

# CASE MANAGEMENT

## CRIM 205

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**Blair Fisher, M.Ed**

**Office:** Young 205 at Lansdowne Campus  
**Office Hours:** Tuesdays & Thursdays, Noon-1:00pm  
Mondays & Wednesdays, 3:00-4:00pm  
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**Class:** Fisher 302; Tuesdays, 1:00-2:50pm  
**Labs:** Fisher 302; Thursdays, 1:00-1:50pm  
Thursdays, 2:00-2:50pm

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### **CALENDAR DESCRIPTION:**

This course introduces students to the principals of case management, specifically intake, assessment, planning of intervention strategies and evaluation of interventions. Interview and report writing skills are emphasized.

### **LEARNER OUTCOMES:**

After successful completion of this course, you will be able to:

1. Describe the elements of case management and evaluate the effectiveness of interventions within criminal justice practice.
2. Apply the three phases of case management to criminal justice clients, including client assessment, planning, and implementation.
3. Write professional reports consistent with legal and organizational requirements.
4. Outline a variety of ethical and legal issues pertinent to the case management process.

### **REQUIRED TEST:**

Woodside, M. & T. McClam (2006) *Generalist Case Management* (Third Edition).  
Toronto, Ontario: Thomson.

## **COURSE CONTENT & SCHEDULE:**

The primary purpose of this course is to introduce students to general case management as it is practiced within criminal justice and human services related professions. Each Tuesday, students will be introduced to the concepts associated with that week's material. Seminar sessions (Thursdays) will be more skills based, and time will be used to practice interview skills and other case management skills related to assessment, intervention and implementation strategies. Seminars will also be used to critique report writing and complete in class exercises.

The text will play a significant role in helping you to master the subject matter of this course. It is important that each chapter be read prior to the scheduled class as this is the assumption under which I will be instructing. Furthermore, there are classes during which you will be required to bring the textbook for use in group work.

### **CLASS SCHEDULE OF TOPICS AND READINGS**

*(subject to revision)*

#### **Week #1 September 6<sup>th</sup> & 8<sup>th</sup>**

- Introduction to the course
  - Website for course
  - Introduction to textbook
  - Overview of assignments
  - Course expectations

#### **Week #2 September 13<sup>th</sup> & 15<sup>th</sup>**

- Introduction to Case Management
  
- Read Chapter 1

#### **Week #3 September 20<sup>th</sup> & 22<sup>nd</sup>**

- Understanding the context of Case Management
  
- Read Chapter 3

#### **Week #4 September 27<sup>th</sup> & 29<sup>th</sup>**

- The assessment phase of case management
  
- Read Chapter 4

**Week #5 October 4<sup>th</sup> & 6<sup>th</sup>**

- Effective intake interviewing skills
- Read Chapter 5

**Week #6 October 11<sup>th</sup> & 13<sup>th</sup>**

- Effective Interviewing Skills, cont'd
- No reading this week

**Week #7 October 18<sup>th</sup> & 20<sup>th</sup>**

- Service delivery planning
- Read Chapter 6

**Week #8 October 25<sup>th</sup> & 27<sup>th</sup>**

- Service delivery planning, cont'd
- No reading this week

**Week #9 November 1<sup>st</sup> & 3<sup>rd</sup>**

- Building a case file
- Read Chapter 7

**Week #10 November 8<sup>th</sup> & 10<sup>th</sup>**

- Service coordination
- Read Chapter 8

**Week #11 November 15<sup>th</sup> & 17<sup>th</sup>**

- Working within the organizational context
- Read Chapter 9

**Week #12 November 22<sup>nd</sup> & 24<sup>th</sup>**

- Surviving as a case manager
- Read Chapter 11

**Week #13 November 29<sup>th</sup> & December 1<sup>st</sup>**

- Case management in community vs institutional settings
  - o Guest Speaker
- No reading this week

**Week #14 December 6<sup>th</sup> & 8<sup>th</sup>**

- Wrap-up

**METHODS OF EVALUATING YOUR LEARNING**

- 1. Seminar assignments/Exercises (4) 10%**
- 2. Interview/Social History 20%**

Assignment Guidelines will be given in class and will be posted on the D2L  
**Due: November 3<sup>rd</sup>, 2011**

- 3. Case Management Report 40%**

Assignment Guidelines will be given in class and will be posted on the D2L  
**Due December 6<sup>th</sup>, 2011**

- 4. Quizzes (2) 30%**

**Dates: October 13<sup>th</sup> and December 8<sup>th</sup>**

## **INSTRUCTIONAL POLICIES**

### **1. Attendance & Participation**

Regular attendance and active participation is required. It is expected that you will arrive on time, be attentive, non-disruptive, constructive and respectful.

For example, using headphones, engaging in text messaging, looking at voice messages, surfing the internet or using any means of disengaging with the class and the learning process is not accepted in this class. You will be asked to leave the classroom setting.

### **2. Class Preparation**

You are expected to complete the assigned readings before coming to class. This often becomes increasingly more difficult as the semester moves along and as the completion of assignments and preparation for exams takes a great deal of your time. I would strongly recommend that you use some type of daybook where you can keep track of each week assignments, readings, exams and other expectations being placed on you.

You are also expected to participate in class discussions and activities based on the readings.

### **3. Late Penalty**

All assignments must be completed and submitted on the date and at the time assigned. Late penalties are 10% per day starting from the time each assignment is due (This will be the beginning of the class on the due date unless otherwise noted). Extensions will be given if they are legitimately warranted and approved by me at least 48 hours in advance of the assigned due date. There will be a maximum of one extension per student for the semester.

### **4. Plagiarism, Cheating & Academic Dishonesty**

Please see the College calendar

<http://camosun.ca/policies/Educatio-Academic/E-2-Student-Services-&-Support/E-2.5.pdf>

Plagiarism is theft!

### **5. Course Completion Requirements**

You **must** complete all evaluative requirements (two quizzes, four seminar assignments, and one Interview/Social History and one Case Management Report) to receive a passing grade in this course. Unfortunately, if you do not complete all requirements, you will receive an F grade. All late work must be handed in by December 8<sup>th</sup> at the beginning of the lab.