



**School of Arts & Science**  
**APPLIED COMMUNICATION DEPARTMENT**

**COMM 120**  
**Radio 1**  
**2008 Fall**

## **COURSE OUTLINE**

**The Approved Course Description is available on the web @ \_\_\_\_\_**

Ω Please note: this outline will be electronically stored for five (5) years only.  
It is strongly recommended students keep this outline for your records.

### **1. Instructor Information**

(a)	Instructor:	Kim O'Hare		
(b)	Office Hours:	As posted		
(c)	Location:	Y 315a		
(d)	Phone:	370-3395	Alternative Phone:	
(e)	Email:	Ohare@camosun.bc.ca		
(f)	Website:	www.ohare.disted.camosun.bc.ca		

### **2. Intended Learning Outcomes**

*(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)*

Upon completion of this course the student will be able to:

1. Demonstrate the correct use of basic audio equipment such as microphones, tape recorders, and on-air and production consoles.
2. Apply fundamental concepts of sound and acoustic environments in projects and written assignments.
3. Demonstrate audio production skills such as recording, dubbing, mixing and operating in a production and on-air studio at a basic level.
4. Explain and apply Canadian broadcasting regulations and laws affecting on-air performance on CKMO radio.
5. Choose and produce a news story appropriate for broadcasting on CKMO radio.
6. Perform an announcing shift on CKMO radio following required criteria given in project assignment.

### **3. Required Materials**

There is no required text for this course. Handouts and other materials will be made available on the teacher's website [www.ohare.disted.camosun.bc.ca](http://www.ohare.disted.camosun.bc.ca) and on the ACP file server.

#### 4. Course Content and Schedule

Classes are held Tuesday and Thursday mornings 9:00 to 12:00. And Thursday 12:30 to 2:30. In addition students are scheduled to work shifts at CKMO radio and may be scheduled between the hours of 8am to 10 pm, seven days a week.

Attendance and participation at all sessions expected, with the exception of illness or emergencies. Please inform me of any expected absences prior to class. In the case of illness or emergency, you should leave a message for me at 370-3395 or by email as soon as possible. If your absence means you will not be available for scheduled on air activity you are expected to find a replacement, then inform Doug and myself.

#### 5. Basis of Student Assessment (Weighting)

Evaluation	
<u>Tests</u> : (approximately 3 in total)	20%
<u>Projects</u> : at least three projects	30%
<u>Other</u> :	
Hands on Test-1 (2)	10%
Hands on Test-2	20%
Final Written Exam	20%

In addition to the above, marks will be deducted for unexcused absences, and late or incomplete assignments. Failure to show up for a scheduled on air shift will result in a deduction of one full letter grade from the final mark. A second missed on-air shift will result on a failing grade for the course.

#### 6. Grading System

*(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)*

##### Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D	Minimum level of achievement for which credit is granted; a course with a "D" grade cannot be used as a prerequisite.	1
0-49	F	Minimum level has not been achieved.	0

## Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at **camosun.ca** for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that, due to design may require a further enrollment in the same course. No more than two IP grades will be assigned for the same course. <i>(For these courses a final grade will be assigned to either the 3<sup>rd</sup> course attempt or at the point of course completion.)</i>
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

## 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services or the College web site at [camosun.ca](http://camosun.ca).

### STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services and on the College web site in the Policy Section.

### ADDITIONAL COMMENTS AS APPROPRIATE OR AS REQUIRED