



COURSE OUTLINE

The course description is online @ <http://camosun.ca/learn/calendar/current/web/crim.html>

Ω Please note: the College electronically stores this outline for five (5) years only.
It is **strongly recommended** you keep a copy of this outline with your academic records.
You will need this outline for any future application/s for transfer credit/s to other colleges/universities.

1. Instructor Information

(a)	Instructor:	Eva Wilmot		
(b)	Office Hours:	T/Th 11:30-12:20		
(c)	Location:	Y 210B		
(d)	Phone:	-3335	Alternative Phone:	
(e)	Email:	wilmote@camosun.ca		
(f)	Website:			

2. Intended Learning Outcomes

(No changes are to be made to these Intended Learning Outcomes as approved by the Education Council of Camosun College.)

Upon completion of this course the student will be able to:

1. Discuss the benefits, opportunities and realities of volunteering.
2. Apply foundational technical writing knowledge and skills to classroom learning activities.
3. Assess strengths and limitations of one's time management abilities.

3. Required Materials

- (a) Texts
- (b) Other

4. Course Content and Schedule

(This section can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)

CLASS SCHEDULE WINTER 2015

Subject to revision

January 5:

- Review course syllabus and plan for the term

January 12:

- Time management survey/discussion in class

January 19:

- Library assignment #1

January 26:

- Library assignment #2

February 2:

- APA style, citations, referencing

February 9:

- Family Day – no class

February 16:

- Volunteer Fair

February 23:

- Chair to discuss course planning for second year of CJ program

March 2, 9, 16, and 23:

- Volunteer project work – no classes

March 30:

- Presentation and submission of volunteering project

April 6:

- Easter Monday – no class

5. Basis of Student Assessment (Weighting)

(This section should be directly linked to the Intended Learning Outcomes.)

- Assignments
- Quizzes
- Exams
- Other (e.g., Attendance, Project, Group Work)

6. Grading System

(No changes are to be made to this section unless the Approved Course Description has been forwarded through the Education Council of Camosun College for approval.)

Competency Based Grading System

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.

Grade	Description
COM	<i>The student has met the goals, criteria, or competencies established for this course, practicum or field placement.</i>
DST	<i>The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.</i>
NC	<i>The student has not met the goals, criteria or competencies established for this</i>

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services, or the College web site at camosun.ca.

STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services, and the College web site in the Policy Section.

ADDITIONAL COMMENTS AS APPROPRIATE OR AS REQUIRED