A. GRADING SYSTEMS <http://camosun.ca/about/policies/index.html>

The following two grading systems are used at Camosun College:

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.

NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.
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B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://camosun.ca/about/policies/index.html> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

8. Additional Information and Class Policies

- All major assignments are mandatory. Students must complete all assignments to pass the course.
- All in-class assignments, quizzes, and presentations must be completed in class on the day they are due or they will receive a grade of zero. If you have an emergency and are unable to attend class to complete the assignment, quiz, or presentation, notify me as soon as possible to explain your absence, and bring documentation verifying your absence to the next class.
- Late assignments will be marked with a penalty of 5% per day (unless accompanied by appropriate documentation for illness, etc.) up to one week after the due date. Assignments submitted after this time will receive a zero. Late assignments will be given a grade but no feedback.
- Hard copies of all assignments are due on the due date at the beginning of class. Please do not email assignments; upload a digital copy of all assignments and homework sheets to D2L.
- Students should keep copies of all assignments.
- Assignments due on the last day of the course must be submitted that day.
- Students are expected to carefully read the assigned texts and fully participate in all class activities. Students should have no more than two unexcused absences.
- Electronic devices (cell phones, laptops, etc.) should be turned off during class. Please see me if you wish to discuss this point.
- **Plagiarism** means presenting the words or ideas of others as your own. **Plagiarism is a serious academic offence.** All information or ideas that are not primarily your own must be documented according to the relevant documentation guidelines. The **minimum** penalty for plagiarism is a zero on the assignment. Please see the Student Conduct Policy.
- Please contact me with any concerns or questions regarding the course. The easiest way to reach me is by email (martfelda@camosun.bc.ca) or in person during my office hours.