

	<p>School of Arts & Science ENGLISH DEPARTMENT</p> <p>ENGLISH 150 - sections 6 and 14 English Composition WINTER 2012</p>
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COURSE OUTLINE

*Please note: this outline will be electronically stored for five (5) years only.
It is strongly recommended students keep this outline for your records.*

1. INSTRUCTOR INFORMATION

Instructor:	Kristine Kerins B.A. M.A.		
Office Hours:	Tuesday and Thursday; 11:30-12:30; Wednesday and Friday 10 -11		
Location:	Lansdowne - Paul 330		
Phone:	(250) 370 - 3357		
Email:	<u>kerins@camosun.bc.ca</u> NOTE: An email will likely receive a quicker response than a phone message. If I do not respond within 48 hours, assume I did not receive your message. Likewise, I would appreciate it if you would acknowledge receipt of my messages with a simple 'okay' or 'thanks' or 'got it' email.		
Website:	http://faculty.camosun.ca/kristinekerins		

2. COURSE INFORMATION

Course Credit Value: 3

Course Prerequisites: C+ in English 12; C in English 092 and 094; **or** by assessment

NOTE: A basic ability with grammar, punctuation and spelling is expected and will be factored into assignment grades.

Course Description:

This course centers on generating, organizing and expressing ideas in clear and effective written prose. Instruction and practice in writing college-level expository prose, based on appropriate models, form the core. Finished assignments total 4000-4500 words.

Intended Learning Outcomes

Upon completion of this course the student will be able to:

Write expository prose for various purposes and audiences.

- Develop a mature writing process, which may include prewriting, planning, drafting, conferring, revising and editing/proofing.
- Select and use rhetorical patterns purposefully.
- Write correct, clear, cohesive, and effective English.
- Vary style purposefully through manipulating sentence rhythms, sentence variety, vocabulary and figurative language.

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Read mature expository and persuasive prose by student and professional writers.

- Vary their reading approach for different purposes such as research and criticism.
- Analyze expository prose by identifying controlling ideas, supporting ideas, dominant rhetorical pattern, tone and features of style.
- Summarize expository prose in their own words to reflect coherently the original's ideas, organization, and tone.

Research topics for expository papers.

- Use a variety of sources, which may include personal knowledge, interview, print, and other media.
- Choose to summarize, paraphrase, or directly quote from sources.
- Integrate the results of research into expository papers.
- Document sources fully and ethically, according to specified bibliographic conventions.

3. Materials

(a)	Required	- <i>English 150 Course Pack (Kerins)</i>
(b)	Recommended	- Hacker, Diana. <i>A Pocket Style Manual</i> . (edition 5e or newer) - <i>Oxford Canadian A-Z of Grammar, Spelling, and Punctuation</i> - small thesaurus and/or dictionary to bring to class

4. Course Content and Schedule – see attached

5. Basis of Student Assessment (Weighting)

(a)	Essays	Example Essay (750 words)	10%
		In-class Compare/Contrast Essay (750 words)	20%
		Argument/Persuasive Essay (1000 words)	25%
		Research Essay (1800 words)	30%
(b)	Tests	3 Grammar Tests	combined weight of 10%
(c)	Other	Peer Editing:	combined weight of 5%
(d)	Exams	<i>NO final exam for this course</i>	

6. Grading System - Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+	Outstanding	9
85-89	A	Excellent	8
80-84	A-	Very Good	7
77-79	B+	Very Good	6
73-76	B	Good	5
70-72	B-	Good	4
64-69	C+	Satisfactory	3
60-63	C	Sufficient	2
50-59	D	Minimum level has been achieved	1
0-49	F	Minimum level has not been achieved.	0

See course pack for a more detailed explanation of expectation at each level

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at camosun.ca or information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at camosun.ca for information on conversion to final grades, and for additional information on student record and transcript notations.

7. Recommended Materials or Services to Assist Students to Succeed

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services or the College web site at camosun.ca.

STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services and on the College web site in the Policy Section.

8. Record Keeping

Please keep all rough drafts of your assignments and all graded assignments as well. If an assignment ever goes missing and you will be asked to re-submit it, or if there is ever a discrepancy in the grade calculation, those documents will be vital.

Missed In-Class Essays and Tests:

- Unless you can prove a medical issue with a doctor's note, all in-class assignments/ tests/ essays must be completed in the intended class.
- A missed in-class assignment /test/ essay without a note will be given a grade of zero.
- Failure to notify me of your medical issue within 2 days of the intended class will disqualify you for a make-up assignment and also result in a grade of zero.
- If you already know that you are going to be unable to attend on the date an assignment is scheduled, please come and see me ASAP. If your absence is justifiable, we will determine a re-schedule date as close as possible to the set date.
- Missed work worth less than 3% cannot be made up at another date.

Late Essays:

- Essays are due at the start of class unless otherwise specified.
- Up to 10% per day (including weekends days) can be deducted for lateness.
- Nothing will be accepted 4 days or more past the due date.
- Requests for extensions will be considered under special circumstances, but only if the request is made in advance of the due date.
- If you must hand something in late, you must hand it to me personally or have it signed and dated by any English instructor and then slipped under my office door.
- I do NOT grade unsigned/unstamped essays found under my door.
- I do NOT accept electronic submissions of assignments; I must have a printed version.
- I do NOT allow re-writes of any kind.

Attendance, Readings, Homework, and Participation:

To do well in English 150, you must regularly attend the class.

As with any course, it is also vitally important that you have completed all assigned readings and any exercises or activities indicated in those readings before coming to each class (exception: anything indicated as 'group work' which will be done in class). Further, since our class time will be quite interactive, you must come prepared to actively and intelligently participate. Reading assignments are on attached schedule.

If you do find it necessary to miss a class, it is your responsibility to find out what you missed and to receive any extra homework instructions BEFORE the next class and BEFORE contacting me. I'd thus suggest you make a trustworthy friend in the class with whom you can exchange contact information.

Electronics:

- NO electronics of any kind are allowed during lectures, group work, tests, or in-class essay writing situations. This includes laptops and ipods.
- ALL cell phones must be turned completely OFF (not to vibrate) and then put away.
- NO recording devices of any sort are permitted.