



School of Arts & Science
CHEMISTRY AND GEOSCIENCE DEPARTMENT
CHEM 291-001
Laboratory Internship
Semester 2014P

COURSE OUTLINE

The Approved Course Description is available on the web @ _____

Ω Please note: this outline will be electronically stored for five (5) years only.
It is strongly recommended students keep this outline for your records.

1. Instructor Information

(a)	Instructor:	John Lee		
(b)	Office Hours:	Please email to arrange a time to meet		
(c)	Location:	Fisher 344A		
(d)	Phone:	250-370-3446	Alternative Phone:	2505071779
(e)	Email:	leejohn@camosun.bc.ca		
(f)	Website:	http://www.leel.disted.camosun.bc.ca/		

2. Intended Learning Outcomes

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

Students successful in this course will possess expertise and proficiency in common laboratory techniques currently utilized in a chemistry laboratory, or a biotechnology laboratory.

Upon completion of this course the student will be able to:

1. Critically analyze experimental results generated from their work experience.
2. Evaluate experimental design, and design control experiments related to the focus of their work experience.
3. Comparatively evaluate experimental techniques related to the focus of their work experience.
4. Prepare, handle and store various types of reagents and solutions involved in their work experience.
5. Properly maintain a laboratory notebook as a verifiable record of experimental work.
6. Work with an awareness of the basic safety considerations and proper methods of working in a chemistry and/or biotechnology laboratory.

3. Required Materials

(a) Texts: None

(b) Other: None

4. Course Content and Schedule

(Can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)

Students will spend a minimum of 420 hours at an approved external laboratory.

5. Basis of Student Assessment (Weighting)

(a) Assignments: Give work place evaluation and submit a work term report

The work term report is due at the end of the internship. It is a reflective essay. Guidelines will be provided (via D2L website or email).

6. Grading System

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at camosun.ca for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that, due to design may require a further enrollment in the same course. No more than two IP grades will be assigned for the same course. (For these courses a final grade will be assigned to either the 3 rd course attempt or at the point of course completion.)
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services or the College web site at camosun.ca.

STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services and on the College web site in the Policy Section.

ADDITIONAL COMMENTS AS APPROPRIATE OR AS REQUIRED