



COURSE OUTLINE

The course description is online @ <http://camosun.ca/learn/calendar/current/web/crim.html>

Ω Please note: the College electronically stores this outline for five (5) years only.
 It is **strongly recommended** you keep a copy of this outline with your academic records.
 You will need this outline for any future application/s for transfer credit/s to other colleges/universities.

1. Instructor Information

(a)	Instructor:	Eva Wilmot		
(b)	Office Hours:	M 11:30-12:20 and Tuesday 11:00-12:00		
(c)	Location:	Y 210A		
(d)	Phone:	370-3431	Alternative Phone:	
(e)	Email:	wilmote@camosun.ca		
(f)	Website:			

2. Intended Learning Outcomes

(No changes are to be made to these Intended Learning Outcomes as approved by the Education Council of Camosun College.)

Upon completion of this course the student will be able to:

1. Identify, describe and demonstrate an understanding of the various agencies which comprise corrections.
2. Identify and describe the various legislative mandates of each major correctional service (e.g. prisons, parole, probation, community-based corrections).
3. Analyze and discuss critical issues which confront Canadian corrections and the major strategies utilized to respond to these issues.
4. Articulate the interplay of the personal, political and institutional policy dynamics of the correctional setting.
5. Identify the problems associated with achieving the correctional mandate and assess proposed solutions.
6. Identify future trends in correctional practice.

3. Required Materials

- (a) Texts – Griffiths “Canadian Corrections” 4th edition
- (b) Anderson “A Hard Place To Do Time”

(b) Other – CJ Writing and Reference manual available in the book store, hand outs distributed in class

4. Course Content and Schedule

(This section can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)

1. Late Penalty

All late written work will be penalized by 20% per day unless an extension is legitimately warranted AND approved by the course instructor in advance of the assignment due date. If you arrive 15 minutes (or more) late for an exam, you will not be permitted to write the exam.

2. Written Assignment Requirements

All assignments must be handed to the instructor at the beginning of class. All assignments must be turned into the instructor personally. Assignments put under the door, emailed, or otherwise submitted will not be accepted. If the submission of work is problematic, see the course instructor in advance of the due date. Written assignments must be type-written, single sided, double spaced, and meet the basic requirements as set out in the Criminal Justice Writing Reference Manual.

3. Plagiarism, Cheating and Academic Dishonesty

If the course instructor can document plagiarism, cheating and/or academic dishonesty, the penalty will be an automatic “zero” on the assignment in question. Further disciplinary action may be taken as per Camosun College policy.

4. Course Withdrawl

The last day to withdraw from this and other Fall term courses without receiving a failing grade is Tuesday, November 4, 2013 .

5. Mark/Grade Challenges and Appeals

A student seeking to question a mark assigned by the instructor on any course evaluation component, must clearly articulate in writing the specific element of the assignment being questioned and provide written reasons or arguments supporting a change in the mark. The Student Appeal Procedure is found in policy E 2.4.

6. Student Responsibility

It is each student’s responsibility to familiarize her/himself with the course, program and College policies. Students experiencing difficulties during the term are encouraged to talk to the course instructor at the earliest opportunity.

5. Basis of Student Assessment (Weighting)

(This section should be directly linked to the Intended Learning Outcomes.)

(a) Assignments

Research Paper 20%

Each student is required to write an 8-10 page research paper on a correctional topic from an instructor approved list. Guidelines for this assignment will be distributed separately in class.

Fact Hunt (A Hard Place To Do Time) 10%

Students will be given a handout that requires the identification of certain facts that are directly related to the text **A Hard Place To Do Time**. These will be due and marked in class on the date indicated above. The class will be dedicated to a discussion of the facts contained within this book. **No late assignments will be accepted** without prior agreement of the instructor.

Please put your student number ONLY on the front page – not your name!!!

(b) Quizzes

(c) Exams mid term exam 25%, final exam 35%

(d) Other (e.g., Attendance, Project, Group Work) participation in the in class activities 10%

6. Grading System

(No changes are to be made to this section unless the Approved Course Description has been forwarded through the Education Council of Camosun College for approval.)

Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D	Minimum level of achievement for which credit is granted; a course with a "D" grade cannot be used as a prerequisite.	1
0-49	F	Minimum level has not been achieved.	0

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at camosun.ca for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that, due to design may require a further enrollment in the same course. No more than two IP grades will be assigned for the same course. <i>(For these courses a final grade will be assigned to either the 3rd course attempt or at the point of course completion.)</i>
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services, or the College web site at camosun.ca.

STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services, and the College web site in the Policy Section.

ADDITIONAL COMMENTS AS APPROPRIATE OR AS REQUIRED