



**School of Arts & Science
CRIMINAL JUSTICE DEPARTMENT**

**CRIM 200-1
Professional Practice
Fall 2008**

COURSE OUTLINE

The Approved Course Description is available on the web @ _____

Ω Please note: this outline will be electronically stored for five (5) years only.
It is strongly recommended students keep this outline for your records.

1. Instructor Information

(a)	Instructor:	Eva Wilmot, M.A.		
(b)	Office Hours:	TBA or by appointment		
(c)	Location:	Young 200		
(d)	Phone:	370-3431	Alternative Phone:	
(e)	Email:	WilmotE@camosun.bc.ca		
(f)	Website:			

2. Intended Learning Outcomes

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

Upon completion of this course the student will be able to:

1. Describe the roles and behaviour of an effective criminal justice practitioner.
2. Describe how the interrelationships of the various criminal justice sub-systems affect client service delivery.
3. Explain how to be an effective leader and advocate within a variety of criminal justice settings.
4. Describe models of ethical practice and apply them to ethical dilemmas.

3. Required Materials

- Course reading pack, available in bookstore
- Criminal Justice Writing Reference Manual, available in bookstore
- Supplemental readings distributed in class

4. Course Content and Schedule

(Can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)

Criminology 200 will provide an introduction to the roles and behavior of effective criminal justice practitioners. Emphasis will be on the examination of: self as a suitable role model; ethical practice; effective leadership and advocacy; effective working relationships with clients and system personnel.

5. Basis of Student Assessment (Weighting)

(Should be linked directly to learning outcomes.)

Journals 25% (two submissions each worth 12.5%)

Students will keep a journal throughout the term and will be required to write a 1-2 page (typed, double spaced) entry each week. Students will submit their journals half way through the term for grading and again at the end of the term. Students will be required to reflect on the material we are covering in class as well as incorporating an aspect of the weekly readings. No reference page is required for this assignment.

Interview a professional 25%

Working in groups of 3, students will organize, prepare and conduct an interview with a professional working within the field of Criminal Justice. This interview will take place in our classroom and will focus on the professional practice of the interviewee as it relates to the concepts we have studied in this course.

End of Term Paper/Report 30%

The requirements for this assignment will be discussed towards the end of the term.

Classroom participation 20%

This course is intended to be highly interactive and participation of students is necessary. Some of this participation will occur in small group settings and some in the large group. No portion of this grade will be allocated to attendance. An excused absence is based on being ill and notifying the instructor prior to the missed class. Multiple absences will require a doctor's note.

6. Grading System

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D	Minimum level of achievement for which credit is granted; a course with a "D" grade cannot be used as a prerequisite.	1
0-49	F	Minimum level has not been achieved.	0

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at camosun.ca for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that, due to design may require a further enrollment in the same course. No more than two IP grades will be assigned for the same course. <i>(For these courses a final grade will be assigned to either the 3rd course attempt or at the point of course completion.)</i>
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services or the College web site at camosun.ca.

STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services and on the College web site in the Policy Section.

ADDITIONAL COMMENTS AS APPROPRIATE OR AS REQUIRED

Instructional Policies:

1. Late Penalty

Oral assignments must be completed on the date assigned. All late written work will be penalized by 20% per day unless an extension is legitimately warranted AND approved by the course instructor in advance of the assignment due date.

2. Written Assignment Requirements

All assignments must be handed to the instructor at the beginning of class. All assignments must be turned into the instructor personally. Assignments put under the door, in the mail or otherwise submitted will not be accepted. If the submission of work is problematic, see the course instructor in advance of the submission date. Written assignments must be type-written, double spaced, and meet the basic requirements as set out in the Criminal Justice Writing Reference Manual.

3. Plagiarism, Cheating and Academic Dishonesty

If the course instructor can document plagiarism, cheating and/or academic dishonesty, the penalty will be an automatic "zero" on the assignment in question.

4. Course Withdrawl

The last day to withdraw from this and other Fall term courses without receiving a failing grade is November 4, 2008.

5. Course Completion Requirements

Students must complete all evaluative requirements to receive a passing grade for this course. Unless granted prior written approval by the course instructor, a student who fails to complete any one of the evaluative requirements will automatically receive a fail (F) grade.

6. Mark/Grade Challenges and Appeals

A student seeking to question a mark assigned by the instructor on any course evaluation component, must clearly articulate in writing the specific element of the assignment being questioned and provide written reasons or arguments supporting a change in the mark. The Student Appeal Procedure is found on pages 39-40 of the 2008/2009 calendar.

7. Student Responsibility

It is each student's responsibility to familiarize her/himself with the course, program and College policies. Students experiencing difficulties during the term are encouraged to talk to the course instructor at the earliest opportunity.