



**School of Arts & Science
CRIMINAL JUSTICE DEPARTMENT**

**CRIM 252-Section 01 &02
Correctional Services
Fall 2008**

COURSE OUTLINE

Course Description: An examination of the structure, organization, policies and practices of the Canadian correctional system. This includes the historical development of this enterprise and discussion of the correctional mandate, programs, outcomes, and contemporary issues facing the system.

1. Instructor Information

(a)	Instructor:	Karin Kaercher		
(b)	Office Hours:	Mon 1:30- 2:30; Tues/Thurs 10:30- 12:00		
(c)	Location:	Young 210A		
(d)	Phone:	250-370-3333	Alternative Phone:	
(e)	Email:	Kaercher@camosun.bc.ca		
(f)	Website:			

2. Intended Learning Outcomes

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

Upon completion of this course the student will be able to:

1. Identify, describe and demonstrate an understanding of the various agencies which comprise corrections.
2. Identify and describe the various legislative mandates of each major correctional service (e.g. prisons, parole, probation, community-based corrections).
3. Analyze and discuss critical issues which confront Canadian corrections and the major strategies utilized to respond to these issues.
4. Articulate the interplay of the personal, political and institutional policy dynamics of the correctional setting.
5. Identify the problems associated with achieving the correctional mandate and assess proposed solutions.
6. Identify future trends in correctional practice.

3. Required Materials

(a) Texts

Griffiths, C. (2004) **Canadian Corrections**. (Second edition) Scarborough, Ontario: Nelson Canada.

Andersen, E. (1993) **Hard Place to do Time**. New Westminster, B. C.: Willpointe Publishing.

(b) Other

Writing Reference Manual for the Criminal Justice Program

Recommended:

Corrections Act of BC
Corrections and Conditional Release Act

4. Course Content and Schedule

The primary objective of this course is to engage students in a critical examination of the correction services that exist at the federal, provincial, community levels in Canada. In order to do this, the text, **Canadian Corrections**, will play a significant role in helping you to master the subject matter of this course. It is important that each chapter be read prior to the scheduled class. This is the assumption under which I will be instructing. Furthermore, there are many classes during which you will be required to bring the text for use in group work. Please take careful note of these days, as completing the group work assignments without the text will be difficult and sometimes impossible.

To maximize your learning, I recommend that you pay careful attention to the objectives listed at the beginning of each chapter and the review questions listed at the end of each chapter. You should be able to answer each of these. Questions about the text readings should be raised in class or during office hours. Class time will be used to review, clarify and apply the concepts discussed in the readings and will consist of group work and class discussion. Your readiness to engage in these opportunities will significantly improve your understanding of the corrections enterprise.

The text, **Hard Place to do Time**, is to be read by Oct. 20 (Sec. 01) or Oct. 21 (Sec. 02) on your own time and the Fact Hunt can be completed as you read through the book.

1. Course Introduction – Week 1

Read Ch. 1 - Systems of Corrections: An Overview for next week

Answer Review Questions 9 and 10 and bring your responses to class for discussion

2. What is Corrections? – Week 2

- Definition
- Schematic of Correctional Services
- An Inmate's Perspective: Ryan Love – The fences we build (Handout)

3. History of Punishment and Correction – **Week 2**

Video: History of Punishment (53 mins) – Discussion questions

Read Ch. 2 The evolution of Punishment and Corrections for Week 3 ** bring your text******

4. Historical Overview of Correctional Philosophy and Practice in Canada- **Week 3**

5. Putting penology into context: Class group work – **Week 3 ***** bring your text******

- social, political, economic, and philosophical variables and their impact on corrections
- personal ideology

Read Ch. 3 Crime, Criminal Justice and Corrections for Week 4

6. Sentencing Options and Objectives – Week 4 ****bring your text****

- Class group work: Sentencing articles
 - identifying the purpose/objectives of sentencing
 - effectiveness of incarceration (Box. 3.1)
- An Inmate's Perspective: Ryan Love - What are we doing? (handout)
- Applying the concept of risk management to the use of sanctions

Read Ch. 4. Alternatives to Confinement for Week 5

7. Non-Carceral Sentences/ Community corrections

- Applying risk management to the use of community sanctions

Read Ch. 5 Correctional Institutions and Ch. 7 Doing Time: The inmates for Week 6&7

8. Correctional Institutions: Incarceration in Canada - Week 6/7/8

Inside Canada's Prisons: video Vol. 1

Inside Canada's Prisons: video Vol. 2

- The evolution of Prison Architecture
- Pains of imprisonment/ prison culture/doing time
- The concept of "Total Institution"
- An Inmate's Perspective: Ryan Love – Good, bad, whatever (handout)
- The Kept – Who are the inmates in Canada's prisons? (Aboriginal Offenders, female offenders, sex offenders)

Issue: Drugs in Prison -Harm Reduction in the Prison Milieu – You decide *****Bring text****** (for this session, please review At Issue – reducing the risks on p. 196 and come prepared to discuss your viewpoint in small group/class format)

-Sentenced to life: video

Read Ch. 6 Correctional Officers for Week 8

9. **Hard Place To Do Time** – Fact Hunt Oct. 20/21 – Week 8

- the fact hunt will be marked and reviewed in class

10. Correctional Workers – guest speaker – **Week 9**

Read Ch. 8 Classification, case management and treatment for Week 10

11. Classification and Case Management –Week 10

The classification process, purpose and outcomes; case management
Employing the Risk/Needs Model to SCOTT FRASER -****Bring text***
Group Work: Evaluation of interventions *****Bring text*****

Read Ch 9 Release From Prison **Bring text*******

12. Conditional Release –Week 11

Getting out: Conditional Release
Managing Risk – tools and strategies
Role of Halfway Houses – guest speaker

Read Ch. 10 Re-entry and life after prison

13. Reintegration challenges –Week 12
: Video On a String

14. Restorative Justice – Week 13

Retributive versus restorative justice
Video : Restorative Justice: For victims, communities and offenders (25 mins)

15. Wrap-up

(Can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)

5. Basis of Student Assessment (Weighting)

The total marks for this course are distributed as follows:

Research Paper	20%
Fact Hunt (Hard place to do time)	10%
Midterm	25%
Final Examination	35%
Web Challenges/Participation	10%

Total	100%
a) Research Paper	20%
Due Date: Sec. 01 - Nov. 12, 2008	
Sec. 02 - Nov. 13, 2008	

Each student is required to write an 8-10 page research paper on a correctional topic of his or her choice. Guidelines for this assignment will be distributed separately in class.

b) Fact Hunt – Hard place to do time	10%
Due date: Sec. 01 - Oct. 22, 2008	
Sec. 02 - Oct. 23, 2008	

Students will be given a handout that requires the identification of certain facts that are related to the reading of our text ***A hard place to do time***. These will be due and marked in class on the dates indicated above. The class will be dedicated to a discussion of the facts contained within this book. **No late assignments will be accepted** without prior agreement of the instructor. ***Please put your student number only on the front page – not your name!!!!***

c) Examinations	(total value -60%)
Mid-Term (25%)	Sec. 01 - Oct. 15, 2008 Sec. 02 – Oct. 16, 2008
Final Examination (35%)	Final Examination Period

Each exam will consist of a number of multiple choice, true or false, and short answer/essay questions. The mid-term exam will be held during the regularly scheduled class time.

Students should be aware that the completion date for this course includes the final examination period following the termination of regularly scheduled classes in December (December 8-16, 2008 inclusive).

d) Web Challenges/Participation	10%
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Students will be required to contribute to and participate in a number of small group, class based activities scheduled throughout the semester. Web challenges are always due the following class. There will also be a number of out of class activities that students will be asked to participate in, including tours of facilities and challenges to find corrections related information on the Internet. Participation in these activities can contribute up to 10 marks towards the final grade. Your mark will be dependent on the number of times you participate in these activities and the quality of the responses.

6. Grading System

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D	Minimum level of achievement for which credit is granted; a course with a "D" grade cannot be used as a prerequisite.	1
0-49	F	Minimum level has not been achieved.	0

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at camosun.ca for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that, due to design may require a further enrollment in the same course. No more than two IP grades will be assigned for the same course. (<i>For these courses a final grade will be assigned to either the 3^d course attempt or at the point of course completion.</i>)
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

7. . Instructional Policies

1. Attendance and Participation

Regular attendance and participation in class are required. It is expected that students will arrive to class on time and that, during class, students will be attentive, non-disruptive, open-minded, constructive, and respectful of others. Students are encouraged to identify current events that directly relate to course content.

Note on IPODS/cell phones and other electronic devices: These are to be turned off during class. Computers are to be used for a purpose related to the class only.

2. Examination Date Changes

No provision will be made to write a test earlier or later than originally scheduled. The mid-term and final exam must be written at the times and on

the dates assigned. A student will only be allowed to write a missed test by providing a valid medical certificate attesting to the fact that s/he was ill (or suffered an accident) at the time of the assigned test. In addition, the student who misses a test due to illness must inform the instructor **on or before the date** of the test of the reason for her/his absence.

Note: Students arriving thirty minutes or more after a course exam has commenced or after the first students has left will not be permitted to write the exam.

3. Late Penalty

Students having a legitimate concern about meeting the due dates should consult with the instructor well in advance.

All assignments must be completed and submitted by the date assigned. All late written assignments will be penalized by 20% of the total mark per day.

Students may negotiate the late submission of **one assignment** in the semester; please come see me if you think you need to make use of this permission.

4. Written Assignment Requirements

Written Assignments for this course must be typewritten, double-spaced and meet the basic requirements for formal academic papers as outlined in the guidelines and the CJ Writing Reference Manual. Written assignments must be submitted to the instructor at the beginning of class. Assignments received at the end of class or not given directly to the instructor as noted, will be penalized as per #4 above.

All assignments submitted for evaluation must be original and produced for the purposes of this course only. The submission of assignments completed for other courses may be construed as academic dishonesty.

5. Course Completion Requirements

Students must complete all evaluative requirements (Research Paper, Fact Hunt, and Exams) to receive a passing grade for the course. Students failing to complete all the requirements will receive an F grade. The paper you complete for this course must be original and may not have been submitted for another course.

6. Plagiarism

If you are concerned about your ability to properly credit and cite references, please come see me ASAP. I am here to help you!!!

What is Plagiarism??? Plagiarism is the failure to fully, and accurately acknowledge the sources of all information used in your assignments, thereby giving the impression the work is your own. Plagiarism includes the use of quotes, or another author's words, without using quotation marks or giving a proper reference citation to the original author. Plagiarism also includes failing to document the source(s) of paraphrased information/ideas.

Plagiarism is considered a serious academic offense. If plagiarism is documented by your instructor, the penalty will be an automatic "0" for that assignment.

7. Cheating/Academic Dishonesty/Student Conduct

The Criminal Justice Department has a clearly articulated policy on cheating and student conduct, as does the College. Cheating may result in suspension and the potential loss of a career in the criminal justice field. Please refer to a current College Calendar and the Criminal Justice Orientation Manual.

8. Course Withdrawal

The last day to withdraw from this and other Fall 2008 term courses without receiving a failing grade is November 4, 2008.

9. Mark/Grade Challenges and Appeals

A student who is seeking to question a mark and/or informally resolve a grade appeal with the course instructor must clearly articulate in writing the specific element of the test or assignment being questioned and provide written reasons/arguments supporting why the mark/grade should be changed. The College appeals process is outlined on pages 34 of the 2008/2009 Camosun College Calendar.

10. Student Responsibility

It is each student's responsibility to familiarize her/himself with course/program and college policies. Students experiencing difficulties throughout the semester are encouraged to talk to the course instructor at the earliest opportunity.

8. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services or the College web site at camosun.ca.

STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services and on the College web site in the Policy Section.

ADDITIONAL COMMENTS AS APPROPRIATE OR AS REQUIRED