



School of Arts & Science  
ENGLISH DEPARTMENT  
ENGL 150  
English Composition  
Winter / 2012

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## COURSE OUTLINE

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This course centers on organizing and expressing ideas in clear and effective written prose. Instruction and practice in writing college-level expository prose, based on appropriate models, form the core. Individual assignments range from 500-2,500 words in length (course total of 4,000-4,500 words).

*Please note: the College electronically stores this outline for five (5) years only. It is **strongly recommended** that you keep a copy of this outline with your academic records. You will need this outline for any future application/s for transfer credit/s to other colleges/universities.*

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### 1. Instructor Information

(a)	Instructor:	Paul Gamache	
(b)	Office Hours:		
(c)	Location:	CC 119A	
(d)	Phone:	(250) 381-7812 (home)	(250) 370-4449 (office)
(e)	Email:	gamache@camosun.bc.ca	

### 2. Intended Learning Outcomes

Upon completion of this course you will be able to

1. Write expository prose for various purposes and audiences.
  - Develop a mature writing process, which may include prewriting, planning, drafting, conferring, revising, and editing/proofing.
  - Select and use rhetorical patterns purposefully.
  - Write correct, clear, cohesive, and effective English.
  - Vary style purposefully through manipulating sentence rhythms, sentence variety, vocabulary, and figurative language.
2. Read mature expository and persuasive prose by student and professional writers.
  - Vary your reading approach for different purposes such as research and criticism.
  - Analyze expository prose by identifying controlling ideas, supporting ideas, dominant rhetorical pattern, tone, and features of style.
  - Summarize expository prose in your own words to reflect coherently the original's ideas, organization, and tone.
3. Research topics for expository papers.
  - Use a variety of sources, which may include personal knowledge, interview, print, and other media.
  - Choose to summarize, paraphrase, or quote directly from sources.
  - Integrate the results of research into expository papers.
  - Document sources fully and ethically, according to specified bibliographic conventions.

### 3. Required Materials

ENGLISH 150 coursepack (Gamache), available at the Bookstore.

4. Course Content and Schedule / 5. Basis of Student Assessment (Weighting)

Assignment	Due Date	Value
1. Review	Friday, Jan. 27	5%
2. Biography	Friday, Feb. 10	5%
3. Profile	Monday, Feb. 20	10%
4. In-class essay / report	week of Mar. 5-9	10%
5. Research essay / report		
a) proposal	Friday, Feb. 3	5%
b) bibliography	Friday, Mar. 2	5%
c) outline	Friday, Mar. 16	5%
d) final draft	Friday, Mar. 30	15%
6. Persuasive essay	Friday, Apr. 13	10%
7. In-class quizzes (etc.)	various dates	20%
8. Participation		10%

6. Grading System / Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D	Minimum level of achievement for which credit is granted; a course with a "D" grade cannot be used as a prerequisite.	1
0-49	F	Minimum level has not been achieved.	0

**Temporary Grades**

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at [camosun.ca](http://camosun.ca) for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that, due to design may require a further enrollment in the same course. No more than two IP grades will be assigned for the same course. (For these courses a final grade will be assigned to either the 3 <sup>rd</sup> course attempt or at the point of course completion.)
CW	<b>Compulsory Withdrawal:</b> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

## 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### LEARNING SUPPORT AND SERVICES FOR STUDENTS

Various services are available to assist you throughout your learning. For specific information, consult the College calendar, Student Services, or the College web site at [camosun.ca](http://camosun.ca).

### STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. You are responsible for becoming familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services, and the College web site in the Policy Section.

## 8. Assignment Information

- All assignments are due by 5 p.m. on their assigned date. **Late assignments will receive a grade of "0"** unless you have made arrangements with me beforehand or, in the case of emergencies or serious illness, you have valid documentation.
- If you know that an assignment cannot be completed on time, **contact me immediately**. Extensions can be arranged for valid reasons as long as you **contact me at least two days before the due date** (obtain a signed permission slip from me, and attach this slip to the assignment). If you have trouble with any assignment, contact me immediately.
- All graded assignments are mandatory, which means that **you must complete every assignment (graded or not) or you will fail the course.**

## 9. Attendance

Since much of the work (and learning) for this course will happen in class, you are expected to attend every class. More than 3 absences without proper documentation will seriously affect your mark.

- ▶ If you attend all of the classes, you will receive a bonus (your final grade x 1.05).
- ▶ If you miss 1, 2, or 3 classes, your final grade will be unaffected.
- ▶ However, should you miss a fourth class (without proper documentation), your grade will be multiplied by 0.83, the percentage of classes that you attended.
- ▶ Should you miss a fifth class, your grade will be multiplied by 0.78.

In short, the more classes you miss, the more your final grade will be reduced. The table below shows the effect of missing up to 10 classes on grades between 60% (C) and 90% (A).

Number of Classes Missed	Multiplication Factor	90%	80%	70%	60%
0	1.05	95%	84%	74%	63%
1	1	90%	80%	70%	60%
2	1	90%	80%	70%	60%
3	1	90%	80%	70%	60%
4	.86	77%	69%	60%	52%

5	.82	74%	66%	57%	
6	.79	71%	63%	55%	
7	.75	68%	60%	53%	
8	.71	64%	57%	50%	
9	.68	61%	54%		
10	.64	58%	51%		

### 10. Assignment Rewrites

You may rewrite **one** assignment of your choice (as long as the original assignment was submitted on time; late assignments cannot be rewritten and resubmitted) once you have seen me in my office to go over the original assignment and develop strategies for the rewrite. No appointment, no rewrite! Rewritten assignments will receive an average of the two grades.

### 11. Unacceptable Assignments

Any assignment deemed “unacceptable” will be returned to you in class for revision/correction. You must return the revised/corrected assignment to me within 24 hours (otherwise, it is late and will receive “0”). If you are absent when unacceptable assignments are returned, you are out of luck.

### 12. Required Assignment Format

All assignments must conform to these requirements\*:

- ▶ word processed / typed (other than in-class assignments)
- ▶ 12-pt. font (other than in-class assignments)
- ▶ 1" margins
- ▶ double spaced (every second line)
- ▶ paragraphs not indented
- ▶ an extra two blank lines between paragraphs
- ▶ printed one-side only
- ▶ 8" x 11" blank white paper (lined white paper for in-class assignments)
- ▶ page numbers upper centre or upper right corner starting with Page 2 (cover page and page 1 are unnumbered)
- ▶ a cover page that lists your name, my name, the assignment title, the course subject, number, section, and date of submission
- ▶ stapled upper left corner (no paper clips) (no plastic sleeves or other protective covers)
- ▶ all pages (other than the cover sheet) must have more than two lines of text (in-class assignments excepted).

(\* Each assignment may have additional requirements; read the instructions for details.)