



**School of Arts & Science**  
**APPLIED COMMUNICATION DEPARTMENT**  
**COMM 270**  
**Major Portfolio Project**  
**2007W**

## COURSE OUTLINE

The Approved Course Description is available on the web @ \_\_\_\_\_

Ω Please note: this outline will be electronically stored for five (5) years only.  
 It is strongly recommended students keep this outline for your records.

### 1. Instructor Information

		<p><b>Rick Caswell</b> (Publishing / Photography)          Y315E          370-3396  <a href="mailto:caswellr@camosun.bc.ca">caswellr@camosun.bc.ca</a></p> <p><b>Kim O'Hare</b> (Radio/Writing)          Y315D          370-3395  <a href="mailto:ohare@camosun.bc.ca">ohare@camosun.bc.ca</a></p> <p><b>Andy Bryce</b> (Video)          Y315B          370-3394  <a href="mailto:bryce@camosun.bc.ca">bryce@camosun.bc.ca</a></p>
(a)	Instructor:	
(b)	Office Hours:	
(c)	Location:	Y315
(d)	Phone:	Alternative Phone:
(e)	Email:	
(f)	Website:	

### 2. Intended Learning Outcomes

*(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)*

Upon completion of this course the student will be able to:

1. Choose and plan a major project in publishing, radio, video, photography, writing or mixed media.
2. Consult effectively with the appropriate faculty advisor and/or client throughout development and completion of the project.
3. Demonstrate appropriate attitude, skills and knowledge throughout the project.
4. Present a concise and clear overview of the project at an end-of-term public presentation.

### 3. Required Materials

(a)	Texts	None
(b)	Other	None

### 4. Course Content and Schedule

(Can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)

--

### 5. Basis of Student Assessment (Weighting)

(Should be linked directly to learning outcomes.)

(a)	Assignments	<ol style="list-style-type: none"> <li>1. Submission of a suitable plan for project by proposal deadline – 20%</li> <li>2. Effective consultation with supervisor throughout development and completion of project – 20%</li> <li>3. Demonstration of appropriate attitude, skills and knowledge throughout the project – 20%</li> <li>4. Creation of a suitable product – 20%</li> <li>5. Presentation of a professional, concise and clear overview of the project at an end-of-term – 10%</li> </ol>
(b)	Quizzes	None
(c)	Exams	None
(d)	Other (eg, Attendance, Project, Group Work)	None

### 6. Grading System

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

#### Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
95-100	A+		9
90-94	A		8
85-89	A-		7
80-84	B+		6
75-79	B		5
70-74	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

#### Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading

Policy at [camosun.ca](http://camosun.ca) or information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at [camosun.ca](http://camosun.ca) for information on conversion to final grades, and for additional information on student record and transcript notations.

## 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services or the College web site at [camosun.ca](http://camosun.ca).

### STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services and on the College web site in the Policy Section.

ADDITIONAL COMMENTS AS APPROPRIATE OR AS REQUIRED