



COURSE OUTLINE

The course description is online @ <http://camosun.ca/learn/calendar/current/web/engl.html>

Ω Please note: the College electronically stores this outline for five (5) years only.
It is **strongly recommended** you keep a copy of this outline with your academic records.
You will need this outline for any future application/s for transfer credit/s to other colleges/universities.

1. Instructor Information

(a)	Instructor:	Laurie Elmquist		
(b)	Office Hours:	Wednesday 10 - 12 noon		
(c)	Location:	Paul 332		
(d)	Phone:	3355	Alternative Phone:	
(e)	Email:	Elmquist@camosun.bc.ca		
(f)	Website:			

2. Intended Learning Outcomes

(No changes are to be made to these Intended Learning Outcomes as approved by the Education Council of Camosun College.)

Upon completion of this course the student will be able to:

1. Analyse, at a beginner's level, the process of writing fiction.
2. Practice the writing process appropriate to fiction.
3. Produce plots, settings, characters and appropriately nuanced language with effective use of figures of speech.
4. Compose a journal for the purpose of experiencing the effectiveness of journal keeping.
5. Practice appropriate research for giving fiction credibility.
6. Identify the various resources available for writers.
7. Prepare a story for submission for publication.

3. Required Materials

Texts: There are no required texts for this course. All readings are online.

(b) Other

4. Course Content and Schedule

(This section can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)

Class Format

A typical online class consists of a "how to" lecture, readings, and journal exercises. You will take part in two (2) peer critiques. It is expected you will do all your reading and journal exercises in order to be successful in the course.

Students' Responsibilities

Everyone learns differently. It is up to you to take an active part in the class and to make sure you are getting the nurturing, encouragement, criticism, evaluation, and information that you need. Please do not hesitate to email or phone if you have any questions.

Please keep copies of *drafts* as well as final stories. I will ask to see the *process* of the work, not just the final product. The portfolio consists of critiques from your instructor and peers as well as the final polished story.

You should ALWAYS keep a copy of EVERYTHING you hand in for evaluation. Accidents sometimes happen and work may be misplaced.

You must complete all four (4) stories to receive a grade in this course.

I expect work to be submitted on time. Discussion postings and first versions of your story must be posted on time to earn the automatic participation mark. Portfolios will be penalized 5% per day for being late and will not be accepted if they are more than one week late. I know life and technology interfere with the best of intentions, so talk to me if you have problems. Just a note – I'm more open to discussions about this if we talk BEFORE the due date.

Plagiarism will result in an automatic F grade for the work involved. See Section 1, "Academic Misconduct," in the Camosun College Calendar.

Format Requirements for Assignments

1. In the left-hand corner, please include a title (i.e. Story #1), your name, my name (Laurie Elmquist), English 154, and the date. As well, each finished story should have a thoughtful title. (No separate title pages, please.)
2. All assignments should be written in 12 pt. Font and Times New Roman style. Please double-space your work, and number your pages.

5. Basis of Student Assessment (Weighting)

(This section should be directly linked to the Intended Learning Outcomes.)

Assignments

Students in this class write four (4) stories. Individual stories range from 1500 to 2,500 words. The course total is approximately 8,000 - 10,000 words (30-40 pages). Detailed instructions accompany each assignment. Your work will be graded on how well you have met the specific requirements of each assignment. Basic skills of grammar, spelling and punctuation must be in place.

Assignments and Evaluation

First Version	8%
Participation in peer editing	10%
Discussion Postings	10%
Online Journal	12%
Midterm portfolio (2 stories)	30%
Final portfolio (2 stories)	30%
	100%

6. Grading System

(No changes are to be made to this section unless the Approved Course Description has been forwarded through the Education Council of Camosun College for approval.)

Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
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90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D	Minimum level of achievement for which credit is granted; a course with a "D" grade cannot be used as a prerequisite.	1
0-49	F	Minimum level has not been achieved.	0

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at camosun.ca for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that, due to design may require a further enrollment in the same course. No more than two IP grades will be assigned for the same course. <i>(For these courses a final grade will be assigned to either the 3rd course attempt or at the point of course completion.)</i>
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services, or the College web site at camosun.ca.

STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services, and the College web site in the Policy Section.

ADDITIONAL COMMENTS AS APPROPRIATE OR AS REQUIRED