



## COURSE OUTLINE

The course description is online @ <http://camosun.ca/learn/calendar/current/web/anth.html>

Ω Please note: the College electronically stores this outline for five (5) years only.  
 It is **strongly recommended** you keep a copy of this outline with your academic records.  
 You will need this outline for any future application/s for transfer credit/s to other colleges/universities.

### 1. Instructor Information

(a)	Instructor:	Laurie Elmquist		
(b)	Office Hours:	TBA		
(c)	Location:	Paul Building Rm. 332		
(d)	Phone:	250-370-3355	Alternative Phone:	
(e)	Email:	elmquist@camosun.ca		
(f)	Website:			

### 2. Intended Learning Outcomes

(No changes are to be made to these Intended Learning Outcomes as approved by the Education Council of Camosun College.)

Upon completion of this course the student will be able to:

#### 1. The Writing Process

Upon completion of this course students will be able to

- Write on deadline.
- Meet daily word-count goals.
- Write uncritically for quantity.

#### 2. The Manuscript

Upon completion of this course students will be able to:

- Develop scenes.
- Create complex characters.
- Create plots, subplots, and through-lines.

#### 3. The Big-Picture Rewrite

Upon completion of this course students will be able to:

- Write a chapter by chapter analysis to clarify the novel's current structure.
- Clarify how the interrelated plots and subplots play out against the chapters.
- Break down each chapter into its component scenes.
- Cut filler scenes.
- Transform passages of summary into scene.
- Change the order of scenes.
- Take inventory of characters and their actions.
- Cut extraneous characters.
- Bind characters more tightly to the core of the story.
- Improve the inventory of characters through-lines.

### 3. Required Materials

Baty, Chris. *No Plot? No Problem!: A Low-Stress, High Velocity Guide to Writing a Novel in 30 Days*. Chronicle Books, 2004. ISBN- 0-8118-4505-2

Stein, Sol. *How to Grow a Novel*. St. Martin's Press, 1999. 0-312-26749-5

#### 4. Course Content and Schedule

*(This section can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)*

A typical module consists of a "how to" lecture, readings, a class discussion and writing exercises. You will take part in peer critiques. It is expected you will do all your reading and journal exercises in order to be successful in the course. The course is organized into weekly modules and assignments are due each week by Sunday at midnight.

#### 5. Basis of Student Assessment (Weighting)

Late assignments may lose marks at the rate of 5% per day. If there are known circumstances that will hinder you from completing an assignment on time, please speak with me well beforehand.

Students who fail to complete any assignments listed below by the final class date or fail to achieve at least D on the final portfolio, will fail the course. It is up to you to make sure that all of your assignments are handed in.

All work for the **final portfolio** must undergo critique and be revised before it is submitted for grading.

Assignments are to be **typed and double-spaced**. Please follow formatting guidelines as specified under Content.

There will be written guidelines for each major assignment.  
Please see Class Schedule for due dates of the assignments.

I suggest that you keep all of your essays and other writing assignments, along with drafts. I may ask to see previous work.

Assignments include: **(See further details at the end of this document)**

- Short writing assignments (20%)
- The First Draft (30%)
- Final Portfolio (40%)
- Editing (10%)

#### 6. Grading System

*(No changes are to be made to this section unless the Approved Course Description has been forwarded through the Education Council of Camosun College for approval.)*

##### Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D	Minimum level of achievement for which credit is granted; a course with a "D" grade cannot be used as a prerequisite.	1
0-49	F	Minimum level has not been achieved.	0

##### Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at [camosun.ca](http://camosun.ca) for

information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that, due to design may require a further enrollment in the same course. No more than two IP grades will be assigned for the same course. <i>(For these courses a final grade will be assigned to either the 3<sup>rd</sup> course attempt or at the point of course completion.)</i>
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

## 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services, or the College web site at [camosun.ca](http://camosun.ca).

### STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services, and the College web site in the Policy Section.

ADDITIONAL COMMENTS AS APPROPRIATE OR AS REQUIRED