

- choose to summarize, paraphrase, or directly quote from sources
- integrate the results of research into expository papers
- document sources fully and ethically, according to specified bibliographic conventions

Evaluation

Discussion Forum Entries	10
Critical Analysis In-class Essay	20
Research Paper Proposal	10
Annotated Bibliography	10
Research Paper	20
Final In-class Essay	20
Participation	<u>10</u>
	100%

Detailed instructions will be provided for all assignments

Grading System:

A+	= 90-100%	B-	= 70-72%
A	= 85-89%	C+	= 65-69%
A-	= 80-84%	C	= 60-64%
B+	= 77-79%	D	= 50-59%
B	= 73-76%	F	= Below 50%

Students' Responsibilities

1. **All assignments** must be completed for credit in this course. Failure to hand in an assignment will result in a failing grade in the course. A late assignment may result in a zero grade, but it still must be completed and handed in.
2. Students will be expected to attend class regularly (phoning or relaying a message if unable to be present), complete assigned readings, contribute to class discussions, set personal goals, choose topics they know and care about, request assistance, have drafts and final copies ready on-time, and encourage and assist other students.
3. **Attendance** will be recorded each class. You cannot learn from the course and participate in class activities if you do not attend. Repeated absences will result in my request that you drop the course. The instructor reserves the right to refuse to accept assignments from any student who does not participate fully in the class.
4. A full draft of the writing assignment must be brought to class on the day designated for peer review. Students who skip a scheduled peer review will automatically receive a deduction of 15%. Peer reviews must be completed **in-class** by **peers**. Format for final papers must follow MLA or APA style.
5. Hand work in on time. Late submissions must be negotiated. I will not put any comments on late papers, and reserve the right to not accept them. However, I am usually

accommodating to students who approach me beforehand and discuss their need for an extension with me.

6. Plagiarism is the conscious theft of another person's ideas and/or words, presenting them as your own by not acknowledging their true source. Two of the principal goals of the academic experience are to foster original thought and intellectual honesty. Plagiarism is a violation of academic ethics which results in serious penalties. Therefore, it is vital to give credit where credit is due. Use research/reference materials to support your ideas, not replace them, and make sure your documentation is accurate. For College policies regarding plagiarism, see Student Conduct Policy, "Academic Misconduct," in the Camosun Student Calendar.

Instructor's Responsibilities

The instructor will adapt the course appropriately, function as a senior learner, share her own ideas and writing, stimulate and support the learning of others, give every opportunity for success, provide knowledge as needed, facilitate cooperation and community, provide clear instructions and examples for assignments, comment helpfully, return work promptly, and treat students with respect, fairness, and honesty.