

	<p><b>School of Arts &amp; Science</b>  <b>CRIMINAL JUSTICE DEPARTMENT</b>  <b>CRIM 200</b>  <b>Professional Practice</b>  <b>Quarter or Semester/Year</b></p>
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## COURSE OUTLINE

The course description is online @ <http://camosun.ca/learn/calendar/current/web/crim.html>

Ω Please note: the College electronically stores this outline for five (5) years only.  
It is **strongly recommended** you keep a copy of this outline with your academic records.  
You will need this outline for any future application/s for transfer credit/s to other colleges/universities.

### 1. Instructor Information

(a)	Instructor:	Eva Wilmot		
(b)	Office Hours:	Thursday 12:30-1:20		
(c)	Location:	Y 210A		
(d)	Phone:	370-3431	Alternative Phone:	
(e)	Email:	wilmote@camosun.bc.ca		
(f)	Website:			

### 2. Intended Learning Outcomes

*(No changes are to be made to these Intended Learning Outcomes as approved by the Education Council of Camosun College.)*

Upon completion of this course the student will be able to:

1. Describe the roles and behaviour of an effective criminal justice practitioner.
2. Describe how the interrelationships of the various criminal justice sub-systems affect client service delivery.
3. Explain how to be an effective leader and advocate within a variety of criminal justice settings.
4. Describe models of ethical practice and apply them to ethical dilemmas.
5. Identify and communicate the importance of maintaining a personal and professional balance and develop a personal plan for healthy living.

### 3. Required Materials

- (a) Texts – reader available in book store
- (b) Other – log book available in book store

### 4. Course Content and Schedule

*(This section can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)*

## General Course Objective:

Criminology 200 will provide an introduction to the roles and behavior of effective criminal justice practitioners. Emphasis will be on the examination of: self as a role model; ethical practice; effective leadership and advocacy; effective working relationships with clients and system personnel; and work/life balance.

## Instructional Policies:

### 1. Late Penalty

Oral assignments must be completed on the date assigned. All late written work will be penalized by 20% per day unless an extension is legitimately warranted AND approved by the course instructor in advance of the assignment due date.

## **2. Written Assignment Requirements**

All assignments must be handed to the instructor at the beginning of class. All assignments must be turned into the instructor personally. Assignments put under the door, in the mail or otherwise submitted will not be accepted. If the submission of work is problematic, see the course instructor in advance of the due date. Written assignments must be type-written, double spaced, and meet the basic requirements as set out in the Criminal Justice Writing Reference Manual.

## **3. Plagiarism, Cheating and Academic Dishonesty**

If the course instructor can document plagiarism, cheating and/or academic dishonesty, the penalty will be an automatic “zero” on the assignment in question.

## **4. Course Withdrawl**

The last day to withdraw from this and other Fall term courses without receiving a failing grade is November 9, 2010.

## **5. Mark/Grade Challenges and Appeals**

A student seeking to question a mark assigned by the instructor on any course evaluation component, must clearly articulate in writing the specific element of the assignment being questioned and provide written reasons or arguments supporting a change in the mark. The Student Appeal Procedure is found on pages 37-38 of the 2009/2010 calendar.

## **6. Student Responsibility**

It is each student’s responsibility to familiarize her/himself with the course, program and College policies. Students experiencing difficulties during the term are encouraged to talk to the course instructor at the earliest opportunity.

# **1. Basis of Student Assessment**

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## **Log Book 10%**

Students will be using their wellness log book on a daily basis to keep track of their lifestyle activities – diet, sleep patterns, exercise, etc. These logbooks will be turned in for final grading half way through the course.

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## **Mid-term Exam 30%**

Students will write an in-class mid-term exam based on the material covered to date including lectures, class discussions, videos, and readings.

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## **Interview a professional 35%**

Working in groups of 3, students will organize, prepare and conduct an interview with a professional working within the field of Criminal Justice. This interview will take place in our classroom and will focus on the professional practice of the interviewee as it relates to the concepts we have studied in this course.

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## **End of Term Reflections 15%**

Students will be given a set of questions to answer. These questions will require the students to reflect on the presentations and material presented course, largely drawing on the presentations during the second half of the term. This will be completed in class.

## Participation and Attendance 10%

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Students will be given a grade out of 10 marks at the end of the term based on their attendance and level of participation in the course.

### 2. Grading System

The following percentage conversion to letter grade will be used:

A+ = 90-100%	B = 73-76%	D = 50-59%
A = 85-89%	B- = 70-72	F = 0-49%
A- = 80-84%	C+ = 65-69%	
B+ = 77-79%	C = 60-64	

There are a variety of services available to students to assist them through their learning. This information is available in the college calendar, at the registrar's office and on the college website.

## CRIMINOLOGY 200 – PROFESSIONAL PRACTICE

### CLASS SCHEDULE

FALL 2010

Subject to revision

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Sept. 13	Introduction to course material and format Pictorial Essay on Values, Morals and Ethics
Sept. 20	Ethical Practice in Criminal Justice
Sept. 27	Leadership: Who you are is how you lead – video “Leadership”
Oct. 4	Work/Life Balance in the CJS Structure of Criminal Justice Organizations
Oct. 11	HOLIDAY
Oct. 18	Policy and Procedure – <b>sign up date for presentation</b>
Oct. 25	Advocacy – video “Crimes of Compassion”
Nov. 1	mid-term
Nov. 8	Class presentations – log books due in class
<b>Nov. 09</b>	<b>Last day to withdraw without receiving a failing grade</b>
Nov. 15	Class presentations
Nov. 22	Class presentations
Nov. 29	Class presentations
Dec. 6	End of Term Reflections – written in class Last day of class

### 5. Basis of Student Assessment (Weighting)

*(This section should be directly linked to the Intended Learning Outcomes.)*

- (a) Assignments - log book 10%, interview 35%
- (b) Quizzes - End of term Reflections 10%
- (c) Exams - mid-term 30%
- (d) Other (e.g., Attendance, Project, Group Work) Participation 10%

### 6. Grading System

*(No changes are to be made to this section unless the Approved Course Description has been forwarded through the Education Council of Camosun College for approval.)*

#### Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4

65-69	C+		3
60-64	C		2
50-59	D	Minimum level of achievement for which credit is granted; a course with a "D" grade cannot be used as a prerequisite.	1
0-49	F	Minimum level has not been achieved.	0

### Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at [camosun.ca](http://camosun.ca) for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that, due to design may require a further enrollment in the same course. No more than two IP grades will be assigned for the same course. (For these courses a final grade will be assigned to either the 3 <sup>rd</sup> course attempt or at the point of course completion.)
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

## 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services, or the College web site at [camosun.ca](http://camosun.ca).

### STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services, and the College web site in the Policy Section.

### ADDITIONAL COMMENTS AS APPROPRIATE OR AS REQUIRED