



**School of Arts & Science
ENVIRONMENTAL TECHNOLOGY DEPARTMENT**

**ENVR 101-section
Co-operative Work Experience 1
Semester/Year, eg, 2007F or 2007Q1**

COURSE OUTLINE

The Approved Course Description is available on the web @ _____

Ω Please note: this outline will be electronically stored for five (5) years only.
It is strongly recommended students keep this outline for your records.

1. Instructor Information

| | | | | |
|-----|---------------|--------------------------------------|--------------------|--|
| (a) | Instructor: | Steve Gormican | | |
| (b) | Office Hours: | | | |
| (c) | Location: | F-314A | | |
| (d) | Phone: | 370-3423 | Alternative Phone: | |
| (e) | Email: | gormicans@camosun.bc.ca | | |
| (f) | Website: | http://envrtech.disted.camosun.bc.ca | | |

2. Intended Learning Outcomes

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

The Work Term course provides an opportunity for guided, program-related learning in a workplace setting. Through the Work Term, the learner will:

1. Set and pursue realistic and achievable learning goals for the work term.
2. Apply and practice in a practical setting, skills, knowledge and abilities learned in the program.
3. Gain exposure to current industry practices, issues, technologies and skills relevant to their program of study.
4. Observe and demonstrate behaviours typical of and appropriate to their profession.
5. Acquire relevant work experience.
6. Establish a network of colleagues, supervisors and associated contacts in their career field.

Successful completion counts toward the Internship, Co-op Internship, and Co-op designations. (See calendar guidelines for Workplace Education options.)

3. Required Materials

- (a) Texts
- (b) Other

4. Course Content and Schedule

(Can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)

5. Basis of Student Assessment (Weighting)

(Should be linked directly to learning outcomes.)

- (a) Assignments
- (b) Quizzes
- (c) Exams
- (d) Other (e.g., Attendance, Project, Group Work)

6. Grading System

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

Standard Grading System (GPA)

| Percentage | Grade | Description | Grade Point Equivalency |
|------------|-------|---|-------------------------|
| 90-100 | A+ | | 9 |
| 85-89 | A | | 8 |
| 80-84 | A- | | 7 |
| 77-79 | B+ | | 6 |
| 73-76 | B | | 5 |
| 70-72 | B- | | 4 |
| 65-69 | C+ | | 3 |
| 60-64 | C | | 2 |
| 50-59 | D | Minimum level of achievement for which credit is granted; a course with a "D" grade cannot be used as a prerequisite. | 1 |
| 0-49 | F | Minimum level has not been achieved. | 0 |

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at camosun.ca for information on conversion to final grades, and for additional information on student record and transcript notations.

| Temporary Grade | Description |
|-----------------|---|
| I | <i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family. |

| | |
|-----------|--|
| IP | <i>In progress:</i> A temporary grade assigned for courses that, due to design may require a further enrollment in the same course. No more than two IP grades will be assigned for the same course. <i>(For these courses a final grade will be assigned to either the 3rd course attempt or at the point of course completion.)</i> |
| CW | <i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement. |

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services or the College web site at camosun.ca.

STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services and on the College web site in the Policy Section.

ADDITIONAL COMMENTS AS APPROPRIATE OR AS REQUIRED