

CAMOSUN COLLEGE

**CRIMINOLOGY 220 - BX01and BX02
Criminal Justice Professional and**

Instructor: Eva
Silden
Class: BX01

Wednesday 10:30, BXO2 Wednesday 11:30

Office: Wednesdays 9:30-10:20, Fridays 11:30-12:20

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CALENDAR DESCRIPTION:

This course builds on professional knowledge and skills learned in the Year One professional seminars. Career preparation, technical writing, employability, and volunteerism are emphasized.

LEARNER OUTCOMES:

Upon completion of this seminar the student will be able to:

1. Implement effective technical writing necessary for practice in the criminal justice field.
2. Discuss the benefits and opportunities of volunteerism as they pertain to professional success.
3. Demonstrate the foundational skills necessary to market oneself for employment.
4. Discuss the options and opportunities for further education in the criminal justice field.

COURSE SCHEDULE (Subject to Revision):

This schedule is intended to provide you with a guide to the date on which particular topics will be dealt with in class. **Topic and activity dates may vary slightly** due to the flow of the course. Assignment due date will, most likely, not change. The instructor will advise you of any changes to this schedule as the course progresses.

Week 1 – Sept. 6 Introduction to the seminar
Course expectations

Week 2 – Sept. 13 **Saanich Block Watch and Reserve Program presentation**
Developing the successful attitude I

- Week 3- Sept. 20** **JIBC presentation, and Employment Presentation**
Developing the successful attitude II –discussion
Personal/professional presence-discussion
Volunteerism
- Week 4- Sept. 27** **Royal Roads University Presentation**
- Week 5 – Oct. 4** **NO CLASS SESSION**
On line component - technical writing
On line component-read two articles on volunteerism (posted on course website)
- Week 6 – Oct. 11** **Simon Fraser University Presentation**
Benefits of volunteerism - discussion
Introduction to technical writing
- Week 7 – Oct. 18** **NO CLASS SESSION**
On line component-technical writing assignment
- Week 8 – Oct. 25** **Vancouver Island University Presentation**
Resumes and cover letters
Time management
Effective organization
- Week 9 – Nov. 1** Presence and communication - discussion
Dynamic presentations
- Week 10 – Nov. 8** **NO CLASS SESSION**
On line component-read two articles (posted on course website)
- Week 11 – Nov. 15** **NO CLASS SESSION – volunteering**

Week 12 – Nov.22

Three Minute Presentations

Pulling it together-transition from school to career-discussion

Week 13 – Nov. 29

Three Minute Presentations

Educational options and opportunities in the criminal justice field-discussion-discussion

Week 14 – Dec. 6

Three Minute Presentations

Careers in the criminal justice system-discussion
Confirmation of volunteering hours due today!

STUDENT ASSESSMENT/COURSE GRADING:

There are no exams administered and no graded assignments as part of Crim 220. Each student will be assigned either a pass or fail for Crim 220. Assignments will be noted as either complete or incomplete. Assignments that show lack of engagement, lack of focus, and/or lack of effort will be noted as incomplete. All assignments must be completed to receive a pass in this course. Assignments for this course are:

Volunteer Experience

As a requirement of Crim 220, each student will participate in a minimum of 10 hours of volunteer experience through the 14 weeks of this course. This experience can be a volunteer position that you currently have or it can be a completely new experience. Volunteer experience within the criminal justice system or social services is preferred but not mandatory. You need to keep a log of the hours that you spend at this volunteer job.

Technical Writing Assignment

As a requirement of Crim 220 each student, will complete a short technical writing assignment that demonstrates technical writing principles, style and format.

Three Minute Presentations

As a requirement of Crim 220, each student is required to make a 3 minute presentation demonstrating dynamic presentation techniques. The subject of these presentations will be on each individual's volunteer experience.

STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism.**
It is the student's responsibility to become familiar with the content of

this policy. The policy is available in each School Administration Office,
at Student Services and on the College web site in the Policy Section.

INSTRUCTIONAL POLICIES:

a. Attendance and Participation

Regular attendance and participation in class are required. It is expected that students will arrive at class on time and that during class students will be attentive; non-disruptive, open minded, constructive and respectful of others. It is expected that student will participate in class discussions and activities and fully apply themselves to the assignments.

All cell phones must be off during class time. No cell phone use or texting is allowed during class time. Save it for before and after class.

b. Class Preparation

It is expected that students will come to class prepared. Students are expected to have read the assigned readings prior to coming to class and to participate in class activities and discussions.

d. Late Assignments

All assignments must be completed and submitted by the date and time specified. The drop box will close at a designated time. If an assignment is not submitted by the designated time, then an incomplete will be allocated for that assignment. Students having legitimate concern about meeting a due date should consult with the instructor well in advance.

e. Written Assignment Requirements

Assignment not submitted by the due date will receive an incomplete.

All assignments submitted for evaluation must be the original work of the student and produced for this course only. The submission of assignments completed for other courses may be considered as academic dishonesty.

f. Course Completion Requirements

Students must complete all requirements of this course to receive a pass grade for this course. Students failing to complete all the requirements satisfactorily will not receive a pass grade for Crim 220.

g. Plagiarism

Plagiarism is the failure to fully and accurately acknowledge the source of all information used in your assignments, thereby giving the impression that the work is your own. Plagiarism includes the use of quotes, or another author's words without using quotation marks or giving the proper reference citation to the original author. Plagiarism also includes failing to document the source(s) of paraphrased information and/or ideas.

h. Cheating/Academic Dishonesty/Student Conduct

The Criminal Justice Department has a clearly articulated policy regarding cheating and student conduct as does the College. Cheating may result in suspension and the potential loss of a career

in the criminal justice field. Please refer to a current College Calendar and the Criminal Justice Orientation Manual.

i. Course Withdrawal

Please refer to the College Calendar for the last day to withdraw from this course without penalty.

j. Mark/Grade Challenges and Appeals

A student who is seeking to question a grade (pass/fail) and/or formally resolve a grade (pass/fail) dispute with the course instructor must clearly articulate in writing the specific elements of the assignment being questioned and provide written reasons/arguments supporting why the grade (pass/fail) should be changed. The college appeals process is outlined in the College Calendar.

k. Student Responsibility

It is the student's responsibility to familiarize her/himself with the course/ and college policies. Students experiencing difficulties throughout the semester are encouraged to talk with the course instructor at the earliest opportunity.

Enjoy the seminar.