



School of Arts & Science
Criminal Justice

CRIM 200 – Professional Practice
Fall 2016

COURSE OUTLINE

Course description:

This course provides an introduction to the roles and behaviors of effective criminal justice practitioners. Emphasis will be on the examination of self as a practitioner, ethical practice, effective working relationships within justice related systems, and developing a personal plan for work-life balance.

1. Instructor Information:

- Instructor: Eva Silden, MA
- Officer Hours: Monday 12:30-1:20 and Friday 11:30-12:20, or by appointment
- Location: Young Building room 210B
- Phone: 370-3335
- E-mail: silden@camosun.ca
- Course time: Tuesday 8:30-11:20 in P111

2. Intended Learning Outcomes:

At the conclusion of this course, students will be able to:

1. Describe the roles and behavior of an effective criminal justice practitioner.
2. Describe how the interrelationships of the various criminal justice sub-systems affect client service delivery.
3. Explain how to be an effective leader and advocate within a variety of criminal justice settings.
4. Describe models of ethical practice and apply them to ethical dilemmas.
5. Describe the importance of maintaining balance between one's personal and professional life.

3. Required Materials:

1. Course reading pack, available in bookstore
2. Criminal Justice Writing Reference Manual, available in bookstore
3. Supplemental readings distributed in class

4. Course Content and Schedule:

Instructional Policies:

1. Late Penalty

Oral assignments must be completed on the date assigned. All late written work will be penalized by 20% per day unless an extension is legitimately warranted AND approved by the course instructor in advance of the assignment due date. Anyone arriving 15 minutes (or more) late for an exam will not be permitted to write the exam.

2. Written Assignment Requirements

All assignments must be handed to the instructor at the beginning of class. All assignments must be turned into the instructor personally. Assignments put under the door, in the mail, emailed or otherwise submitted will not be accepted. If the submission of work is problematic, see the course instructor in advance of the due date. **All written assignments must be type-written, single sided, double spaced, APA style,**

and meet the basic requirements as set out in the Criminal Justice Writing Reference Manual.

3. Plagiarism, Cheating and Academic Dishonesty

If the course instructor can document plagiarism, cheating and/or academic dishonesty, the penalty will be an automatic “zero” on the assignment in question. Further disciplinary action may be taken as per Camosun College policy.

4. Course Withdrawl

The last day to withdraw from this and other Fall term courses without receiving a failing grade is November 8, 2016.

5. Mark/Grade Challenges and Appeals

A student seeking to question a mark assigned by the instructor on any course evaluation component, must clearly articulate in writing the specific element of the assignment being questioned and provide written reasons or arguments supporting a change in the mark. The Student Appeal Procedure is found in policy E 2.4.

6. Student Responsibility

It is each student’s responsibility to familiarize her/himself with the course, program and College policies. Students experiencing difficulties during the term are encouraged to talk to the course instructor at the earliest opportunity.

***You must bring your course reader to every class – we will be using it.**

5. Basis of Student Assessment

Day One Assignment 10%

Students will be given an assignment on the first day of class. This assignment will be partially completed in class, with the remainder to be completed at home and turned in to the instructor on the second day of class.

How to Decide Assignment 5% - due Sept. 27

Wellness Log Book 10%

Students will be using their wellness log book on a daily basis for three weeks to keep track of their lifestyle activities – diet, sleep patterns, exercise, etc.

Mid-term Exam 30%

Students will write an in-class mid-term exam based on the material covered to date including lectures, class discussions, videos, and readings.

Interview a professional 20%

Working in groups of 3, students will organize, prepare and conduct an interview with a professional working within the field of Criminal Justice. This interview will take place in our classroom and will focus on the professional practice of the interviewee as it relates to the concepts we have studied in this course.

Assignments (4) – assigned in class 10%

There will be four short assignments given to students during class. These assignments are to be completed and submitted either during the class time, or the following class. If you do not attend class on the date of the assignment, you will not be able to complete the assignments and as such forfeit the grade for that assignment.

Interview Journal 15%

Students will be keeping a journal during the second half of the course. This journal will be a reflective assignment requiring students to reflect on the presentations they are seeing in class. This journal will be submitted on the last day of class.

6. Grading System

The following percentage conversion to letter grade will be used:

A+ = 90-100%	B = 73-76%	D = 50-59%
A = 85-89%	B- = 70-72	F = 0-49%
A- = 80-84%	C+ = 65-69%	
B+ = 77-79%	C = 60-64	

There are a variety of services available to students to assist them through their learning. This information is available in the college calendar, at the registrar's office and on the college website.

CRIMINOLOGY 200 – PROFESSIONAL PRACTICE

CLASS SCHEDULE

FALL 2016

Subject to revision

Sept. 6	Introduction to course material and format Pictorial Essay on Values, Morals and Ethics – Day One Assignment
Sept. 13	Ethical Practice in Criminal Justice – Assignment due
Sept. 20	Leadership: Who you are is how you lead – video “Leadership” “How To Decide” assignment due
Sept. 27	Work/Life Balance in the CJS (guest speaker)
Oct. 4	Structure of Criminal Justice Organizations - sign up for pres. dates
Oct. 11	Policy and Procedure – Carter MacDonald (? 8:30?)
Oct. 18	Advocacy – video “Crimes of Compassion”
Oct. 25	Articles and discussion groups - Wellness Log Due
Nov. 1	Mid-term exam
Nov. 8	Class presentations
Nov. 15	Class presentations
Nov. 22	Class presentations
Nov. 29	Class presentations
Dec. 6	Last day of class – Interview Journal due