

	<p><b>School of Arts &amp; Science</b>  <b>CRIMINAL JUSTICE DEPARTMENT</b></p> <p><b>CRIM 154-02 and 03</b>  <b>The Criminal Justice System</b>  <b>2007W</b></p>
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## COURSE OUTLINE

The Approved Course Description is available on the web @ \_\_\_\_\_

Ω Please note: this outline will be electronically stored for five (5) years only.  
It is strongly recommended students keep this outline for your records.

### 1. Instructor Information

(a)	Instructor:	KARIN KAERCHER		
(b)	Office Hours:	Tues/Thurs. 10:30-11:30; Tues. 1:30-2:30 Wed/Fri 10:30-11:30		
(c)	Location:	Young 210 A		
(d)	Phone:	370-3333		
(e)	Email:	<a href="mailto:Kaercher@camosun.bc.ca">Kaercher@camosun.bc.ca</a>		
(f)	Website:	<a href="#">Under CJ faculty listings</a>		

### 2. Intended Learning Outcomes

*(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)*

Upon completion of this course the student will be able to:

1. Outline the legislative basis, structure and functions of the various components of the Canadian criminal justice system.
2. Identify how each component of the criminal justice system interrelates with other components and with the larger society within which it operates.
3. Track the process of an accused person through the critical decision-making points of the Canadian criminal justice system.
4. Identify and critically discuss contemporary issues affecting the structure and operations of the Canadian criminal justice (e.g. youth justice, female offenders and Aboriginal justice).

### 3. Required Materials

(a)	Texts	Griffiths, C. (2007), <b>Canadian Criminal Justice: A Primer</b> (Scarborough, Ontario: Thompson Nelson Canada).
(b)	Other	<b>Recommended:</b> <b>Writing Reference Manual for the Criminal Justice</b> program <b>Canadian Criminal Code</b> (pocket size is fine)

***In order to successfully achieve the stated learning outcomes, it is expected that students will attend all classes and that, on average, students will spend three hours of outside class preparation for each hour of in-class instruction.***

#### **4. Course Content and Schedule**

*(Can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)*

The primary objective of this course is to engage students in a critical examination of the justice services and processes that exist at the federal, provincial, community levels in Canada. Factors in the analysis include:

- The legal mandate of the justice system
- A description of services, policies, and practices and the process by which an offender is brought to account for criminal activity
- The interrelationship between the various agencies
- Current issues facing the cjs

### **Semester Outline - Topics and Reading List**

**Week 1 Introduction of course content, format and evaluations**

**Week 2 Overview of the Canadian criminal justice system** Ch 1

**Week 3 What is a crime?** Ch 1

- sources of law
- criminal code
- elements of a crime
- classification of crimes

**Week 4 What is criminal justice?** Ch 1

- an adversarial system
- models of justice

**Week 4 How much crime is there in Canada?** Ch. 2

**Week 5 How to use a Criminal code**

**Week 5 The Police** Ch.3

- contemporary structure and operations

**Feb. 13/14 Quiz #1**

**Week 6 The Police** Ch. 4

- police role and function
- police powers and discretion

**Week 7 Pre-trial procedures** Ch. 5

**Week 8/9 The Courts and Trial Process**

- structure, operation and key role players Ch. 5
- criminal trial procedure
- plea bargaining/negotiations

**Week 10 Sentencing and sanctions** Ch. 6

- purpose of sentencing
- sanctions – incarceration, probation, fines and alternatives

**March 13/14 Quiz #2**

**Week 11 The Canadian correctional system** Ch. 7

- structure and operations
- legislative mandate

**Week 12 Incarceration and institutional based corrections**

- federal and provincial corrections
- classification
- sentence management
- rehabilitation/treatment programs
- the correctional milieu: staff and offenders perspectives

**Week 13 Community based corrections** Ch. 8

- conditional release programs
- community reintegration services

**Week 14 Young offenders and the juvenile justice system**

**TEACHING OBJECTIVES:**

1. To identify, describe and critically assess the Canadian criminal justice system.
2. To examine each component of the criminal justice system from three main perspectives: legislative, structural and operational.
3. To demonstrate the interrelationships between the various components of the system and the broader social context within which the system operates.
4. To provide students with a foundation for further studies in criminology and criminal justice.

## 5. Basis of Student Assessment (Weighting)

(Should be linked directly to learning outcomes.)

The total marks in this course are distributed as follows:

1. Court Report -10%
2. Quizzes (3@20%) -60%
3. Criminal Justice Process Synthesis -30%

### 1. Court Report 10%

Each student is required to attend and observe a criminal case in Provincial or Supreme Court at 850 Burdett Avenue in Victoria. Your written report will be a summary of the proceedings observed. Guidelines for this assignment will be distributed in class.

Due date: February 27, 2007 – Sec. 03  
February 28, 2007 – Sec. 02

### 2. Quizzes 60%

There will be three in class quizzes scheduled during the term. The quizzes will be comprised of a number of multiple choice and true/false questions and will be based on the textbook readings and class lecture materials. The dates will be as follows:

Quiz #1 – Feb. 13, 2007 – Sec. 03 Feb. 14, 2007 – Sec. 02	20%
Quiz #2 – Mar. 13, 2007 – Sec. 03 Mar. 14, 2007 – Sec. 02	20%
Quiz #3 – Final Exam Week	20%

Each quiz must be written on the date it is assigned. No provision will be made to write a quiz earlier and a student will only be allowed to write a missed quiz on provision of a valid medical certificate attesting to the fact that he/she was ill on the date in question. In addition, the student who misses a quiz due to illness must inform the instructor on the date of the quiz of the reason of his/her absence.

***Students should be aware that the completion date for this course includes the final examination period following the termination of regularly scheduled classes in April (April 16-24<sup>th</sup> 2007 inclusive).***

### 3. Criminal Justice Process Synthesis 30%

Working in pairs, students are required to apply the knowledge gained in this course by guiding an accused person through the criminal justice process from the point of arrest to release from the correctional system.

A guideline describing this assignment and the evaluation criteria will be distributed in class.

**Due Date:** April 4, 2007 – Sec. 02  
April 5, 2007 – Sec. 03

## 6. Grading System

*(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)*

### Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
95-100	A+		9
90-94	A		8
85-89	A-		7
80-84	B+		6
75-79	B		5
70-74	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

***A standing of INC will only be awarded upon prior arrangement between teacher and student, subject to supporting documentation.***

***This course is considered a Criminal Justice core course and therefore a student must achieve a C grade or better to receive transfer credit.***

### What do the grades mean?

- A: Designating a “superior level of achievement”, a letter grade of A is awarded to the student who surpasses course expectations by doing additional reading and research, and by providing well thought-out and clearly expressed ideas on exams and assignments. The student demonstrates outstanding organizational, analytical and critical thinking skills, as well as added resourcefulness in meeting course requirements.
- B: Designating a “high level of achievement”, a letter grade of B is awarded to the student who exhibits substantial comprehension of course reading and lecture materials and is able to reflect this knowledge orally and in writing. The student demonstrates analytical thinking skills and clearly performs above average in meeting course requirements.
- C: Designating a satisfactory or “sufficient level of achievement”, a letter grade of C is awarded to the student who completes all course requirements and has a competent understanding of the course materials. Further improvement is attainable with effort and refined reading, writing, analytical, and organizational skills.
- D: Designating a “minimum level of achievement”, a letter grade of D is awarded to the student who generally performs below average, does not show signs of having read the assigned readings or is unable to present ideas in writing in sufficient clarity or detail. The student may need remedial assistance to improve reading/writing skills.
- F: Designating “below minimum level of achievement”, a letter grade of F is awarded to the student who fails to meet all or most course requirements. This may be due to poor attendance, hastily prepared assignments, not having done the readings or some other correctable problem.

## Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at [camosun.ca](http://camosun.ca) or information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at [camosun.ca](http://camosun.ca) for information on conversion to final grades, and for additional information on student record and transcript notations.

## 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services or the College web site at [camosun.ca](http://camosun.ca).

### STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services and on the College web site in the Policy Section.

Prerequisite: English 12 or assessment

Credits transferable to: Simon Fraser University, Royal Roads University, University of Regina, Malaspina University College, University of Ottawa and UCFV and others – see BC Transfer Guide online.

## Instructional Policies

### 1. Attendance and Participation

Regular attendance and participation in class are required. It is expected that students will arrive to class on time and that, during class, students will be attentive, non-disruptive, open-minded, constructive, and respectful of others. Students are encouraged to identify current events that directly relate to course content.

### 2. Class Preparation

It is expected that students will come to class prepared. Students are expected to read the assigned readings prior to coming to class, and to participate in class discussions and exercises based on these readings.

### 3. Quiz Date Changes

No provision will be made to write a quiz earlier or later than originally scheduled. A student will only be allowed to write a missed quiz by providing a valid medical certificate attesting to the fact that s/he was ill (or suffered an accident) at the time of the assigned test. In addition, the student who misses a quiz due to illness must inform the instructor **on or before the date** of the quiz of the reason for her/his absence.

**Note:** Students arriving thirty minutes or more after a quiz has commenced or after the first student has completed their quiz and left, will not be permitted to write the quiz.

### 4. Late Penalty

All assignments must be completed and submitted by the date assigned. All late written assignments will be penalized by 20% of the total mark per day. The starting point for penalty assessment is immediately after written assignments are received by the instructor at the beginning of class. Students having a legitimate concern about meeting the due dates should consult with the instructor well in advance.

### 5. Written Assignment Requirements

Written Assignments for this course must be typewritten, double-spaced and meet the basic requirements for formal academic papers as outlined in the guidelines and the CJ Writing Reference Manual. Written assignments must be submitted to the instructor at the beginning of class. Assignments received at the end of class or not given directly to the instructor as noted will be penalized as per #4 above.

All assignments submitted for evaluation must be original and produced for the purposes of this course only. The submission of assignments completed for other courses may be construed as academic dishonesty.

### 6. Course Completion Requirements

Students must complete all evaluative requirements (Court Report, CJ Synthesis and Quizzes) to receive a passing grade for the course. Students failing to complete all the requirements will receive an F grade.

### 7. Plagiarism

Plagiarism is the failure to fully, and accurately acknowledge the sources of all information used in your assignments, thereby giving the impression the work is your own. Plagiarism includes the use of quotes, or another author's words, without using quotation marks or giving a proper reference citation to the original author. Plagiarism also includes failing to document the source(s) of paraphrased information/ideas.

Plagiarism is considered a serious academic offense. If plagiarism is documented by your instructor, the penalty will be an automatic "0" for that assignment.

**8. Cheating/Academic Dishonesty/Student Conduct**

The Criminal Justice Department has a clearly articulated policy on cheating and student conduct, as does the College. Cheating may result in suspension and the potential loss of a career in the criminal justice field. Please refer to a current College Calendar and the Criminal Justice Orientation Manual.

**9. Course Withdrawal**

The last day to withdraw from this and other Winter 2007 term is March 12, 2007.

**10. Mark/Grade Challenges and Appeals**

A student who is seeking to question a mark and/or informally resolve a grade appeal with the course instructor must clearly articulate in writing the specific element of the test or assignment being questioned and provide written reasons/arguments supporting why the mark/grade should be changed. The College appeals process is outlined on pages 34 of the 2006/2007 Camosun College Calendar.

**11. Student Responsibility**

It is each student's responsibility to familiarize her/himself with course/program and college policies. Students experiencing difficulties throughout the semester are encouraged to talk to the course instructor at the earliest opportunity.